

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

City Hall (715) 223-3444

Fax (715) 223-8891

AGENDA FOR THE COUNCIL MEETING TO BE HELD

*****AMENDED*****

March 11, 2019 AT **5:00 PM**

IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL
203 NORTH FIRST STREET, ABBOTSFORD WI

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Public Hearing – Birch Street Discontinence
2. Call the regular meeting to order
 - a. Roll call
 - b. Pledge of Allegiance
3. Comments by the Mayor
4. Administrator's Update
5. Comments by the Public
6. Minutes from the Council held February 11, 2019
 - a. Waive the reading and approve the minutes
7. Municipal Court Update
8. Fire Commission Update
9. Police Commission Update & Bills
10. Library Update
11. February Bills
12. Quote for Waste water lift station
13. Apply for a credit card city purchases
14. Create savings account to save for new Public Works and Sewer equipment. Rental fees to fund account.
15. Liquor License
16. Beverage Servers Licenses
 - a. Ryann Mallo
 - b. Amara Hartwig
17. Abby Festival Street Use Permit
18. July 4th Fireworks Quote
19. Room Tax Committee Minutes 2-19-19
20. MSA Contract for Safe Road to Schools
21. Birch Street Discontinuance
22. Civics Proposal
- ~~23. CBS Squared~~
24. Small Claims Action against Jennifer Lopez to seek reimbursement of overpayment on final paycheck

25. Closed Session - Pursuant to Section 19.85 (1)(b) Considering dismissal, demotion, or discipline of a public employee. The public employee shall have the right to demand an evidentiary hearing or the meeting in open session. (Water/Waste Water Manager)
26. Closed Session - Pursuant to Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (City Administrator)
27. Communications
 - a. Shortner Park Donation
 - b. WRS Refund
 - c. Payoff of loan from Citizens Bank of Loyal
 - d. Proposed changes in state law regarding TIF incentives
28. Adjourn

RESOLUTION 2019-2

**Resolution Discontinuing a portion of East Birch Street in the
City of Abbotsford, Wisconsin**

WHEAREAS, the City Council of Abbotsford, Wisconsin declares that the public interest requires that the a portion of E. Birch Street ought to be discontinued and vacated, being fully described on Exhibit "A" attached hereto;

WHEREAS, this resolution was introduced before the City Council of the City of Abbotsford on January 23, 2019, Notice of Pendency of Application to Vacate the above-described property was filed with the Register of Deeds for Marathon County on March 11, 2019; Notice of Hearing was duly published in the *Tribune Phonograph*, a copy of said Notice was served more than 30 days prior to the hearing in a manner prescribed by law on all of the owners of all of the frontage on the lots and lands abutting upon portions of said street to be discontinued or a waiver of notice thereof was received; and a public hearing was held before the City Council of the City of Abbotsford on March 11, 2019 at 5:00 'clock p.m.; and

WHEREAS, no sufficient written objection to the said discontinuance and vacation has been filed with the clerk:

NOW, THEREFORE, in accordance with the authority vested in the City Council by section 66.1003, Wis stats,

BE IT RESOLVED by the City Council of the City of Abbotsford that the portion of East Birch Street described in Exhibit A, and the same hereby are, vacated and discontinued since the public interest requires it.

The above and foregoing Resolution was duly adopted by the City Council of the City of Abbotsford at a regular meeting held on March 11, 2019.

CITY OF ABBOTTSFORD

Lori Voss – Mayor

Brent Faber – President of City Council

Gerald Anders - Alderperson

Peter Horacek – Alderperson

Jeremy Totzke - Alderperson

Cathy Clement – Alderperson

Lori Huther - Alderperson

Roger Weideman - Alderperson

Dennis Kramer- Alderperson

ATTEST:

Dan Grady
City Administrator/Clerk/Treasurer

Vote:
Ayes: _____
Noes: _____

I certify on the XX day of XXXX, 2019, he above resolution discontinuing the portion of East Birch Street described in Exhibit A in the city of Abbotsford, Marathon County, Wisconsin was adopted by a vote of ____ ayes and ____ noes by the City Council of the City of Abbotsford, Marathon and Clark Counties, Wisconsin.

Dan Grady
City Administrator/Clerk/Treasurer

EXHIBIT A

East Birch Street

Description of Discontinuance of a Public Way:

That portion of East Birch Street right of way located in the fractional Southwest Quarter of the Southwest Quarter, Section 31, Township 29 North, Range 2 East, City of Abbotsford, Marathon County, Wisconsin; being that portion of right of way located East of the intersection of North 6th Street and East Birch Street; more particularly described as:

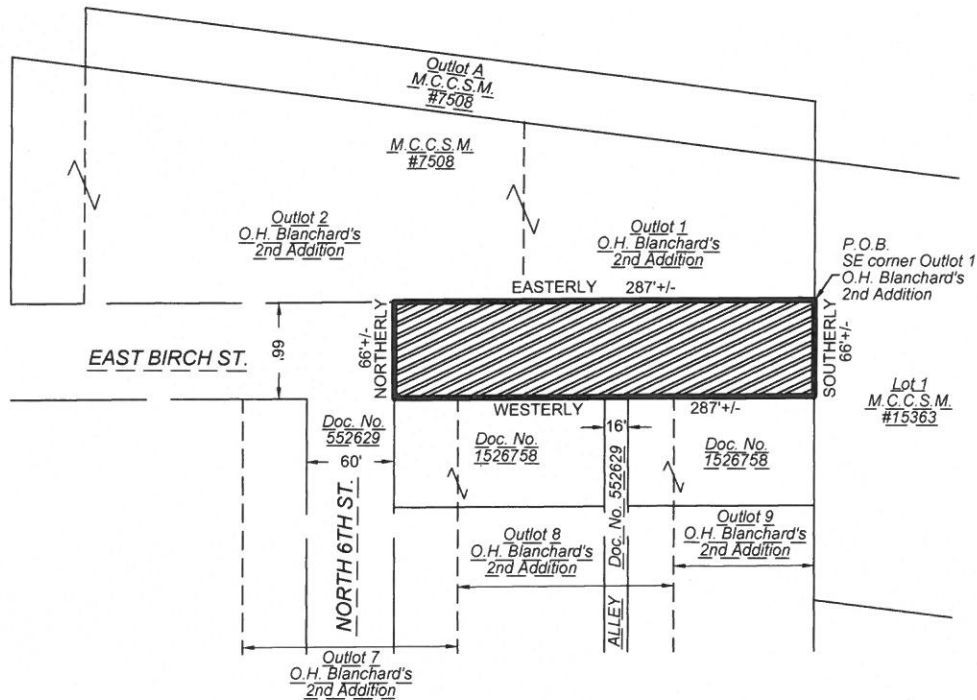
Beginning at the Southeast corner of Outlot 1 of O.H. Blanchard's 2nd Addition to the City of Abbotsford also being the Southeast corner of Marathon County Certified Survey Map Number 7508 recorded in Volume 29 Page 71 and being a point on the West line of Lot 1 Marathon County Certified Survey Map Number 15363 recorded in Volume 69 Page 105; Thence Southerly along said West line of Lot 1 Certified Survey Map Number 15363 for a distance of 66 feet more or less to the Southeast corner of East Birch Street right of way also being the Northeast corner of Outlot 9 of O.H. Blanchard's 2nd Addition to the City of Abbotsford; thence Westerly along the North line of said Outlot 9 and the North Line of Outlots 8 and 7 of said O.H. Blanchard's 2nd Addition, for a distance of 287 feet more or less to the intersection of the South right of way line of East Birch Street and the East right of way line of North 6th Street as described in Document number 552629 recorded in Volume 495 Page 99 Marathon County Register of Deeds; thence Northerly along the extended East right of line of North 6th Street for a distance of 66 feet more or less to the south line of Outlot 2 of said O.H. Blandchard's 2nd Addition and the South line of said Certified Survey Map Number 7508; thence Easterly along the South line of said Outlot 2 and along the South line of Outlot 1 of said O.H. Blanchard's 2nd Addition also being the South line of said Certified Survey Map Number 7508, for a distance of 287 feet more or less to the Place of Beginning. Said described tract of land contains 0.43 acres more or less. Said description is to include all lands previously dedicated to the public lying within the described boundaries and no other property. Said description is subject to all easements, restrictions, reservations, dedications, and rights of way of record.



ARCHITECTURE | ENGINEERING | ENVIRONMENTAL
FUNDING | PLANNING | SURVEYING
146 North Central Ave Marshfield, WI 54449
(715) 384-2133 (877) 204-0572
www.msa-ps.com
© MSA Professional Services, Inc.

PROJECT NO.	7681011
DRAWN BY:	C.A.B.
DATE:	12/12/2017
CLIENT:	City of Abbotsford

**Exhibit for Discontinuance
of a Public Way
Part of East Birch Street**
Located in the Fractional SW1/4- SW1/4,
Section 31, Township 29 North, Range 2 East,
City of Abbotsford, Marathon County, Wisconsin.



M.C.C.S.M. Marathon County Certified Survey Map
 area to be discontinued
 P.O.B. Place Of Beginning



Note:
bearings and distances derived
from previous surveys by others

Minutes from the February 11, 2019 Abbotsford City Council Meeting held in the Abbotsford City Hall Council Chambers.

Mayor Voss called the meeting to order at 5:30 p.m.

Roll Call: Mayor Voss, Horacek, Totzke, Clement, Huther, and Kramer (Faber, Weideman, and Anders – absent)

Others present:

Pledge of Allegiance: Held

Comments by the Mayor: Mayor Voss updated the City Council on the 1-25-19 meeting the city had with the DNR. It is doubtful that the city would be able to get the copper variance application back because the city representative was on the email withdrawing the city's application. Mayor Voss has since appointed Administrator Grady as the city representative with the DNR

Mayor Voss and Administrator Grady met with Jon Strand where he stated that there is a lack of communication with our employees. Mayor Voss reminded him of the conversation that she had with Mr. Strand in July 2018 stating that if there was any money involved or work being done by CBS Squared must go through city administration, the City Council and Mayor.

Mayor Voss had also asked Jon Strand about the \$100,000-200,000 price given to Mayor Voss by the Water/Waste Water Manger and was told that would be the price if chemical additions were used to treat the drinking water for copper. Mr. Strand was told by the Water/Waste water Manager "no more chemicals."

Administrator's Update: Administrator Grady made the following points.

PHOSPHORUS

- Our permit is valid until 2023 and can be renewed for another 5 years giving the city 4 years to plan in the next permitting cycle.
- The DNR has approved a new limit for our watershed of .21 mg/l instead of the proposed .075 mg/l. The DNR is waiting for approval from the EPA to implement the new limits.
- It is very possible that the city can meet the phosphorus limits using chemical additions alone. The city is not meeting the limits a pilot study using different chemicals may be needed. The DNR will advise as we move forward.

COPPER

- The current limit in the city's discharge permit is 22 ppb.

- The city had the opportunity to make comments during the permitting process and did not comment. Commenting could have led to a higher discharge limit.
- This limit was set based upon just a few water tests – discharge samples taken from Dill Creek in Colby from 2003 & 2004.
- The city never took the opportunity to take additional samples to try and get a higher limit. The limit could have been as high as 27 ppb instead of the current 22 ppb.
- In all likelihood, the city cannot try to reinstate the copper discharge variance application because the statutory deadline of 60 days past the issue of the permit has passed.

GOING FORWARD

- The city can still take new water samples to try and modify the limits. MSA will be working on this with city staff and the DNR on taking new water samples.
- The copper limit does not take effect until 2021. We have other options to try, such as, adding sodium hydroxide to the drinking water. The DNR may require a pilot study, but Abbotsford has done this in the past.
- On 1-31-19 the city withdrew the December facilities plan and replaced it with a new plan which is on your desks.
- The city must file another plan of action in June. All of the steps we have taken and will be taking count as a part of the June filing.
- The changed the point of contact with the DNR to the City Administrator.

Public Comments Pertaining to the Agenda: None

Minutes – Motion by *Huther/Totzke* to approve minutes of January 23, 2019 as amended
Motion carried unanimously.

MSA Contract – Dan Greve from MSA commented on the \$12,500 contract before the City Council. Up until the Spring of 2018 everyone thought that the DNR was going to impose a phosphorus limit on .075 mg/l on municipal effluent. The DNR conducted a new study of the Upper Wisconsin River water. This new study led the DNR to propose less stringent limits. The DNR is now waiting for approval from the EPA. The City of Abbotsford should be able to comply with these new limits.

Regarding copper, the limit set by the DNR was extremely low. The City of Abbotsford should have realized when the limits were set that new limits were unachievable and taken action immediately. In addition, the City of Abbotsford should have commented during the public comment period to try and get the limits adjusted. This did not happen.

The appropriate action after the permit was issued was to apply for a variance. Unfortunately, the contracted engineer for the city withdrew

MSA is currently working with the DNR to take new water samples to measure total dissolved copper downstream. The hope is to gain a new more favorable copper limit. In addition, MSA is attempting to reinstate the city's copper variance application.

If all else fails corrosion control is the last option. Corrosion control is adding sodium hydroxide to raise the pH of the drinking water to prevent copper leaching from residential water pipes. However, the DNR drinking water division is very leary of adding any additives to drinking water after the issues in Flint, MI.

The next step for the city is to submit an action plan by June 30, 2019. The water testing that MSA is conducting is part of that action plan.

Why did the DNR set the copper limits so low? The DNR makes calculation based upon stream data and certain assumption. During the original permit process the DNR gave the city the opportunity to conduct new testing to collect more recent data for the permitting process. This was not done so the DNR had to use the most recent available data which was from 2003/04.

It should be noted that there is no economical way of removing copper. Municipalities typically apply for a variance permit if their levels are unachievable. In the case of Abbotsford, this variance application was withdrawn leaving the city with unachievable requirements.

Motion to approve MSA Contract for \$12,500 by *Kramer/Horacek*. *Unanimous*.

Conditional Use Permit for O'Reilly Auto Parts - Motion by *Horacek/Clement* to approve permit. *Unanimous*.

Liquor License for Angela Kralcik – Administrator Grady reported the no issues came back from the police department. Motion to approve *Horacek/Totzke*. *Unanimous*

Civics Demonstration – Chad Jarvi and Michael Laesch of Civics presented.

Civics is based in Madison, WI and is owned by Baker Tilly. Civics, along with Workhorse are the two main software packages used by small to medium sized municipalities.

Mr. Jarvi explained the auditing capabilities of the software. All transactions are recorded and stamped with the users name, date, and time. The stamp cannot be erased or deleted

Mr. Jarvi was asked if a receipt for a water bill could be entered into the system, then printed showing that the bill was paid and then deleted. The answer was no. The transaction would be recorded, however, the transaction could be voided. However, a report of all voids can be printed and permissions can be limited to allow on certain people to void transactions. In

addition, a report can be printed that shows the logs of all transactions or any single type of transaction.

Civics integrates with Sensus, the water meter reading software. It also integrates with PSN so customers who pay their water bill online will not see an interruption in this service. In addition, Civics will produce a water meter reading exceptions report that will show highs, lows, and inactives. Utility customers also have the option of going paperless.

The payroll module takes care of all of the payroll calculations, can track benefits and automatically adjust for anniversary dates. Payroll will automatically go to assigned accounts.

Civics will train staff in how to use software as part of the purchase. There is also training available anytime in Madison and online. Customer support also keeps a previous ticket history so one can go back to find the solution to a problem.

The cost of the software and training is ~\$40,000.00. There is an option to pay over 3 years at 0% interest.

Future Meeting

City Council March 4, 2016

Motion to adjourn by Horacek/Clement

The Abbotsford City Council adjourned at 6:47 p.m.

**Central Fire & EMS District Meeting Minutes
February 20, 2019 – 7:00 p.m.
Station 1 – Colby Fire Hall**

Call to order:

The February 20, 2019 meeting of the Central Fire & EMS District was called to order by President Larry Oehmichen at 7:00 p.m.

Meeting posted per statute

Roll Call:

City of Abbotsford, Roger Weideman; City of Colby, Nancy O'Brien; Town of Colby, Larry Oehmichen; Town of Holton, Pat Tischendorf; Town of Hull, Shane Graffunder; Town of Mayville, Todd Weich; Village of Dorchester, Wayne Rau.

January 17, 2019 meeting minutes:

A motion was made by Pat Tischendorf, second by Todd Weich to dispense with the reading of the January 17, 2019 meeting minutes and approve as written. Motion carried.

Nancy O'Brien, District Treasurer's report:

Nancy O'Brien presented the Treasurer's report (see attached). A motion was made by Shane Graffunder, second by Wayne Rau to accept the Treasurer's report as presented. Motion carried.

Public discussion:

Clarification was presented by Mark Gorke on the fundraiser dance being planned in September. The District name will not be used for this fundraising event.

Bills for payment, change order for new ambulance, down payment required on new ambulance order:

Discussion was held on the bills for payment, change order for new ambulance and the down payment required on the new ambulance that was ordered. It was brought to Larry Oehmichen's attention approximately 2 weeks ago that the new ambulance needs to be prepaid in full or the charge for the ambulance would increase \$3,000.00. Also, a change order was received on the new ambulance ordered; the LED lights included on the order that was placed in November were discontinued as of 12/31/18. The new standard lighting would be the exact same cost as the lighting in the contract, there would be no upcharge. As this lighting is new, Braun is unsure of the lighting. However, there is a 3-year warranty on the new lighting that they are switching to. Upgrading to M series lighting was discussed, the upcharge for this lighting is \$3,000.00. Travis Nixdorf stated that some items on the ambulance have been swapped out to reduce the price of the M Series lights to approximately \$2,500. The October 18, 2018 minutes approved the ambulance purchase in the amount of \$216,557 with this purchase amount being submitted to the municipalities for their approval. The new invoice amount including the M Series lighting, \$3,000 prepayment discount and the \$5,000 new customer concession is \$218,823. A motion was made by Pat Tischendorf, second by Shane Graffunder to pay \$218,823 which includes the M Series lighting upgrade and the \$3,000 prepay discount. Roll call vote was taken: City of Abbotsford, yes; City of Colby, no; Town of Colby, no; Town of Holton, yes; Town of Hull, yes; Town of Mayville, no; Village of Dorchester, yes. Motion carried 4-3.

A motion was made by Pat Tischendorf, second by Todd Weich to use \$150,000 from the checking to pay the bills with a transfer from savings for the balance of the bills to pay. Motion carried.

A motion was made by Roger Weideman, second by Shane Graffunder to pay the bills as presented in the amount of \$256,284.82. Motion carried.

Fire Chief's report:

Fire Chief Mueller presented his Chief's report (see attached).

Next meeting date:

The next regular monthly meeting of the Central Fire & EMS District was scheduled for March 21, 2019 beginning at 7:00 p.m. to be held at Station 2 – Abbotsford Fire Hall.

There being no further business, a motion was made by Shane Graffunder, second by Wayne Rau to adjourn. Motion carried.

Respectfully submitted,

Carol Staab, Executive Secretary
Central Fire & EMS District

January 2019 FINANCIAL STATEMENT, Central Fire & EMS

Checking Account

Beginning Balance		\$	183,469.07
Receipts received Jan 19			
City of Abbotsford - 1st quarter pymt	\$	24,903.00	
City of Colby - 1st quarter pymt	\$	15,516.00	
Village of Dorchester - 1st quarter pymt	\$	9,180.00	
Town of Colby - 1st quarter pymt	\$	8,001.00	
Town of Hull - 1st quarter pymt	\$	11,034.00	
Town of Holton - 1st quarter pymt	\$	10,566.00	
Town of Mayville - 1st quarter pymt	\$	10,710.00	
Town of Frankfort - 1st half pymt	\$	4,250.00	
Lfequest - EMS	\$	21,324.92	
Lifequest - Fire	\$	1,036.22	
Interest	\$	178.36	

Total Receipts		\$	<u>116,699.50</u>
-----------------------	--	----	-------------------

Disbursements-Jan 19

Payroll Deduction Payable	\$	-
Payroll	\$	18,972.82
Payroll Taxes	\$	4,189.47
Vouchers Payable	\$	2,826.53
Length of Service award	\$	-
Legal	\$	-
Accounting/Secretarial Service	\$	500.00
Grant planning	\$	-
Insurance Premiums	\$	-
Vehicle Maintenance	\$	-
Vehicle Maintenance-Fire	\$	896.56
Vehicle Maintenance-EMS	\$	336.21
Equipment Maint.-Fire	\$	256.26
Equipment Maint.-EMS	\$	2,936.04
Apparatus Testing/Cert	\$	-
Pagers/Radios-Fire	\$	1,126.00
Building Maintenance/Supplies	\$	23.98
Phone & Internet	\$	776.23
Electric	\$	1,009.29
Heat	\$	1,332.62
Water	\$	110.17
Water/Truck Fill	\$	-
Office Expense	\$	170.29
Office Expense-Fire	\$	72.00
Office Expense-EMS	\$	-
Meeting Expense	\$	137.01
Dues & Subscriptions	\$	-
Dues & Subscriptions-Fire	\$	214.00
Dues & Subscriptions-EMS	\$	-
Computer Expense	\$	-
Computer Expense-Fire	\$	-
Computer Expense-EMS	\$	-
Printer/Copier	\$	120.78
Misc Expense	\$	35.00
Advertising/Promotions	\$	-
Clothing/Uniforms-Fire	\$	-
Clothing/Uniforms-EMS	\$	-
Mileage Reimbursement	\$	-
Training & Education-Fire	\$	(2,452.80)
Training & Education-EMS	\$	322.61
FAP Funding-EMS Equip/Training Costs	\$	-
Ambulance Supplies	\$	1,503.80
Equipment Purchases-Fire	\$	3,050.00
Equipment Purchases-EMS	\$	175.90
Turn out Gear-Fire	\$	-
Fire Supplies-Foam	\$	-
Fire Supplies	\$	-
Haz Mat	\$	-
Fuel-Vehicles	\$	-
Capital Equipment Purchases	\$	-

Total Disbursements		\$	<u>38,640.77</u>
		\$	<u>261,527.80</u>

Bank Statement

Ending Abby Bank Checking Account Balance as of 1/31/19	\$	273,126.14	
Outstanding Disbursements	\$	11,598.34	
Ending Transaction Detail Balance for Dec	\$	261,527.80	

Other Accounts-Savings

	Beginning Balance	\$	471,448.24
1/31/2019	Interest	\$	420.23

Savings acct balance as of 1/31/19	13	\$	<u>471,868.47</u>
-------------------------------------------	----	----	-------------------

Summary of Bills - PAID

1/18/2019	\$15,335.00
1/29/2019	\$11,089.95
1/31/2019	-\$15,335.00
2/6/2019	\$21,854.62
2/20/2019	\$223,986.25

TOTAL ~~\$256,930.82~~

*Revised amount
256,284.82*

1/16/2019 3:08 PM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6313	1/18/2019	MASS MUTUAL 2018 LENGTH OF SERVICE AWARD	
750-00-51020-000-000		LENGTH OF SERVICE AWARD	13,800.00
			Total 13,800.00
6314	1/18/2019	VFIS 2018 LENGTH OF SERVICE AWARD	
750-00-51020-000-000		LENGTH OF SERVICE AWARD	1,535.00
			Total 1,535.00
			Grand Total 15,335.00

1/29/2019 2:34 PM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6315	1/29/2019	AIRGAS USA LLC OXYGEN FOR MEDS	
750-00-53050-002-000		AMBULANCE SUPPLIES 9084183907	88.90
Total			88.90
6316	1/29/2019	CHARTER COMMUNICATIONS PHONE & INTERNET	
750-00-52050-000-000		PHONE & INTERNET ST. 3	173.81
Total			173.81
6317	1/29/2019	EMERGENCY MEDICAL PRODUCTS INC AMBULANCE SUPPLIES	
750-00-53050-002-000		AMBULANCE SUPPLIES 2044198	40.80
Total			40.80
6318	1/29/2019	FIRE ENGINEERING MAGAZINE 3 YR MAGAZINE RENEWAL	
750-00-53010-001-000		DUES & SUBSCRIPTIONS-FIRE 3 YR RENEWAL	79.00
Total			79.00
6319	1/29/2019	MAXIMUM AUTOSPORTS & SIGNS/ INSTALL/REMOVE EQUIPMENT ON TRUCKS	
750-00-53051-001-000		EQUIPMENT PURCHASES-FIRE 3977	1,100.00
750-00-53051-001-000		EQUIPMENT PURCHASES-FIRE 3983	1,500.00
Total			2,600.00
6320	1/29/2019	MCHS HOSPITALS, INC LINEN SERVICE	
750-00-53050-002-000		AMBULANCE SUPPLIES RI40	27.00
Total			27.00
6321	1/29/2019	NCFCA 2019 NORTH CENTRAL FIRE CHIEFS ASSOC MEM	

1/29/2019 2:34 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 2
ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-53010-001-000		DUES & SUBSCRIPTIONS-FIRE	35.00
Total			35.00
6322 1/29/2019 NORTHWAY COMMUNICATIONS INC PAGERS MAINT. / INSTALL IGNITION KIT			
750-00-52023-001-000		PAGER/RADIOS 108622	175.00
750-00-52023-001-000		PAGER/RADIOS 108623	45.00
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 108563	155.00
Total			375.00
6323 1/29/2019 PHYSIO-CONTROL INC COT MAINTENANCE			
750-00-52021-002-000		EQUIPMENT MAINTENANCE-EMS 419002503	2,936.04
Total			2,936.04
6324 1/29/2019 RACOM CORPORATION RADIO BATTERIES			
750-00-52023-001-000		PAGER/RADIOS 19INV0072	906.00
Total			906.00
6325 1/29/2019 RANDY'S BODY SHOP CHIMNEY CLEANERS			
750-00-53051-001-000		EQUIPMENT PURCHASES-FIRE 20190109	450.00
Total			450.00
6326 1/29/2019 TU MARX PRINTING INSPECTION FORMS			
750-00-53000-001-000		OFFICE EXPENSE-FIRE 29217	72.00
Total			72.00
6327 1/29/2019 VERIZON WIRELESS PHONES			

1/29/2019 2:34 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 3
ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-52050-000-000 9822261968		PHONE & INTERNET	246.38
Total			246.38
6328 1/29/2019 VIKEN SMALL ENGINES SMALL ENGINE SERVICES			
750-00-52021-001-000 1639		EQUIPMENT MAINTENANCE-FIRE	225.89
Total			225.89
6329 1/29/2019 WE ENERGIES ALL THREE STATIONS			
750-00-52052-000-000 ST. 1, 12/13-1/17		HEAT	121.15
750-00-52052-000-000 ST. 2, 12/13-1/17		HEAT	821.28
750-00-52052-000-000 ST. 3, 12/11-1/15		HEAT	390.19
Total			1,332.62
6330 1/29/2019 WHEELERS CHEVROLET OF ABBOTSFORD WORK ON TRAILBLAZER			
750-00-52020-001-000 03951		VEHICLE MAINTENANCE-FIRE	741.56
Total			741.56
6331 1/29/2019 XCEL ENERGY ST. 1			
750-00-52051-000-000 ST. 1, 12/10-1/13		ELECTRIC	143.20
750-00-52051-000-000 ST. 1, 12/10-1/12		ELECTRIC	616.75
Total			759.95
Grand Total 1/29			11,089.95

1/31/2019 11:19 AM

Check Register - Full Report - Manual
ALL Checks
CENTRAL FIRE & EMS CHECKING

Page: 1
ACCT

Dated From: From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee		Amount
V6313	1/31/2019	MASS MUTUAL		
		VOID CHECK	Manual Check	
750-00-51020-000-000		LENGTH OF SERVICE AWARD		-13,800.00
			Total	-13,800.00
V6314	1/31/2019	VFIS		
		VOID CHECK	Manual Check	
750-00-51020-000-000		LENGTH OF SERVICE AWARD		-1,535.00
			Total	-1,535.00
			Grand Total	-15,335.00

2/06/2019 3:49 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 1
 ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6332	2/06/2019	ABBYLAND SERVICE PLAZA FIRE TRUCK REPAIRS	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE W122821	1,396.05
Total			1,396.05
6333	2/06/2019	ADVANCED AUTO PARTS FUEL ADDATIVE	
750-00-53060-000-000		FUEL-VEHICLES FUEL ADDATIVE 1939-571176	72.74
Total			72.74
6334	2/06/2019	CARDMEMBER SERVICE EMS TRAINING SUPPLIES/EMAIL/RADIOS	
750-00-53040-001-000		TRAINING & EDUCATION-FIRE	1,372.26
750-00-53000-000-000		OFFICE EXPENSE	109.18
750-00-52023-001-000		PAGER/RADIOS	284.25
Total			1,765.69
6335	2/06/2019	CITY OF COLBY REIMBURSE THE CITY FOR LENGTH OF SERVICE	
750-00-51020-000-000		LENGTH OF SERVICE AWARD 2018 LENGTH OF SERVICE AWARD	15,335.00
Total			15,335.00
6336	2/06/2019	COLBY WATER DEPARTMENT FEB	
750-00-52053-000-000		WATER	123.00
Total			123.00
6337	2/06/2019	CONFIDENTIAL RECORDS, INC SHREDDING	
750-00-53000-002-000		OFFICE EXPENSE-EMS 32593	35.00
Total			35.00

2/06/2019 3:49 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 2
 ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6338	2/06/2019	HiWAY RV SMOKE HOUSE REPAIRS	
750-00-53040-002-000		TRAINING & EDUCATION-EMS W21564	2,140.25
Total			2,140.25
6339	2/06/2019	MCHS HOSPITALS, INC MEDS	
750-00-53050-002-000		AMBULANCE SUPPLIES IN1108	308.87
Total			308.87
6340	2/06/2019	XCEL ENERGY ST 2	
750-00-52051-000-000		ELECTRIC ST. 2, 12/18-1/21	678.02
Total			678.02
Grand Total			21,854.62

2/19/2019 12:58 PM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

CENTRAL FIRE & EMS CHECKING

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
6341	2/20/2019	ABBY/COLBY CROSSING CHAMBER OF COMMERCE 2019 MEMBERSHIP DUES	
750-00-53010-000-000		DUES & SUBSCRIPTIONS	125.00
		652	
		Total	125.00
6342	2/20/2019	AIRGAS USA LLC OXYGEN	
750-00-53050-002-000		AMBULANCE SUPPLIES	221.99
		9085149540	
750-00-53050-002-000		AMBULANCE SUPPLIES	192.95
		9959085330	
750-00-53050-002-000		AMBULANCE SUPPLIES	20.01
		9959085331	
		Total	434.95
6343	2/20/2019	CHARTER COMMUNICATIONS STATIONS 1 & 2	
750-00-52050-000-000		PHONE & INTERNET	172.36
		ST. 1	
750-00-52050-000-000		PHONE & INTERNET	169.64
		ST. 2	
		Total	342.00
6344	2/20/2019	CITY OF ABBOTSFORD WATER STATION 2	
750-00-52053-000-000		WATER	206.63
		STATION 2	
		Total	206.63
6345	2/20/2019	COLBY CHRYSLER CENTER LABOR FOR LOOKING AT AMBULANCE	
750-00-52020-002-000		VEHICLE MAINTENANCE-EMS	435.09
		76233	
		Total	435.09
6346	2/20/2019	DECKER AUTOMOTIVE OIL	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE	54.75
		OIL	
		30830	

2/19/2019 12:58 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 2
 ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			54.75
6347	2/20/2019	DEPARTMENT OF WORKFORCE DEVELOPMENT BENEFIT CHARGES FOR JANUARY	
750-00-53029-000-000		MISCELLANEOUS EXPENSE	2.17
Total			2.17
6348	2/20/2019	DIESEL TRUCK SERVICE, INC TRUCK REPAIRS	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 23013	149.38
Total			149.38
6349	2/20/2019	FOURMEN'S FARM HOME ADDITIVES FOR FUEL & HEAT FUEL	
750-00-52020-001-000		VEHICLE MAINTENANCE-FIRE 3-107186	61.42
Total			61.42
6350	2/20/2019	HEARTLAND COOPERATIVE SERVICES JANUARY FUEL	
750-00-53060-000-000		FUEL-VEHICLES JAN	568.59
Total			568.59
6351	2/20/2019	KWIK TRIP JANUARY FUEL	
750-00-53060-000-000		FUEL-VEHICLES JAN	788.95
Total			788.95
6352	2/20/2019	LACROSSE PREMIUM WATER WATER	
750-00-53029-000-000		MISCELLANEOUS EXPENSE	35.10
Total			35.10
6353	2/20/2019	MCHS HOSPITALS, INC LINENS	

2/19/2019 12:58 PM

Check Register - Full Report - ALL
 ALL Checks
 CENTRAL FIRE & EMS CHECKING

Page: 3
 ACCT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
750-00-53050-002-000		AMBULANCE SUPPLIES	
		RI78	27.00
		Total	27.00
6354	2/20/2019	NORTH CENTRAL EMERGENCY VEHICLES NEW BRAUN AMBULANCE	
750-00-57001-000-000		VEHICLE PURCHASE	219,469.00
		Total	219,469.00
6355	2/20/2019	NORTHWAY COMMUNICATIONS INC PAGERS/RADIO	
750-00-52023-001-000		PAGER/RADIOS	329.00
		108784	
750-00-52023-001-000		PAGER/RADIOS	549.50
		172991	
		Total	878.50
6356	2/20/2019	ROBIDA, KIM REIMBURSE FOR POSTAGE	
750-00-53000-000-000		OFFICE EXPENSE	6.70
		Total	6.70
6357	2/20/2019	SCHMIDT, JAMES REIMBURSE FOR SCHOOLING	
750-00-53040-002-000		TRAINING & EDUCATION-EMS	100.00
		Total	100.00
6358	2/20/2019	VERIZON WIRELESS SERVICE FOR MED 911 PAC	
750-00-52050-000-000		PHONE & INTERNET	14.04
		9823163909	
		Total	14.04
6359	2/20/2019	XCEL ENERGY STATION 3	
750-00-52051-000-000		ELECTRIC	286.98
		ST. 3, 12/26-1/28	

2/19/2019 12:58 PM

Check Register - Full Report - ALL
ALL Checks
CENTRAL FIRE & EMS CHECKING

Page: 4
ACCT

Dated From:
Thru:

From Account:
Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 286.98
			Grand Total <i>210</i> 223,986.25

Grand Total:
\$256,930.82

2/19/2019 1:06 PM

Reprint Payroll Register Full
All Employees

Page: 46
PAYRL

Check Date From: 2/01/2019
Thru: 2/28/2019

From Dept:
Thru Dept:

Total Checks: 78
Pay Periods: 9/01/2018 Thru: 1/31/2019
(Male: 61 Female: 17)

Earnings:

DISTRICT PAY	800.00
DUTY CREW	4,860.00
EMS DRIVER	330.00
EMS WAGES	3,270.00
FIRE CHIEF	600.00
FIRE INSPECTION	757.50
FIRE WAGES	4,302.50
MEETING PAY	1,100.00
MISC PAY	208.00
OFFICER PAY	1,500.00
ON SCENE PAY	30.00
WEEKEND CALL	974.00

	18,732.00

Withholdings:

Federal	471.25
Social Security	1,161.36
Medicare	271.62
Wisconsin	189.62

	2,093.85

NET PAY 16,638.15

Flexible Time Off: Earned Used

		Fund: All Funds				
Account Number		2019 January	2019 Actual 01/31/2019	2019 Budget	Budget Status	% of Budget
750-00-43000-000-000	FIRE & EMS FEE-ABBOTSFORD	24,903.00	24,903.00	99,612.00	-74,709.00	25.00
750-00-43100-000-000	FIRE & EMS FEE-COLBY	15,516.00	15,516.00	62,064.00	-46,548.00	25.00
750-00-43200-000-000	FIRE & EMS FEE-DORCHESTER	9,180.00	9,180.00	36,720.00	-27,540.00	25.00
750-00-43300-000-000	FIRE & EMS FEE-TOWN OF COLBY	8,001.00	8,001.00	32,364.00	-24,363.00	24.72
750-00-43400-000-000	FIRE & EMS FEE-TOWN OF HULL	11,034.00	11,034.00	44,136.00	-33,102.00	25.00
750-00-43500-000-000	FIRE & EMS FEE-TOWN OF HOLTON	10,566.00	10,566.00	42,264.00	-31,698.00	25.00
750-00-43600-000-000	FIRE & EMS FEE-TOWN MAYVILLE	10,710.00	10,710.00	42,840.00	-32,130.00	25.00
750-00-43700-000-000	CONTRACTED SERVICE FEES	4,250.00	4,250.00	16,000.00	-11,750.00	26.56
750-00-43800-000-000	FIRE PROTECTION-2% INS TAX	0.00	0.00	20,000.00	-20,000.00	0.00
750-00-43900-000-000	EMS-FEES FOR SERVICE	21,324.92	21,324.92	200,000.00	-178,675.08	10.66
750-00-43901-000-000	FIRE-FEES FOR SERVICE	1,036.22	1,036.22	0.00	1,036.22	0.00
750-00-48100-000-000	INTEREST	598.97	598.97	0.00	598.97	0.00
Total Revenues		117,120.11	117,120.11	596,000.00	-478,879.89	19.65

Fund: All Funds

Account Number		2019 January	2019 Actual 01/31/2019	2019 Budget	Budget Status	% of Budget
750-00-51001-000-000	SALARIES-DISTRICT CHIEF	0.00	0.00	30,000.00	30,000.00	0.00
750-00-51001-001-000	SALARIES-FIRE	6,981.00	6,981.00	95,000.00	88,019.00	7.35
750-00-51001-002-000	SALARIES-EMS	12,385.25	12,385.25	145,500.00	133,114.75	8.51
750-00-51002-000-000	SALAREIS-ADMIN/BOARD	2,150.00	2,150.00	4,150.00	2,000.00	51.81
750-00-51010-000-000	SOCIAL SECURITY-DISTRICT SHARE	1,646.04	1,646.04	21,000.00	19,353.96	7.84
750-00-51020-000-000	LENGTH OF SERVICE AWARD	0.00	0.00	20,000.00	20,000.00	0.00
750-00-52001-000-000	LEGAL	0.00	0.00	1,000.00	1,000.00	0.00
750-00-52005-000-000	ACCOUNTING/SECRETARIAL SERVICE	500.00	500.00	8,500.00	8,000.00	5.88
750-00-52010-000-000	INSURANCE PREMIUMS	0.00	0.00	25,000.00	25,000.00	0.00
750-00-52020-001-000	VEHICLE MAINTENANCE-FIRE	896.56	896.56	15,000.00	14,103.44	5.98
750-00-52020-002-000	VEHICLE MAINTENANCE-EMS	336.21	336.21	8,000.00	7,663.79	4.20
750-00-52021-001-000	EQUIPMENT MAINTENANCE-FIRE	256.26	256.26	12,000.00	11,743.74	2.14
750-00-52021-002-000	EQUIPMENT MAINTENANCE-EMS	2,936.04	2,936.04	2,000.00	-936.04	146.80
750-00-52022-001-000	APPARATUS TESTING/CERT.	0.00	0.00	7,500.00	7,500.00	0.00
750-00-52023-001-000	PAGER/RADIOS	1,126.00	1,126.00	5,000.00	3,874.00	22.52
750-00-52028-000-000	BUILDING MAINTENANCE/SUPPLIES	23.98	23.98	4,000.00	3,976.02	0.60
750-00-52050-000-000	PHONE & INTERNET	776.23	776.23	5,200.00	4,423.77	14.93
750-00-52051-000-000	ELECTRIC	1,009.29	1,009.29	14,000.00	12,990.71	7.21
750-00-52052-000-000	HEAT	1,332.62	1,332.62	9,000.00	7,667.38	14.81
750-00-52053-000-000	WATER	110.17	110.17	6,000.00	5,889.83	1.84
750-00-52054-000-000	WATER/TRUCK FILL	0.00	0.00	500.00	500.00	0.00
750-00-53000-000-000	OFFICE EXPENSE	170.29	170.29	2,000.00	1,829.71	8.51
750-00-53000-001-000	OFFICE EXPENSE-FIRE	72.00	72.00	0.00	-72.00	0.00
750-00-53001-000-000	MEETING EXPENSE	137.01	137.01	1,000.00	862.99	13.70
750-00-53010-001-000	DUES & SUBSCRIPTIONS-FIRE	214.00	214.00	700.00	486.00	30.57
750-00-53010-002-000	DUES & SUBSCRIPTIONS-EMS	0.00	0.00	1,500.00	1,500.00	0.00
750-00-53020-000-000	COMPUTER EXPENSE	0.00	0.00	3,000.00	3,000.00	0.00
750-00-53021-000-000	PRINTER/COPIER	120.78	120.78	2,000.00	1,879.22	6.04
750-00-53029-000-000	MISCELLANEOUS EXPENSE	35.00	35.00	1,000.00	965.00	3.50
750-00-53030-000-000	ADVERTISING/PROMOTIONS	0.00	0.00	1,500.00	1,500.00	0.00
750-00-53031-001-000	CLOTHING/UNIFORMS-FIRE	0.00	0.00	2,250.00	2,250.00	0.00
750-00-53031-002-000	CLOTHING/UNIFORMS-EMS	0.00	0.00	2,250.00	2,250.00	0.00
750-00-53035-000-000	MILEAGE REIMBURSEMENT	0.00	0.00	1,000.00	1,000.00	0.00
750-00-53040-001-000	TRAINING & EDUCATION-FIRE	0.00	0.00	4,750.00	4,750.00	0.00
750-00-53040-002-000	TRAINING & EDUCATION-EMS	322.61	322.61	24,750.00	24,427.39	1.30
750-00-53050-002-000	AMBULANCE SUPPLIES	1,503.80	1,503.80	12,000.00	10,496.20	12.53
750-00-53051-001-000	EQUIPMENT PURCHASES-FIRE	3,050.00	3,050.00	1,500.00	-1,550.00	203.33
750-00-53051-002-000	EQUIPMENT PURCHASES-EMS	175.90	175.90	5,000.00	4,824.10	3.52
750-00-53052-001-000	TURN OUT GEAR	0.00	0.00	20,800.00	20,800.00	0.00
750-00-53054-001-000	FIRE SUPPLIES	0.00	0.00	6,100.00	6,100.00	0.00
750-00-53059-000-000	HAZ MAT MATERIALS	0.00	0.00	500.00	500.00	0.00
750-00-53060-000-000	FUEL-VEHICLES	0.00	0.00	10,000.00	10,000.00	0.00
750-00-57010-000-000	CAPITAL EQUIPMENT PURCHASES	0.00	0.00	27,025.00	27,025.00	0.00
750-00-59100-000-000	CONTINGENCY FUND	0.00	0.00	27,025.00	27,025.00	0.00
=====						
Total Expenses		38,267.04	38,267.04	596,000.00	557,732.96	6.42
=====						
Net Totals		78,853.07	78,853.07	0.00	-78,853.07	0.00

2/19/2019 1:07 PM

Reprint Receipt Register - Full Report

Page: 1
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Receipts

Posted From: 1/01/2019 From Account:
Thru: 1/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
186	12/31/2018	TOWN OF HOLTON 1ST QUARTER PYMT FOR 2019	
750-00-43500-000-000		FIRE & EMS FEE-TOWN OF HOLTON 1ST 2019	10,566.00
Total			10,566.00
187	12/31/2018	VILLAGE OF DORCHESTER 1ST QUARTER PYMT FOR 2019	
750-00-43200-000-000		FIRE & EMS FEE-DORCHESTER 1ST QUARTER 2019	9,180.00
Total			9,180.00
188	12/31/2018	CITY OF COLBY 1ST QUARTER PYMT FOR 2019	
750-00-43100-000-000		FIRE & EMS FEE-COLBY 1ST 2019	15,516.00
Total			15,516.00
189	12/31/2018	LIFEQUEST FEES LIFEQUEST FEES	
750-00-43900-000-000		EMS-FEES FOR SERVICE	1,049.00
Total			1,049.00
190	1/31/2019	TOWN OF MAYVILLE 1ST QUARTER PAYMENT 2019	
750-00-43600-000-000		FIRE & EMS FEE-TOWN MAYVILLE 1ST - 2019	10,710.00
Total			10,710.00
191	1/31/2019	TOWN OF HULL 1ST QUARTER 2019	
750-00-43400-000-000		FIRE & EMS FEE-TOWN OF HULL 1ST	11,034.00
Total			11,034.00
192	1/31/2019	TOWN OF COLBY 1ST QUARTER 2019	
750-00-43300-000-000		FIRE & EMS FEE-TOWN OF COLBY 1ST 2019	8,001.00

2/19/2019 1:07 PM

Reprint Receipt Register - Full Report

Page: 2
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Receipts

Posted From: 1/01/2019 From Account:
Thru: 1/31/2019 Thru Account:

Receipt Nbr	Receipt Date	Payor	Amount
Total			8,001.00
193	1/31/2019	TOWN OF FRANKFORT 1ST HALF 2019	
750-00-43700-000-000		CONTRACTED SERVICE FEES 1ST HALF PYMT 2019	4,250.00
Total			4,250.00
194	1/31/2019	CITY OF ABBOTSFORD 1ST QUARTER 2019	
750-00-43000-000-000		FIRE & EMS FEE-ABBOTSFORD 1ST 2019	24,903.00
Total			24,903.00
Grand Total			95,209.00

2/19/2019 1:08 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 1/18/2019 From Account:
Thru: 2/20/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
6313	1/18/2019	MASS MUTUAL 2018 LENGTH OF SERVICE AWARD	13,800.00
6314	1/18/2019	VFIS 2018 LENGTH OF SERVICE AWARD	1,535.00
6315	1/29/2019	AIRGAS USA LLC OXYGEN FOR MEDS	88.90
6316	1/29/2019	CHARTER COMMUNICATIONS PHONE & INTERNET	173.81
6317	1/29/2019	EMERGENCY MEDICAL PRODUCTS INC AMBULANCE SUPPLIES	40.80
6318	1/29/2019	FIRE ENGINEERING MAGAZINE 3 YR MAGAZINE RENEWAL	79.00
6319	1/29/2019	MAXIMUM AUTOSPORTS & SIGNS/ MICHAEL JAKEL INSTALL/REMOVE EQUIPMENT ON TRUCKS	2,600.00
6320	1/29/2019	MCHS HOSPITALS, INC LINEN SERVICE	27.00
6321	1/29/2019	NCFCA 2019 NORTH CENTRAL FIRE CHIEFS ASSOC MEM	35.00
6322	1/29/2019	NORTHWAY COMMUNICATIONS INC PAGERS MAINT. / INSTALL IGNITION KIT	375.00
6323	1/29/2019	PHYSIO-CONTROL INC COT MAINTENANCE	2,936.04
6324	1/29/2019	RACOM CORPORATION RADIO BATTERIES	906.00
6325	1/29/2019	RANDY'S BODY SHOP CHIMNEY CLEANERS	450.00
6326	1/29/2019	TU MARX PRINTING INSPECTION FORMS	72.00
6327	1/29/2019	VERIZON WIRELESS PHONES	246.38
6328	1/29/2019	VIKEN SMALL ENGINES SMALL ENGINE SERVICES	225.89
6329	1/29/2019	WE ENERGIES ALL THREE STATIONS	1,332.62
6330	1/29/2019	WHEELERS CHEVROLET OF ABBOTSFORD WORK ON TRAILBLAZER	741.56
6331	1/29/2019	XCEL ENERGY ST. 1	759.95

2/19/2019 1:08 PM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 1/18/2019 From Account:
Thru: 2/20/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
6332	2/06/2019	ABBYLAND SERVICE PLAZA FIRE TRUCK REPAIRS	1,396.05
6333	2/06/2019	ADVANCED AUTO PARTS FUEL ADDATIVE	72.74
6334	2/06/2019	CARDMEMBER SERVICE EMS TRAINING SUPPLIES/EMAIL/RADIOS	1,765.69
6335	2/06/2019	CITY OF COLBY REIMBURSE THE CITY FOR LENGTH OF SERVICE	15,335.00
6336	2/06/2019	COLBY WATER DEPARTMENT FEB	123.00
6337	2/06/2019	CONFIDENTIAL RECORDS, INC SHREDDING	35.00
6338	2/06/2019	HiWAY RV SMOKE HOUSE REPAIRS	2,140.25
6339	2/06/2019	MCHS HOSPITALS, INC MEDS	308.87
6340	2/06/2019	XCEL ENERGY ST 2	678.02
6341	2/20/2019	ABBY/COLBY CROSSING CHAMBER OF COMMERCE 2019 MEMBERSHIP DUES	125.00
6342	2/20/2019	AIRGAS USA LLC OXYGEN	434.95
6343	2/20/2019	CHARTER COMMUNICATIONS STATIONS 1 & 2	342.00
6344	2/20/2019	CITY OF ABBOTSFORD WATER STATION 2	206.63
6345	2/20/2019	COLBY CHRYSLER CENTER LABOR FOR LOOKING AT AMBULANCE	435.09
6346	2/20/2019	DECKER AUTOMOTIVE OIL	54.75
6347	2/20/2019	DEPARTMENT OF WORKFORCE DEVELOPMENT BENEFIT CHARGES FOR JANUARY	2.17
6348	2/20/2019	DIESEL TRUCK SERVICE, INC TRUCK REPAIRS	149.38
6349	2/20/2019	FOURMEN'S FARM HOME ADDITIVES FOR FUEL & HEAT FUEL	61.42
6350	2/20/2019	HEARTLAND COOPERATIVE SERVICES JANUARY FUEL	568.59

2/19/2019 1:08 PM

Reprint Check Register - Quick Report - ALL

Page: 3
ACCT

CENTRAL FIRE & EMS CHECKING

ALL Checks

Posted From: 1/18/2019 From Account:
Thru: 2/20/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
6351	2/20/2019	KWIK TRIP JANUARY FUEL	788.95
6352	2/20/2019	LACROSSE PREMIUM WATER WATER	35.10
6353	2/20/2019	MCHS HOSPITALS, INC LINENS	27.00
6354	2/20/2019	NORTH CENTRAL EMERGENCY VEHICLES NEW BRAUN AMBULANCE	219,469.00
6355	2/20/2019	NORTHWAY COMMUNICATIONS INC PAGERS/RADIO	878.50
6356	2/20/2019	ROBIDA, KIM REIMBURSE FOR POSTAGE	6.70
6357	2/20/2019	SCHMIDT, JAMES REIMBURSE FOR SCHOOLING	100.00
6358	2/20/2019	VERIZON WIRELESS SERVICE FOR MED 911 PAC	14.04
6359	2/20/2019	XCEL ENERGY STATION 3	286.98
V6313	1/31/2019	MASS MUTUAL Manual Check VOID CHECK	-13,800.00
V6314	1/31/2019	VFIS Manual Check VOID CHECK	-1,535.00

Grand Total:
\$256,930.82

**Central Fire & EMS District Monthly Chief's Report
January 17th February 18th 2019**

Calls for service:

EMS:	67
Fire:	5
Rescue:	2
Stand-by	0
Total	74

1. Loos Machine tour
2. Meyer Manufacturing tour
3. Make a wish- 13 year old cancer patient fire truck ride.

Ambulance calls by time of Day- January 17th to February 18th 2019

Monday-Friday 0700-1700 (duty crew) 23 calls

Monday- Friday 1700-0700 29 calls

Saturday/Sunday 15 calls

Total EMS Calls for this period 67 calls

Total EMS Calls for 2018 99 calls

Colby/Abbotsford Police Commission

AGENDA FOR THE COLBY/ABBOTSFORD BOARD OF POLICE COMMISSIONERS MEETING TO BE HELD

MONDAY, FEBRUARY 11, 2019 AT 7:00 P.M.
AT THE COLBY/ABBOTSFORD POLICE DEPARTMENT
112 W SPRUCE STREET, ABBOTSFORD, WI 54405

1. Call meeting to order
2. Roll call
3. Comments from the public
4. Minutes from January 14, 2019
5. Expenditures
6. Lexipol Policies – Lieutenant Language
7. Lieutenant's report
8. Meeting date for March
9. Adjourn

Posted: February 6, 2019

**City Council members may attend the above committee meeting for information-gathering purposes. If a quorum of Council members should appear at this Commission meeting, a regular Council meeting may take place for the purpose of gathering information on an item listed on this Commission agenda. If such a meeting should occur, the date, time, and location of the Council meeting will be that of this Commission as listed on the Commission agenda.*

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities. Please contact the City Clerk's Office at (715) 223-4435 with as much advance notice as possible.

January 31, 2019 FINANCIAL STATEMENT-POLICE DEPT

Beginning Balance		<u>\$ 200,653.37</u>
Receipts received in Jan		
City of Colby	\$ 30,219.42	
City of Abbotsford	\$ 36,774.92	
Reports	\$ 50.00	
Interest	\$ 97.19	
Temporary Plates	\$ 225.00	
Lockouts	\$ 60.00	
Abbotsford School District- SRO officer reimburse	\$ 6,873.00	
Xfer for K9 purchases	\$ -	
Total Receipts		<u>\$ 74,299.53</u>

Disbursements-Jan		
Net Payroll	\$ 43,382.68	
SS, FWH, WI Pmts.	\$ 17,681.59	
Union Dues	\$ 292.60	
Wages Payable	\$ 553.83	
State Retirement-Dept. Share	\$ 6,799.52	
Vouchers Payable	\$ 4,706.26	
Auto Fuel	\$ 81.25	
Internet	\$ 69.99	
Telephone	\$ 165.61	
Heat	\$ 469.78	
Electric	\$ -	
Water	\$ 81.03	
Liability Insurance	\$ -	
Health Insurance	\$ 10,134.29	
Dental Insurance	\$ 664.20	
Worker's Compensation	\$ -	
Auto Insurance	\$ -	
Radio Maintenance	\$ -	
Auto Maintenance	\$ -	
Clothing	\$ 452.93	
Training	\$ 279.06	
Office Supplies	\$ 165.81	
Janitorial Supplies	\$ -	
Copies	\$ -	
Radar Certification	\$ -	
Miscellaneous	\$ 179.99	
Exp from Grant/Plate Fnd/Misc	\$ -	
Computer Software Maintenance	\$ 5,694.00	
Air Cards	\$ -	
Computer Maintenance	\$ 1,317.00	
Office Equipment Maintenance	\$ -	
Building Maintenance	\$ -	
Equipment	\$ 84.39	
Equipment Transfers	\$ -	
Investigations	\$ 30.00	
Drug Dog	\$ 99.98	
Audit	\$ -	
Legal	\$ -	
Time System	\$ -	
Auto Purchase	\$ -	
Auto Fund	\$ -	
Clothing-Vests	\$ -	
Department Policies	\$ -	

Total Disbursements		<u>\$ 93,385.79</u>
		<u>\$ 181,567.11</u>

Trans Detail Ending Balance 10/31/18 \$ 181,567.11

Designated Funds			
Checking Fund Balance as of 1/31/19		\$	181,567.11
Auto Fund	\$46,958.78		
Sick Leave Accum. Retirement fund	\$ 14,495.70		
TOTAL Designated Funds		\$	61,454.48
TOTAL Working Cash		\$	120,112.63

Canine Account	\$ 14,764.43
Metal Plate Fund	\$ 16,511.37
Petty Cash Checking	\$ 100.00

Colby/Abbotsford Police Commission Meeting

January 14, 2019

6:30 P.M.

The Colby/Abbotsford Police Commission (CAPC) meeting was called to order by President Todd Schmidt at 6:30p.m. at the Colby/Abbotsford Police Department (CAPD). Members present were: Todd Schmidt, Dan Hederer, Randy Hesgard, Roger Weideman, Jeremy Totzke & Dennis Kramer. Also present were: Chief Jason Bauer, City of Colby Deputy Clerk/Treasurer Jessie Polivka, City of Colby Mayor Jim Schmidt, City of Abbotsford Mayor Lori Voss, City of Abbotsford Administrator Dan Grady, and Kevin O'Brien-TP Printing.

Public Comment: None

Minutes from the December 10, 2018 meeting: Motion was made by Hederer, seconded by Hesgard to approve the minutes from the December 10, 2018 meeting as presented. Motion carried with a voice vote.

Expenditures: Motion was made by Hederer, seconded by Weideman to approve the expenditures as presented in the amount of \$25,912.27. Motion carried with a voice vote.

2018 Budget Amendments: The CAPC discussed the budget amendments that were included in the monthly financial packet.

Motion was made by Hederer, seconded by Hesgard to approve resolution 1-2019, approving amendments to the 2018 budget as presented. Motion carried with a voice vote.

Carryover Balances from 2018 to 2019: The carryover fund balances from the end of 2018 were presented: General fund balance- \$152,398.89; Automobile/Equipment- \$33,758.78; Retirement Benefits- \$14,495.70; Police Drug Dog Fund- \$14,286.00; Metal Plate Fund- \$15,997.88.

Motion was made by Weideman, seconded by Hederer to approve the Carryover balances from 2018 to 2019. Motion carried with a voice vote.

Ordinance 7-1-16 restrictions on keeping dogs, cats, fowl and other animals: The City of Colby has a resident that has been having issues with dogs in the neighborhood running loose. President Schmidt wanted the CAPC to review the ordinance to make sure it is adequately written to enforce dogs running loose. Chief Bauer stated that the situation is a dispute between neighbors. One neighbor has installed a security camera and is catching the neighbor's dogs running loose after reviewing the footage from the camera. Chief Bauer stated that the CAPD will not issue a citation unless they catch the dogs in the act of running loose. The CAPC decided it is a civil issue and the current ordinance is sufficient

Update city ordinances to reflect the current agreement on bookkeeping and minute taking between the City of Colby & the City of Abbotsford: The City of Colby and the City of Abbotsford had an arrangement that the City of Abbotsford would handle the minutes for the CAPC and the City of Colby would take care of the financials for the CAPD. During the employee turnover at the City of Abbotsford the City of Colby has been attending CAPC meetings and taking the minutes. The CAPC discussed whose responsibility it is for the minute taking. Mayor Voss questioned why the CAPC couldn't take their own minutes as she had done in the past. It was decided that President Schmidt would take the minutes at future meetings for the time being. He said the Clerk or Deputy Clerk from the City of Colby would be

invited to attend future meetings and take the minutes if there were many topics up for discussion and action.

Chief's Report: Chief Bauer reported on the K9 activity for the month of December. He said there were a total of 4 activities and 0 arrests. Chief Bauer stated that traffic stops were up for the month of December and attributed it to the officers having more time on patrol with the SRO officer being in the school districts. Bauer stated cameras in two of the squads are having operational issues and will need to be replaced. Both cameras are over 10 years old. The cost of replacement for one camera is estimated to be around \$3,500-\$5,500. Bauer will look for quotes on replacement. Mayor Schmidt suggested a company for Bauer to contact for a quote.

President Schmidt asked if Bauer had gotten the updated policy from Lexipol regarding the Lieutenant position. Bauer stated he had to fill out a Lexipol information form and once submitted Lexipol will prepare the policy update for the CAPC to approve.

Bauer said we will not be attending the February CAPC meeting. Lieutenant Alex Bowman will attend the meeting in Bauer's absence. President Schmidt said the CAPC would discuss his performance evaluation in closed session at the March CAPC meeting, with Police Secretary Jessica Weich's performance evaluation to be discussed in closed session at a future meeting closer to her anniversary date of employment. Kramer asked Chief Bauer about having a speaker phone set up so he could participate in future CAPC meetings by phone. Bauer said he would order a speaker phone Jan. 15 to accommodate Kramer's request. The CAPC discussed if a committee member should be allowed to attend a meeting by phone, particularly when a quorum was present.

Chief Bauer said he would be working a lot of extra shifts this summer to defray the cost of overtime. SRO Officer Patrick Leichtnam will be attending recruit school and will not be able to cover shifts for the CAPD this summer as anticipated. President Schmidt said this situation was discussed as a possibility when Leichtman was hired.

Motion was made by Kramer, seconded by Heggard to receive and file the Chief's Report. Motion carried with a voice vote.

Meeting date for February: The next CAPC meeting will be held on Monday, February 11, 2019 at 6:30 p.m. at the CAPD.

Meeting adjournment: Motion was made by Hederer, seconded by Weideman to adjourn at 7:09 p.m. Motion carried with a voice vote.

2/06/2019 11:29 AM

Reprint Payroll Register Full
All Employees

Page: 28
PAYRL

Check Date From: 1/01/2019
Thru: 1/31/2019

From Dept:
Thru Dept:

Total Checks: 30 Pay Periods: 12/16/2018 Thru: 1/26/2019
(Male: 24 Female: 6)

Earnings:

Regular Pay	53,010.69	2,172.00	Hours
Overtime Pay	852.25	22.75	Hours
FLOATING HOL	594.48		
HOLIDAYS	4,754.37		
INSURANCE	1,050.00		
NIGHT SHIFT	514.00		
ON CALL	149.96		
SICK LVE ACCUMU	1,150.00		

	62,075.75		

Withholdings:

Federal	5,322.46
Social Security	3,729.48
Medicare	872.23
Wisconsin	3,155.71
CHILD SUPPORT	553.83
HEALTH INS.	1,922.90
OTHER DEDUCTION	0.00
UNION DUES	250.80
WRS Contrib.	2,885.66

	18,693.07

NET PAY 43,382.68

Flexible Time Off: Earned Used

Fund: 500 - POLICE DEPARTMENT

Account Number		2019 January	2019 Actual 01/31/2019	2019 Budget	Budget Status	% of Budget
500-00-43001-000-000	CITY OF COLBY	30,219.42	30,219.42	362,621.00	-332,401.58	8.33
500-00-43002-000-000	CITY OF ABBOTSFORD	36,774.92	36,774.92	441,299.00	-404,524.08	8.33
500-00-43002-001-000	COLBY SCHOOL DISTRICT	0.00	0.00	25,387.50	-25,387.50	0.00
500-00-43002-002-000	ABBOTSFORD SCHOOL DISTRICT	6,873.00	6,873.00	25,387.50	-18,514.50	27.07
500-00-43003-000-000	REPORTS	50.00	50.00	250.00	-200.00	20.00
500-00-43004-000-000	EARNED INTEREST	97.19	97.19	0.00	97.19	0.00
500-00-43005-000-000	OTHER INCOME - TEMP PLATE	225.00	225.00	1,000.00	-775.00	22.50
500-00-43005-410-000	OTHER INCOME - LOCKOUT	60.00	60.00	400.00	-340.00	15.00
500-00-43005-412-000	CARRYOVERS	0.00	0.00	28,000.00	-28,000.00	0.00
500-00-43005-413-000	OTHER INCOME - GRANTS	0.00	0.00	1,100.00	-1,100.00	0.00
500-00-43005-414-000	OTHER INCOME - MISCELLANEOUS	0.00	0.00	1,000.00	-1,000.00	0.00
500-00-43005-415-000	DONATION INCOME - DRUG DOG	478.43	478.43	2,500.00	-2,021.57	19.14
500-00-43005-416-000	METAL PLATE INCOME	7,081.03	7,081.03	104,000.00	-96,918.97	6.81
Total Revenues		81,858.99	81,858.99	992,945.00	-911,086.01	8.24

Fund: 500 - POLICE DEPARTMENT

Account Number		2019	2019	2019	Budget Status	% of Budget
		January	Actual 01/31/2019	Budget		
500-00-51001-000-000	SALARIES	61,025.75	61,025.75	516,700.00	455,674.25	11.81
500-00-51002-000-000	FUEL	81.25	81.25	22,500.00	22,418.75	0.36
500-00-51002-001-000	INTERNET	69.99	69.99	1,000.00	930.01	7.00
500-00-51003-000-000	TELEPHONE	165.61	165.61	4,000.00	3,834.39	4.14
500-00-51003-001-000	HEAT	469.78	469.78	2,500.00	2,030.22	18.79
500-00-51003-002-000	ELECTRIC	0.00	0.00	6,000.00	6,000.00	0.00
500-00-51003-003-000	WATER	81.03	81.03	800.00	718.97	10.13
500-00-51004-000-000	LIABILITY INSURANCE	0.00	0.00	5,500.00	5,500.00	0.00
500-00-51004-407-000	HEALTH INSURANCE	9,261.39	9,261.39	127,314.00	118,052.61	7.27
500-00-51004-408-000	INSURANCE - DENTAL	664.20	664.20	8,500.00	7,835.80	7.81
500-00-51004-409-000	WORKMEN'S COMPENSATION	0.00	0.00	14,600.00	14,600.00	0.00
500-00-51004-411-000	AUTO INSURANCE	0.00	0.00	2,700.00	2,700.00	0.00
500-00-51005-000-000	RADIO MAINTENANCE	0.00	0.00	575.00	575.00	0.00
500-00-51006-000-000	AUTOMOBILE MAINTENANCE	0.00	0.00	6,000.00	6,000.00	0.00
500-00-51007-000-000	CLOTHING ALLOWANCE	452.93	452.93	4,800.00	4,347.07	9.44
500-00-51008-000-000	SOC.SEC.(EMPLOYER SHARE)	4,601.71	4,601.71	39,378.00	34,776.29	11.69
500-00-51009-000-000	TRAINING	279.06	279.06	11,600.00	11,320.94	2.41
500-00-51010-000-000	OFFICE SUPPLIES	165.81	165.81	3,600.00	3,434.19	4.61
500-00-51010-005-000	JANITORIAL SUPPLIES	0.00	0.00	400.00	400.00	0.00
500-00-51011-020-000	RADAR CERTIFICATION	0.00	0.00	320.00	320.00	0.00
500-00-51012-000-000	MISCELLANEOUS EXPENSE	179.99	179.99	3,000.00	2,820.01	6.00
500-00-51013-000-000	STATE RETIREMENT-DEPT SHARE	7,458.91	7,458.91	59,905.00	52,446.09	12.45
500-00-51016-000-000	COMPUTER SOFTWARE MAINTENANCE	5,694.00	5,694.00	5,694.00	0.00	100.00
500-00-51016-001-000	MOBILE DATA (AIR CARDS)	0.00	0.00	1,100.00	1,100.00	0.00
500-00-51017-000-000	COMPUTER MAINTENANCE	1,317.00	1,317.00	4,900.00	3,583.00	26.88
500-00-51017-002-000	BUILDING MAINTENANCE	0.00	0.00	1,200.00	1,200.00	0.00
500-00-51018-000-000	EQUIPMENT	84.39	84.39	9,000.00	8,915.61	0.94
500-00-51019-000-000	INVESTIGATIONS	30.00	30.00	4,000.00	3,970.00	0.75
500-00-51019-001-000	DRUG/SEARCH DOG	99.98	99.98	2,500.00	2,400.02	4.00
500-00-51020-000-000	AUDIT	0.00	0.00	3,000.00	3,000.00	0.00
500-00-51022-000-000	TIME SYSTEM	0.00	0.00	1,510.00	1,510.00	0.00
500-00-51025-000-000	CLOTHING-VESTS	0.00	0.00	1,500.00	1,500.00	0.00
500-00-51028-000-000	METAL PLATE FEES & PURCHASES	6,567.54	6,567.54	100,000.00	93,432.46	6.57
500-00-51029-000-000	DEPARTMENT POLICIES	0.00	0.00	3,649.00	3,649.00	0.00
500-00-57001-000-000	AUTO FUND	0.00	0.00	13,200.00	13,200.00	0.00
Total Expenses		98,750.32	98,750.32	992,945.00	894,194.68	9.95
Net Totals		-16,891.33	-16,891.33	0.00	16,891.33	0.00

2/07/2019 2:29 PM

Check Register - Full Report - ALL
ALL Checks
POLICE CHECKING NOW

Page: 1
ACCT

Dated From: From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee	Amount
12862	2/11/2019	ABBY COUNTY MARKET TRAINING SUPPLIES	
500-00-51009-000-000		TRAINING	41.97
			Total 41.97
12863	2/11/2019	AUTO WASH SUPPLIES CO. UPS	
500-00-51010-000-000		OFFICE SUPPLIES	14.55
			34955
			Total 14.55
12864	2/11/2019	BBD SPORTS SHOP K9	
500-00-51019-001-000		DRUG/SEARCH DOG	93.98
			10882
			Total 93.98
12865	2/11/2019	CELL COM AIR CARDS AND CELL PHONES	
500-00-51003-000-000		TELEPHONE	265.17
			186105
500-00-51016-001-000		MOBILE DATA (AIR CARDS)	50.00
			186105
			Total 315.17
12866	2/11/2019	CENTER FOR EDUCATION & EMPLOYMENT LAW ONE YR SUBSCRIPTION TO PUBLIC EMPLOY LAW	
500-00-51009-000-000		TRAINING	159.00
			Total 159.00
12867	2/11/2019	CHARTER COMMUNICATIONS PHONE & INTERNET	
500-00-51002-001-000		INTERNET	69.99
500-00-51003-000-000		TELEPHONE	167.95
			Total 237.94

8

2/07/2019 2:29 PM

Check Register - Full Report - ALL

Page: 2

ALL Checks

ACCT

POLICE CHECKING NOW

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
12868	2/11/2019	CITY OF ABBOTSFORD	
FEB			
500-00-51003-003-000		WATER	66.73
FEB			
Total			66.73
12869	2/11/2019	COLBY ABBOTSFORD PROFESSIONAL POLICE	
JAN DUES			
500-00-21115-000-000		UNION DUES PAYABLE	250.80
JAN			
Total			250.80
12870	2/11/2019	COLBY CHRYSLER CENTER	
OIL CHANGE/TIRE ROTATION/CHECK KEY FOB			
500-00-51006-000-000		AUTOMOBILE MAINTENANCE	117.09
		76410	
Total			117.09
12871	2/11/2019	COMPLETE OFFICE OF WISCONSIN	
OFFICE SUPPLIES			
500-00-51010-000-000		OFFICE SUPPLIES	171.00
		25211	
500-00-51010-000-000		OFFICE SUPPLIES	53.05
		27171	
Total			224.05
12872	2/11/2019	COMPUTER TR INC.	
COMPUTER MAINT.			
500-00-51017-000-000		COMPUTER MAINTENANCE	285.00
		12045	
Total			285.00
12873	2/11/2019	DELTA DENTAL OF WISCONSIN	
FEBRUARY			
500-00-51004-408-000		INSURANCE - DENTAL	664.20
FEB		1255008	
Total			664.20
12874	2/11/2019	FOURMENS FARM HOME-COLBY	
MISC SUPPLIES			

2/07/2019 2:29 PM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

POLICE CHECKING NOW

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
500-00-51012-000-000		MISCELLANEOUS EXPENSE	87.44
		Total	87.44
12875	2/11/2019	HOLIDAY COMMERCIAL JAN FUEL	
500-00-51002-000-000		FUEL	334.47
		JAN	
		Total	334.47
12876	2/11/2019	KAUFFMAN AUTO SERVICE TIRES	
500-00-51006-000-000		AUTOMOBILE MAINTENANCE	656.40
		11082	
		Total	656.40
12877	2/11/2019	KWIK TRIP INC JAN FUEL	
500-00-51002-000-000		FUEL	993.49
		JAN	
		Total	993.49
12878	2/11/2019	MENDEZ, JOHN INTERPRETER	
500-00-51019-000-000		INVESTIGATIONS	90.00
		1/18, 10:30AM-1:30PM	
		Total	90.00
12879	2/11/2019	NICOLET NATIONAL BANK EQUIPMENT/CLOTHING ALLOW/TRAINING/OFFICE	
500-00-51018-000-000		EQUIPMENT	135.01
500-00-51010-000-000		OFFICE SUPPLIES	19.31
500-00-51007-000-000		CLOTHING ALLOWANCE	1,323.21
500-00-51009-000-000		TRAINING	300.00
500-00-51012-000-000		MISCELLANEOUS EXPENSE	8.08
		Total	1,785.61

2/07/2019 2:29 PM

Check Register - Full Report - ALL
ALL Checks
POLICE CHECKING NOW

Page: 4
ACCT

Dated From:
Thru:

From Account:
Thru Account:

Check Nbr	Check Date	Payee	Amount
12880	2/11/2019	SECURITY HEALTH PLAN MARCH PREMIUMS	
500-00-51004-407-000		HEALTH INSURANCE MARCH	7,634.62
Total			7,634.62
12881	2/11/2019	SHOPKO STORES BOOKCASES	
500-00-51010-000-000		OFFICE SUPPLIES	79.98
Total			79.98
12882	2/11/2019	TU MARK PRINTING ENVELOPES	
500-00-51010-000-000		OFFICE SUPPLIES 29269	90.00
Total			90.00
12883	2/11/2019	WE ENERGIES 12/13-1/17	
500-00-51003-001-000		HEAT 12/13-1/17	505.03
Total			505.03
12884	2/11/2019	WI DEPT OF JUSTICE-TIME QUARTERLY CHARGE: 1/1/19-3/31/19	
500-00-51022-000-000		TIME SYSTEM 1/1/19-3/31/19	234.00
Total			234.00
12885	2/11/2019	XCEL ENERGY 12/18-1/21	
500-00-51003-002-000		ELECTRIC 12/18-1/21	452.15
Total			452.15
Grand Total			15,413.67

||

**COLBY-ABBY POLICE
BANK RECONCILIATION ACCT# 4001940**

12/31/2018

Outstanding Checks			
No.	Amount	No.	Amount
DMV	895.50		
CVR	243.50		

Balance per Bank 17,650.37
 Less Outstanding 1,139.00

Plus deposit in Transit
 Adjusted bank balance **\$ 16,511.37**

Beginning Balance per general 15,997.88

Deposits:

	2,785.00
	2,610.29
7,081.03 -JE	1,678.25
Interest	7.49

Checks written:

DMV	6,324.04
CVR	243.50
6,567.54 -JE	

Other:

Balance per General Ledger **\$ 16,511.37**

12

Abbotsford Public Library

REGULAR MONTHLY MEETING: Meeting called to order Jan 9th 2018 / 5:00 PM / Conference Room

ATTENDEES

Jochimsen, Giffin, Braun, Hinrichsen, Bittner, Writz,

Members absent: Dukelow, Suttner

AGENDA**Previous minutes:** Read and approved. Motion to approve by Writz, seconded by Giffin, motion passes.**Public Comment:** Pete H.**Old Business**

- Abbotsford Sign –hung above workroom doorway.
- Holiday Program: Nov. 28th at 7:00 pm. Mostly positive reviews, some comments on too long.
- Library afterschool discussion – Banned kids have not returned. No parent contact with any of the banned youth. No letters of apology received. Foot traffic after school has decreased, but behavior of youth using the library is improved.

New Business

- The Director asked for approval to use literacy donation used for scholastic literary incentive and extra summer reading performer. Writz moved to use M.B. literacy program donation for scholastic reading incentives at \$150 and to provide the cost of an extra Summer Reading Performer. Giffin seconded. Motion passed.
- Collaboration with school on kindness project. Jody Will, elementary school teacher at Abbotsford Public School would like to have “kindness” bookmarks placed in library books and have the library hand out kindness seeds.
- Collaboration with Nursing Home update. Bookshelf and cart are at the Nursing Home. The Director dropped off seconded set of books on the morning of the 9th.
- UW speaker Bureau: The library can bring in 2 free UW Madison speakers a year. The Director shared the website that held speaking topics with the board and asked them to choose topics that interested them.
- Wifi update– WiFi is now set for library hours. Password will change monthly. Sign-up is required to get password.

Treasurer’s Report: 99% spent (some corrections still being made with city hall)**Circulation Report:**

Total Circulation:

o Oct 2018: 2670	Last month: 2506
Oct 2017: 2,467	Oct 2016: 2,380
	Oct 2015: 2326
	Oct.2014: 2548

Circulation Break-down:

Books: 1159, DVDs: 564, Spoken Record: 73, Large Print: 28, Magazines: 34, Other: 54

Circulation Report:

Total Circulation:

Nov. 2018 2518	Nov. 2017: 2,399	Nov 2016: 2,427	Nov. 2015: 1948	Nov. 2014: 1948
Dec 2018: 2,478	Dec 2017: 2,229	Dec 2016: 2,273	Dec 2015: 1966	Dec 2014: 1954

Circulation Break-down:

Dec: Books: 967, DVD: 508, Spoken Record: 74, Large Print: 25, Magazines: 73, Other: 61

Nov: Books: 1072, DVD: 489, Spoken Record: 44, Large Print: 44, Magazines: 23, Other: 50

Other Usage Report:

- Wireless Sessions: Dec. 1343 Nov 1493 Sept. 1074 Aug. 1853 June: 2067 May: 1952 April: 1136 Feb: 741 Jan: 439
- Overdrive E-material Checkout: Dec. 160 Nov. 176 Oct: 162 Sept: 147 Aug. 203 July : 203 June: No data May 146 April 183 March 187 Feb: 121 Jan: 159
- **Monthly Reference:**
Nov.: 59 Last Month: 118 Last Year’s: 120
Dec.: 72 Last Month: 59 Last Year’s: 108
- **Parton Count:**
Nov: 934 2018: 950
Dec: 1090 2018: 958

Policy Review: WiFi policy to look at next month

WVLS report:

-VCat to be held Feb. 7th.

Director Report

- Read Down Fines: This program will be held during the month of January. Patrons with fines can come into the library earn \$.25 off of fines for every 15 minutes spent reading. This is especially aimed at helping kids and teens reduce library fees.
- Last Month Program Count:
 - Nov. Monthly Program total: 10 programs, 180 attendance
 - Dec. Monthly Program total: 16 programs, 180 attendance
 - Best programs: Harry Potter Puzzle Room, held 4 different sessions, was aimed at college kids home from break. Cookie decorating had better turn out when held the Friday after Christmas, will adjust for 2019.
- Future Programs: See handout.

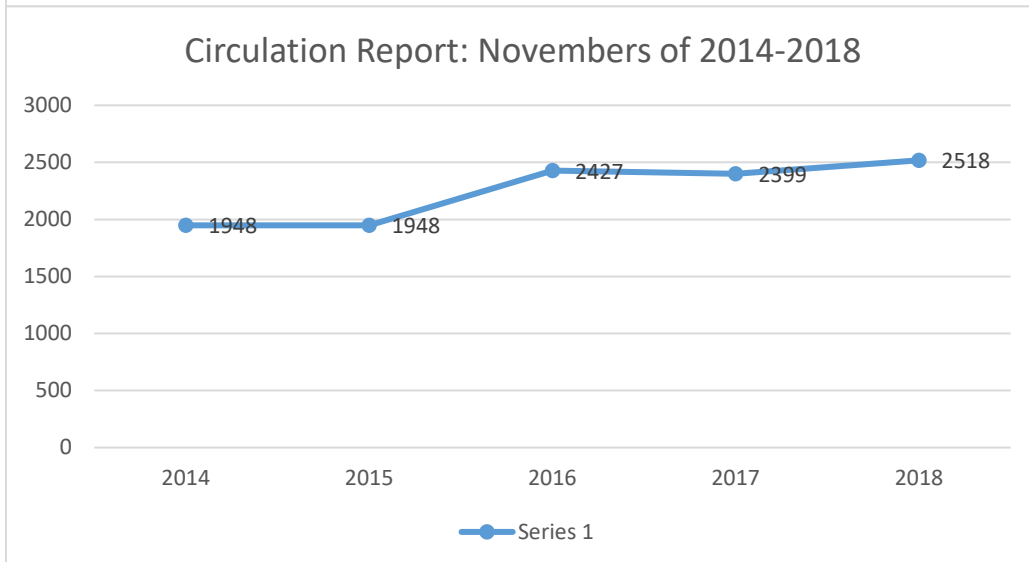
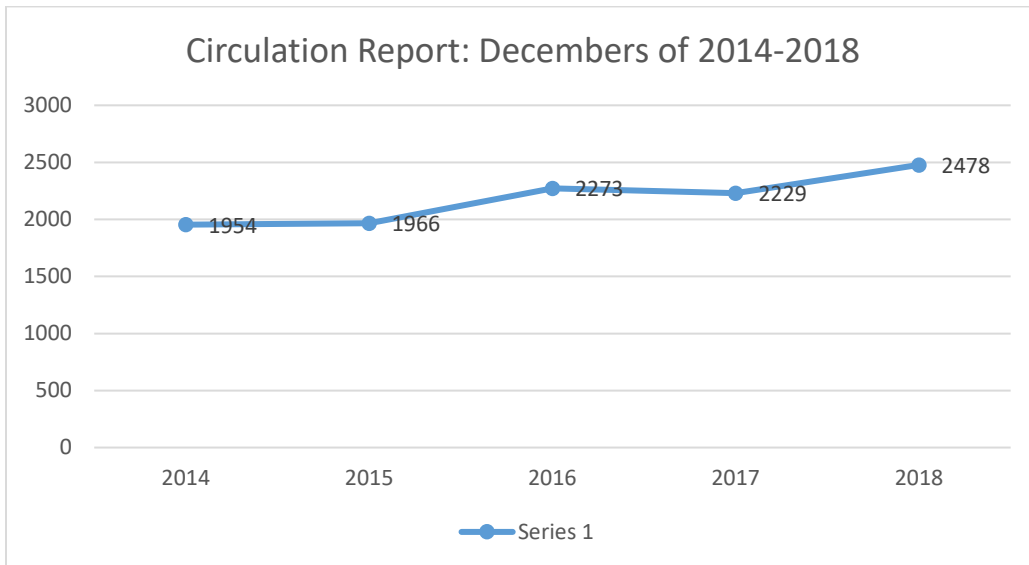
Staffing/Operating Issues: none

ACTION ITEMS:

NOTES:

MOTION TO ADJOURN: Giffin/Writz 5:40pm

Next meeting: Feb 13th at 5:00 PM



Dec. Program Type				Program Title:	Total Attendance	0 to 12	13 to 18	Other
Date:	Other	Literary	Drop In					
12/13/2018	1			Adult Craft Night/Button Ornament	8		1	7
12/18/2018		1		GG Bookclub	3			3
12/11/2018		1		Wild Cookies Book Club:Potato Peel Soci	4			4
12/14/2018	1			Family Movie Night: Small Foot	27	17		10
12/14/2018	1			Candy Land	43	23	0	20
12/7/2018		1		Story Time	6	3		3
12/31/2017	1			Winter Break Activity:snowflake	1			1
12/26/2018	1			Winter Break Activity: Perler Beads	25	17	1	7
12/27/2018	1			Winter Break Activity: Movie	0			
12/21/2018	1			Winter Break Activity: Sugar Cookies	14	10		4
12/21/2018		1		Story Time	7	4		3
12-21-12-28			1	Scholastic X-mas Books	20	18	2	
xmas break				1 No School Tec/Dash and Dot	4	2	2	
12/20/2018	1			Harry Potter Puzzle Room	7		4	3
12/21/2018	1			Harry Potter Puzzle Room	4			4
12/22/2018	1			Harry Potter Puzzle Room	7		4	3
				Monthly Program total: 16 programs, 180 attendance				
Nov. Program Type				Program Title:	Total Attendance	0 to 12	13 to 18	Other
Date:	Other	Literary	Drop In					
11/2/2018		1		Story Time	4	4		2
11/9/2018	1			Family Movie Night:	28	23		5
11/13/2018		1		Wild Cookies Book Club	7			7
11/16/2018	1			Adult Craft Night/Snowman Ornament	9	2		7
11/16/2018		1		Story Time	5	3		2
11/20/2018		1		GG Book club	3			3
11/28/2018	1			Holiday Program	75		12	63
all month	1			Heat Transfer Mugs	19	1	5	13
thanks break			1	Indian Corn Drop in Craft	20	20		
thnks break				1 No School Tech	10	6	2	2
				Monthly Program total: 10 programs, 180 attendance				

**ABBOTSFORD
PUBLIC LIBRARY
FEBRUARY EVENTS**



STORY TIME: Friday, Feb. 1st

at 10:30am. No registration required. **Youth**

BLIND DATE WITH A BOOK: Feb. 1st through Feb. 16th. **All ages**

Check out a “mystery” book and take it on a reading date. Bring back a review of your book and receive a small chocolate prize!

WINTER LUAU: Friday, Feb. 8th at 6:00pm. Wear your Hawaiian best and take part in summer games and activities. Family Movie to follow at 7:00 pm.



FAMILY MOVIE: Friday, Feb. 8th at 7:00pm. Watching the Grinch. **All Ages**

WILD COOKIES BOOKCLUB: Tuesday, Feb. 12th at 7:00 pm. **Adult**

Discussing “The Rosie Project” by Graeme Simsion. Ask the librarian for a copy of the book to check-out.



CANDY HEART BINGO: Friday, Feb. 15th, noon to

1:00pm. A great family Valentines Event. Play bingo by matching candy

heart sayings, earning candy or Valentines themed prizes! **All Ages**



CRAFT NIGHT: Thursday, Feb. 21st At 6:30 pm.

Crepe Paper Clovers. **Registration Required. 16 or older, 12 and older if with an Adult.**

STORY TIME: Friday, Feb. 15th at 10:30am. No registration required. **Youth**

FRIENDSHIP BRACELETS: All month. Make a friendship bracelet at the library or take a kit home. Great gift for a special Valentine. **All Ages**

Abbotsford Public Library,

203 N. First St. Abbotsford WI 54405, (715)223-3920

3/04/2019 3:20 PM

Check Register - Full Report - ALL
 ALL Checks
 COMBINED CHECKING ACCOUNT

Page: 1
 ACCT

Dated From: 12/01/2018 From Account:
 Thru: 3/04/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
30177	2/28/2019	ABBY COUNTY MARKET	
		WW - WATER	Previous Year Expense
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	7.92
		SPRING WATER	12132018
		Total	7.92
30178	2/28/2019	ABT MAILCOM	
		JANUARY PROCESSING	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	272.58
		JANUARY PROCESSING & POSTAGE	32982
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	272.58
		JANUARY PROCESSING & POSTAGE	33123
		Total	545.16
30179	2/28/2019	ADVANCED DISPOSAL	
		GARBAGE	
100-00-53631-013-000		RECYCLING - PROFESSIONAL SERV	2,058.57
		JANUARY GARBAGE DISPOSAL	M1005127
100-00-53630-012-000		GARBAGE COLL-PROFESSIONAL SERV	6,378.27
		JANUARY GARBAGE	M1005127
		Total	8,436.84
30180	2/28/2019	ARAMARK	
		CLOTHING	Previous Year Expense
100-00-53311-013-006		PUBLIC WORKS - UNIFORMS CLOTHI	38.14
		CLOTHES	1788475569
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	12.07
		CLOTHES	1788475569
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	11.59
		CLOTHES	1788475569
		Total	61.80
30181	2/28/2019	ARAMARK	
		CLOTHES	
100-00-53311-013-006		PUBLIC WORKS - UNIFORMS CLOTHI	38.14
		CLOTHES	1788489738
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	12.07
		CLOTHES	1788489738
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	11.59
		CLOTHES	1788489738

3/04/2019 3:20 PM

Check Register - Full Report - ALL
ALL Checks

Page: 2
ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018 From Account:
Thru: 3/04/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53311-013-006		PUBLIC WORKS - UNIFORMS CLOTHI CLOTHES 1788494534	38.14
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CLOTHES 1788494534	12.07
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CLOTHES 1788494534	11.59
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER CLOTHES 1788499248	38.14
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CLOTHES 1788499248	12.07
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CLOTHES 1788499248	11.59
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER CLOTHES 1788504002	38.14
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CLOTHES 1788504002	12.07
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CLOTHES 1788504002	11.59
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER CLOTHES 1788513526	38.14
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CLOTHES 1788513526	12.07
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CLOTHES 1788513526	11.59
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER CLOTHES 1788508750	38.14
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CLOTHES 1788508750	12.07
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CLOTHES 1788508750	11.59
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER CLOTHES 1788518271	38.14
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CLOTHES 1788518271	12.07
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CLOTHES 1788518271	11.59
Total			432.60

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 3

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
30182	2/28/2019	BAKER & TAYLOR	
BOOKS			
400-00-55150-000-000		BOOKS	29.95
		BOOKS	2034277886
400-00-55150-000-000		BOOKS	239.95
		BOOKS	2034278757
400-00-55150-000-000		BOOKS	242.55
		BOOKS	2034307423
400-00-55150-000-000		BOOKS	82.74
		BOOKS	2034305733
			Total
			595.19
30183	2/28/2019	BOARD REACH	
BOOKS			
400-00-55150-000-000		BOOKS	203.45
		BOOKS	
			Total
			203.45
30184	2/28/2019	CLARK COUNTY TREASURER	
JANUARY 2019 MUNI COURT			
100-00-45100-000-000		LAW & ORDINANCE VIOL MUNI CT	176.00
		2019 DECEMBER MUNI COURT SHARE	01312019
100-00-24310-000-000		DUE TO COUNTIES - CURRENT TXES	137.85
		2018 LOTTERY CR AUDIT ASSESSMENT COLLECT 2018 TAXES	
			Total
			313.85
30185	2/28/2019	CLIFFS SERVICE INC	
FUEL TIMED			
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	65.70
		FUEL TIMED	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	64.30
		FUEL TMED	
100-00-53311-013-005		PUBLIC WORKS - FUEL	0.00
		FUEL STUTTGEN	
100-00-53311-013-005		PUBLIC WORKS - FUEL	0.00
		FUEL LEFFEL	
100-00-53311-013-005		PUBLIC WORKS - FUEL	82.00
		FUEL GEIGER	

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 4

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53311-013-005		PUBLIC WORKS - FUEL	0.00
		FUEL - STUTTGEN	
Total			212.00
<hr/>			
30186	2/28/2019	COMMERCIAL TESTING LABORATORY, INC.	
		TESTING OF CHEMICALS	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	971.00
		PHOSPHOROUS, AMMONIA NITROGEN	45924
Total			971.00
<hr/>			
30187	2/28/2019	DALCO	
		CITY HALL	
100-00-51600-000-000		CITY -BLDG MAINT	55.04
		IVORY SOAP, POST FILTERS	3408803
Total			55.04
<hr/>			
30188	2/28/2019	DIGGERS HOTLINE	
		PREPAID FOR 2019	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	240.50
		PREPAID FOR 2019	190150901 PPI
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	240.50
		PREPAID FOR 2019	190150901 PP1
Total			481.00
<hr/>			
30189	2/28/2019	FARONICS TECHNOLOGIES USA INC	
		OFFICE RENEWALS	
400-00-55152-000-000		OFFICE & COMPUTER	150.15
		DEEP FREEZE MAITENANCE	
Total			150.15
<hr/>			
30190	2/28/2019	FASTENAL COMPANY	
		SHOP SUPPLIES	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	6.22
		SHOP SUPPLIES	25814
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	50.42
		BATTERIES, SPRING HOOK	26408
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	25.65
		NUTS	26846
Total			82.29

3/04/2019 3:20 PM

Check Register - Full Report - ALL
ALL Checks

Page: 5
ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018 From Account:
Thru: 3/04/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
30191	2/28/2019	FOURMENS FARM HOME - COLBY PAINT	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER PAINT 3-103468	12.98
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE KEY HEX, HEATER 3-104214	50.98
100-00-51600-000-000		CITY -BLDG MAINT V-BELT 3-105018	36.99
100-00-51600-000-000		CITY -BLDG MAINT V-BELT 3-105034	-36.99
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE THERMOSTAT HEAT 3-105089	17.98
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER BUILDERS HARDWARD 3-106367	13.40
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE PVC 3-104526	9.58
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE ZIP LOCK FREEZER BAGS 3-107355	37.33
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE THERMOSTAT 3-107549	40.49
Total			182.74
30192	2/28/2019	GRAINGER APPLETON BRANCH WATER - PUMP DUTY MOTOR	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE PUMP DUTY MOTOR	310.75
Total			310.75
30193	2/28/2019	HACH COMPANY CHEMICALS	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE DISPENSER REFILL, OZONE ACCUVAC 55685525082	494.50
Total			494.50
30194	2/28/2019	HAWKINS INC CHLORIDE	
600-00-53200-000-630		WATER-CHEMICALS CHEMICALS 4431020	2,465.35

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 6

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
600-00-53200-000-630		WATER-CHEMICALS	1,201.86
		CHEMICALS 4431009	
600-00-53200-000-630		WATER-CHEMICALS	246.54
		CHLORIDE CHEMICAL 4445007	
800-00-53610-000-630		SEWER-CHEMICALS	1,576.39
		CHLORIDE CHEMICAL 4445008	
Total			5,490.14

30195 2/28/2019 HEARTLAND COOPERATIVE SERVICES
NAPA STORE

100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	26.46
		RUBBER FLOOR MATS 288972	
100-00-53311-013-015		PUBLIC WORKS - VEHICLE MNTCE	117.59
		BATTERY, CORE RETURN 290296	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	128.89
		DIGITAL BRAKE CONTROL 289088	
100-00-53311-013-015		PUBLIC WORKS - VEHICLE MNTCE	17.79
		V-BELT 289616	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	311.56
		CHAIN, CHAIN HOOK,HITCH PIN, ETC 289909	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	50.88
		PROPANE CYCLINDER, FILL CYCLINDER 291535	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	13.98
		CHAIN HOOK 290040	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	93.80
		GREASE TUBE 290222	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	93.80
		GREASE TUBE 290225	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	41.94
		CHAIN HOOK 290529	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	8.38
		HOSE END FITTING 290633	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	34.98
		PROPANE FUEL 291367	
100-00-53311-013-015		PUBLIC WORKS - VEHICLE MNTCE	75.21
		HOSE END FITTINGS, HOSE 291381	
Total			1,015.26

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 7

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
30196	2/28/2019	HOLIDAY COMPANIES FUEL	
600-00-53200-000-660		WATER-TRANSPORTATION FUEL - SOYK	68.50
		123439001330	
100-00-53311-013-005		PUBLIC WORKS - FUEL OVERPAYMENT	-17.44
		REFUND	
600-00-53200-000-660		WATER-TRANSPORTATION JANURARY REBATE	-1.86
		01312019	
600-00-53200-000-660		WATER-TRANSPORTATION WATER - JOSH	59.20
		144935001330	
100-00-53311-013-005		PUBLIC WORKS - FUEL PW - JEREMY	66.00
		064024014330	
		Total	174.40
30197	2/28/2019	HYDRO CORP CONTRACT - JANUARY 2019	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE CONTRACT - JANUARY 2019	470.00
		50972	
		Total	470.00
30198	2/28/2019	INGRAM BOOK COMPANY BOOKS	
400-00-55150-000-000		BOOKS	16.40
		BOOKS	
		38402176	
		Total	16.40
30199	2/28/2019	J.H. LARSON COMPANY LED LAMPS	
100-00-51600-000-000		CITY -BLDG MAINT LED LAMPS	16.50
		S101925817.001	
		Total	16.50
30200	2/28/2019	MARATHON CO TREASURER JANUARY 2019 COURT FINES	
100-00-45100-000-000		LAW & ORDINANCE VIOL MUNI CT JAN 2019 MUNI COURT FINES	70.00
		01312019	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER SALT	2,533.25
		15396	
		Total	2,603.25

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 8

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
30201	2/28/2019	MEDENWALDT, TODD 2019 CLOTHING ALLOWANCE	
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE VEST, JACKET, HALF ZIP TILDEN 02172019	200.00
Total			200.00
30202	2/28/2019	MEYER LUMBER SUPPLY, INC. HEATER	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE DEWALT HEATER 91305	249.99
Total			249.99
30203	2/28/2019	MICROMARKETING LLC BOOKS	
400-00-55150-000-000		BOOKS OFFICE 2019 FOR SENIORS 453329	20.51
400-00-55150-000-000		BOOKS BROKEN ROAD, THE RECKONING 455316	68.14
400-00-55150-000-000		BOOKS SILVER BRUMBY 453125	39.99
Total			128.64
30204	2/28/2019	MID AMERICA BOOKS BOOKS	
400-00-55150-000-000		BOOKS BOOKS 464382	237.35
Total			237.35
30205	2/28/2019	MID-STATE TRUCK SERVICE INC DLINK, BOARD, CENTER PCB	
100-00-53311-013-015		PUBLIC WORKS - VEHICLE MNTCE BOARD FOR INTERNATIONAL 4900 542383	1,233.39
100-00-53311-013-015		PUBLIC WORKS - VEHICLE MNTCE LIGHT BULB 156743A	44.00
Total			1,277.39
30206	2/28/2019	MONTGOMERY ASSOCIATES SERVICES THRU 12/31/2018	
600-00-53200-000-021		WATER - ENGINEERING SERVICES WATER - SERVICES THRU 12/31/2018	990.00

Previous Year Expense

3/04/2019 3:20 PM

Check Register - Full Report - ALL
 ALL Checks
 COMBINED CHECKING ACCOUNT

Page: 9
 ACCT

Dated From: 12/01/2018 From Account:
 Thru: 3/04/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			990.00
30207	2/28/2019	MSA PROFESSIONAL SERVICES INC	
R07681011.0		ABBOTSFORD 2016 TID SERVICE	
960-00-51000-000-000		OPERATING SUPPLIES/EXPENSES	942.25
R07681011.0		ABBOTSFORD 2016 TID SERVICE 15	
960-00-51000-000-021		TIF EXPENDITURES - ENG	4,030.00
R07681027.0		SPORTSMAN'S ADDITION ST IMP 2	
Total			4,972.25
30208	2/28/2019	NORTHERN LAKE SERVICE INC	
CHEMICALS TESTING			
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	388.00
		BROMATE, TESTING	349626
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	110.00
		CHEMICALS - BROMATE	347815
Total			498.00
30209	2/28/2019	STAPLES BUSINESS ADVANTAGE	
OFFICE SUPPLIES			
100-00-51401-002-000		CITY CLERK-SUPPLIES	35.39
		BINDERS, ADDRESS LABEL WRITER, CLIPS, ET 8052645421	
Total			35.39
30210	2/28/2019	STATE OF WI - COURT FINES AND SURCHARGES	
JANUARY 2019 COURT FINES			
100-00-45100-000-000		LAW & ORDINANCE VIOL MUNI CT	201.40
		2019 JANUARY MUNI COURTSHARE	MARATHON JAN 2019
100-00-45100-000-000		LAW & ORDINANCE VIOL MUNI CT	524.88
		2019 JANUARY MUNI COURT SHARE	CLARK COUNTY
Total			726.28
30211	2/28/2019	STETSONVILLE OIL	
DIESEL FUEL			
100-00-53311-013-005		PUBLIC WORKS - FUEL	1,018.02
		HIGH SULFUR DIESEL	51268
100-00-53311-013-005		PUBLIC WORKS - FUEL	1,087.37
		DIESEL FUEL	51828
100-00-53311-013-005		PUBLIC WORKS - FUEL	1,259.06
		FUEL	51703

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 10

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53311-013-005		PUBLIC WORKS - FUEL	1,296.52
		PW - FUEL	52081
100-00-53311-013-005		PUBLIC WORKS - FUEL	1,349.46
		PW - FUEL	244976
Total			6,010.43
<hr/>			
30212 2/28/2019 TP PRINTING COMPANY, INC.			
PLANNING COMMITTEE -O'REILLY AUTO PARTS			
100-00-51401-001-000		CITY CLERK-PRINTING	35.65
		PLANNING COMMITTEE-O'REILLY AUTO PARTS	01312019
Total			35.65
<hr/>			
30213 2/28/2019 WISCONSIN CENTRAL LTD.			
BASE RENT PIPELINE			
Previous Year Expense			
600-00-53200-000-620		WATER-UTILITIES	2,328.90
		BASE RENT 11-01/2018 TO 10/31/2019	
Total			2,328.90
<hr/>			
30214 2/28/2019 WISCONSIN STATE LABORATORY OF HYGIENE			
FLUORIDE TESTING			
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	26.00
		FLUORIDE	573404
Total			26.00
<hr/>			
30215 2/28/2019 WOLFGRAM, GAMOKE & HUTCHINSON, S.C.			
JANUARY 2019 SERVICES			
100-00-51300-001-000		GEN ADMIN LEGAL- CITY ATTORNEY	1,969.49
		JUDICIAL LEGAL	01282019
100-00-51300-001-000		GEN ADMIN LEGAL- CITY ATTORNEY	608.00
		LEGAL SERVICES - MUNI COURT	FEBRUARY 2019
Total			2,577.49
<hr/>			
30216 2/28/2019 ASPIRUS OCCUPATIONAL HEALTH			
HEARING TEST ANNUAL ADMIN FEE			
100-00-51432-000-000		GENERAL ADMIN-PREM HEALTH	50.00
		ANNUAL FEE	72754
Total			50.00
<hr/>			
30217 2/28/2019 ASSOCIATED APPRAISAL CONSULTANTS INC			
FEBRUARY 2019 SERVICES			

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 11

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51510-000-000		GENERAL ADMIN-ASSESSOR	950.43
		FEBRUARY 2019 SRVICES	140501
100-00-51510-000-000		GENERAL ADMIN-ASSESSOR	948.75
		MARCH 2019 SERVICES	141001
Total			1,899.18
<hr/>			
30218	2/28/2019	H&S PROTECTION SYSTEMS	
		FIRE TESTING/INSPECTION 2/1-4/30/19	
100-00-51600-000-000		CITY -BLDG MAINT	96.71
		FIRE ALARM TESTING AND INSPECTION	R 65886
Total			96.71
<hr/>			
30219	2/28/2019	MARATHON COUNTY CPZ	
		PHOSPHORUS VARIANCE YEARLY SETTLEMENT	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	26.69
		PHOSPHORUS VARIANCE YEARLY SETTLEMENT	
Total			26.69
<hr/>			
30219	3/04/2019	CELLCOM WAUSAU	
	2/23/2019		
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	17.53
	2/23/2019		353585
600-00-53200-000-640		WATER-OPER SUPP & EXPENSE	17.53
	2/23/2019		353585
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	17.53
	2/23/2019		353585
Total			52.59
<hr/>			
30220	3/04/2019	CINTAS	
		MATS	
100-00-51600-000-000		CITY -BLDG MAINT	107.69
		MATS	442394071
Total			107.69
<hr/>			
30221	3/04/2019	CLARK CO ECO DEV CORP	
		2019 ANNUAL MEMBERSHIP DUES	
100-00-41200-000-000		ROOM TAX	3,397.50
		MEMBERSHIP MUNICIPALITIES	2019
Total			3,397.50

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 12

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
30222	3/04/2019	COLBY ABBOTSFORD POLICE COMMISSION FEBRUARY 2019	
100-00-52100-013-000		LAW ENFORCEMNT-PLAN,MAINT,OPER FEBRUARY 2019 BUDGET	36,774.92
			Total 36,774.92
30223	3/04/2019	DIETRICH VANDERWAAL, S.C. LEGAL FEES - PERSONAL MATTERS	
100-00-51300-000-000		GENERAL ADMINISTRATION-LEGAL PERSONNEL MATTERS	80.00
			Total 80.00
30224	3/04/2019	ENVIRONMENTAL CONSULTING & TESTING TESTING	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE CHRONIC & ACUTE WET TESTING	1,450.00
			Total 1,450.00
30225	3/04/2019	EO JOHNSON COMPANY OFFICE COPY CHARGES 12/26-1/25/19	
100-00-51401-002-000		CITY CLERK-SUPPLIES OFFICE COPY CHARGES 12/26-1/25/19	238.09
100-00-51401-002-000		CITY CLERK-SUPPLIES CONTRACT BASE RATE	0.00
100-00-51401-002-000		CITY CLERK-SUPPLIES COPY CONTRACT 1/26-2/25/19	88.36
			Total 326.45
30226	3/04/2019	FRIDAY, KATHRYN SUB-CONTRACTOR - OFFICE	
100-00-51400-011-000		CITY CLERK-WAGES 2019	300.00
600-00-53200-100-680		WATER-ADMIN SALARIES SERVICES 2019	300.00
800-00-53610-100-680		SEWER-ADMINISTRATION SALARIES SERVICES 2019	300.00
			Total 900.00
30227	3/04/2019	HAWKEYE DAIRY STORE USP SHIPPING FOR WW	

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 13

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

Check Nbr	Check Date	Payee	Amount
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	156.59
		USP SHIPPING FOR WW 280604	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	151.80
		NEXT DAY AIR UPS WASTEWATER 280607	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	161.01
		NEXT DAY AIR 280606	
Total			469.40
<hr/>			
30228	3/04/2019	JAKEL PLUMBING, HEATING, & ELEC. INC. TUBING, FITTINGS FOR STREKO DOORS	
100-00-53311-013-000		PUBLIC WORKS-PLAN,MAINT,OPER	150.48
		SOUTH OF STREKO DOORS 19408	
Total			150.48
<hr/>			
30229	3/04/2019	LUEDTKE, LOUELLA VENDING MACHINE REIMBURSEMENT	
100-00-51410-012-000		ELECTION-EXPENSES	19.08
		MILEAGE REIMBURSE FOR ELECTION, PROP TAX 02202019	
100-00-56705-000-000		VENDING MACHINE EXPENSE	24.72
		SAM'S CLUB - SODA 02202019	
100-00-51401-002-000		CITY CLERK-SUPPLIES	0.63
		POSTAGE REIMBURSEMENT DUE TO POSTAGE DUE 02212019	
100-00-56705-000-000		VENDING MACHINE EXPENSE	81.76
		CANDY & SODA 02282019	
Total			126.19
<hr/>			
30230	3/04/2019	MEGA FOODS FUEL	
800-00-53610-000-660		SEWER-TRANSPORTATION	36.90
		FUEL WW 638	
800-00-53610-000-660		SEWER-TRANSPORTATION	29.78
		FUEL - WW 2247	
800-00-53610-000-640		SEWER-OPER SUPP/EXPENSE	10.53
		ICE 2248	
Total			77.21
<hr/>			
30231	3/04/2019	ROLAND MACHINERY COMPANY BOLT, CLAMP, HEX NUT	
100-00-53311-013-015		PUBLIC WORKS - VEHICLE MNTCE	309.03
		GRADER MAINT 45037029	

3/04/2019 3:20 PM

Check Register - Full Report - ALL
ALL Checks

Page: 14
ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018 From Account:
Thru: 3/04/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total 309.03
30232	3/04/2019	STAFFORD ROSENBAUM LLP CUP LEGAL	
600-00-53200-001-000		WATER - LEGAL SERVICES HASS CUP LEGAL 1220266	3,846.64
			Total 3,846.64
30233	3/04/2019	WISCONSIN SUPREME COURT CONTINUING JUDICAL ED 5/1/19 TO 4/30/20	
100-00-51200-013-000		JUDICIAL-PLAN, MAINT, & OPER CONTINUING EDUCATION - JUDGE 10-0201	700.00
			Total 700.00
30234	3/04/2019	ZIAYA, KELLY UTITILY REFUND DUE TO MOVE OUT	
100-00-46433-000-000		GARBAGE COLLECTION REVENUE GARBAGE COLLECTION	9.19
600-00-46100-000-496		PUB FIRE PROTECTION - RES PUBLIC FIRE PROTECTION REFUND	15.73
800-00-47100-000-623		SEWER REVENUE-RESID METERED SEWER REVENUE REFUND	28.20
600-00-46100-000-461		PUB CHGES SVCS GEN GOV-RES MET PUBLIC CHARGES RES METER	10.74
			Total 63.86
Grand Total			94,520.53

3/04/2019 3:20 PM

Check Register - Full Report - ALL

Page: 15

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From: 12/01/2018

From Account:

Thru: 3/04/2019

Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	67,906.73
Total Expenditure from Fund # 400 - LIBRARY	1,331.18
Total Expenditure from Fund # 600 - WATER UTILITY FUND	14,442.03
Total Expenditure from Fund # 800 - SEWER UTILITY FUND	5,868.34
Total Expenditure from Fund # 960 - TIF DISTRICT #6	4,972.25
Total Expenditure from all Funds	94,520.53

3/04/2019 3:59 PM

Check Register - Full Report - ALL

Page: 1

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
30235	3/04/2019	LONDERVILLE ENTERPRISES DRYCRETE MOISTURE STOP	
100-00-53311-013-000		PUBLIC WORKS-PLAN, MAINT, OPER DRYCRETE MOISTURE STOP	260.00
		520618	
		Total	260.00
30236	3/04/2019	RUDER, WARE, L.L.S.C. TIF 6 - SCHILLING PURCHASE, ETC	
		<i>Previous Year Expense</i>	
960-00-51000-000-120		TIF PROFESSIONAL SERVICES SCHILLING TIF 6 LEGAL	3,137.50
		302564	
960-00-51000-000-120		TIF PROFESSIONAL SERVICES DEVELOPER'S AGREEMENT - HESS	1,139.50
		242743	
960-00-51000-000-120		TIF PROFESSIONAL SERVICES TIF 6 - DEVELOPERS AGREEMENT	2,773.50
		241375	
960-00-51000-000-120		TIF PROFESSIONAL SERVICES TIF 6 - DEVELOPERS AGREEMENT	365.50
		240336	
		Total	7,416.00
30237	3/04/2019	VIKING ELECTRIC SUPPLY JUBBARDTON FORGE	
100-00-51600-000-000		CITY -BLDG MAINT HUBBARDTON FORGE GLOBE	157.41
		Total	157.41
30238	3/04/2019	WISCONSIN MUNICIPAL JUDGES ASSOCIATION 2019 DUES	
100-00-51200-013-000		JUDICIAL-PLAN, MAINT, & OPER DUES	100.00
		2019	
		Total	100.00
		Grand Total	7,933.41

3/04/2019 3:59 PM

Check Register - Full Report - ALL

Page: 2

ALL Checks

ACCT

COMBINED CHECKING ACCOUNT

Dated From:

From Account:

Thru:

Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	517.41
Total Expenditure from Fund # 960 - TIF DISTRICT #6	7,416.00
Total Expenditure from all Funds	7,933.41

3/04/2019 3:59 PM

Check Posting Control Report

Page: 1

ALL Checks

ACCT

Posting Date: 3/04/2019

COMBINED CHECKING ACCOUNT

Dated From:

Thru:

Account Number	Account Code Description	Debit	Credit
100-00-10000-000-000	TREASURER'S CASH		517.41
	Total Expenditure - Fund # 100	517.41	
960-00-10000-000-000	CASH		7,416.00
	Total Expenditure - Fund # 960	7,416.00	
	Total	7,933.41	7,933.41



Crane Headquarters**

www.craneengineering.net

920-733-4425

707 Ford Street, Kimberly, WI 54136

R.D. Smith

A Crane Company

715-832-3479

2703 Bauer St. Eau Claire, WI 54701



Quote CESQ9679

Valid through February 7, 2019

Prepared For:

Abbotsford, City of
John Smith
Phone: 715-223-3444
P.O. Box 589
504 East Linden Street
Abbotsford, WI 54405
j.smith@ci.abbotsford.wi.us

Sales Rep:

Travis Walker
Fluid Technology Sales
Phone: 920-219-1090
Fax: 920-733-0211
Email: t.walker@craneengineering.net



Below is the interactive version of the quote, you can choose options and see the quote totals.

For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

Line Item Detail

Option	QTY	Description	Unit Price	Ext Price
	1	Labor, Equipment and Materials to: * Mobilize to Jobsite * Furnish and Install (2) Replacement 4" Lever and Weight Check Valves with Connection Kits * Start Up Lead Time: 1-2 Weeks ARO	\$4,148.00	\$4,148.00
<input type="button" value="Update"/>			SubTotal:	\$4,148.00
			Shipping:	\$0.00
			Sales Tax:	\$0.00

Ready to Order?

Option 1: Send Hard Copy PO

Send purchase order to **PURCHASING@CRANEENGINEERING.NET**.
To prevent duplicate orders, reference quote#: **CESQ9679**

AND / OR

Option 2: Order Electronically below

We reserve the right to cancel orders arising from errors, inaccuracies, or omissions.

I agree to the terms and conditions of the above document and PDF attachment with an electronic signature below.

IP Address 70.101.239.64

PO Number

(Optional: Enter PO Number as your reference only.)

Enter Ship TO Address and/or Comments

Email Address

Printed Name

Signature

"signatures" could include: /john smith/; /js/; /js123/, etc

Not Ready to Order yet?

Update Quote Status or Ask Questions!

Help us serve you better by submitting your Quote Status below:
Sent to Purchasing/No longer needed/Consider in Future/Requote

Or Simply ask a question. We're happy to help!

(Note, you will receive a copy of your message by email.)

No questions posted yet.

Time expressed in Central Standard Time UTC-06:00

This quote was created by Crane Engineering, Kimberly WI

B & M TECHNICAL SERVICES
 PO Box 48
 Coloma, WI 54930
 715-228-7604 (Office)
 715-459-7003 (Cell)
 715-228-3418 (Fax)

Page: 1 of 1
 Date: 1/8/2018

To: City of Abbotsford
 Attn John Smith
 Re:

Quote Expiration: 30 days
 Estimated Delivery: 2 weeks

We are pleased to provide the following base bid:

Qty.	Description:	Net Each	Net Extension
1	Replace both existing check valves at Elderberry lift station with new 4" APCO Series EDV swing check valves (Includes removal of two existing valves replace with two new with new hardware)	\$ 4,262.00	\$ 4,262.00
		Total	\$ 4,262.00
	Installation Manuals	Incl.	
	Operation Manuals:	Incl.	
	Sales Tax:	Incl.	
	Estimated Freight:	Incl.	
	Installation/Start-up:	Incl.	
	Service Contract:	Not Incl.	
	Downpayment Upon Bid Acceptance	Not Req.	
	Invoice Payment Term:	Net 30	

Additions or deductions to base bid:

Exceptions and Special Notes: This is for both valves at the Elderberry Lift Station

Clarification Notes:

Unless otherwise noted any other equipment/services to be supplied by you.

Quoted by _____
 Jesse Clafin

Accepted by _____
 City of Abbotsford

This information provided is confidential and proprietary to B&M Technical Service and is intended solely for the recipient listed above. Do not duplicate or distribute.

Visit our web site at <http://www.bmtechservice.com>

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning 7/1 20 18 ;
ending 6/30 20 19

TO THE GOVERNING BODY of the: Town of } ABBOTSFORD
 Village of }
 City of }

County of CLARK Aldermanic Dist. No. _____ (if required by ordinance)

1. The named Individual Partnership Limited Liability Company
 Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle. corporations/limited liability companies give registered name) ▶ CENERGY, LLC

Applicant's WI Seller's Permit No 456102042038902	FEIN Number 71-0937307
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$ <u>124.98</u>
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 12
TOTAL FEE	\$ <u>136.98</u>

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	<u>FRANCIS D DRAXLER,</u>	[REDACTED]	[REDACTED]
Vice President/Member	<u>CHRISTINA M WIERSGALLA,</u>	[REDACTED]	[REDACTED]
Secretary/Member	<u>DUANE HULL,</u>	[REDACTED]	[REDACTED]
Treasurer/Member	<u>DUANE HULL,</u>	[REDACTED]	[REDACTED]
Agent	<u>SAMANTHA L THORNTON,</u>	[REDACTED]	[REDACTED]
Directors/Managers	<u>BRENDA BRANT, DIANNE HUGHES, DONALD SYDEJKO, GREGG WEBERT</u>		

3. Trade Name ▶ ABBOTSFORD TRAVEL STOP Business Phone Number 715-223-1802
4. Address of Premises ▶ 601 S 4TH ST. Post Office & Zip Code ▶ 54405
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 01/29/03 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? See attached Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) CONVENIENCE STORE
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? CENERGY, LLC D/B/A ABBOTSFORD TRAVEL STOP
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign, one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license

[REDACTED SIGNATURE]
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Sellers Permit #456-0001164625-02

CONSUMERS COOPERATIVE ASSOCIATION OF EAU CLAIRE ALCOHOL LICENSES

(d/b/a Mega CO-OP)

EIN: 39-0223250

STORE	STREET ADDRESS	MUNICIPALITY	COUNTY
Mega CO-OP #3770	7 S. Mill St., Barron, WI 54812	Barron, City of	Barron

CENERGY, LLC ALCOHOL LICENSES

(a subsidiary of Consumers Cooperative Association of Eau Claire, d/b/a Mega CO-OP)

EIN: 71-0937307

STORE	STREET ADDRESS	MUNICIPALITY	COUNTY
Mega Holiday #3701	6126 Texaco Dr., Eau Claire, WI 54703	Union, Town of	Eau Claire
Mega Holiday #3702	2109 Highland Ave., Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3704	2119 Cameron St., Eau Claire, WI 54703	Eau Claire, City of	Eau Claire
Mega Holiday #3705	1027 Hillcrest Pkwy., Altoona, WI 54720	Altoona, City of	Eau Claire
Mega Holiday #3706	2920 Craig Rd., Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3707	2943 Western Ave., Eau Claire, WI 54703	Eau Claire, City of	Eau Claire
Mega Holiday #3709	5511 S. Highway 93, Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3710	4303 Jeffers Rd., Eau Claire, WI 54703	Eau Claire, City of	Eau Claire
Mega Holiday #3711	1433 Commercial Blvd., Chippewa Falls, WI 54729	Lake Hallie, Village of	Chippewa
Mega Holiday #3712	2308 E. Clairemont Ave., Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3713	3703 Gateway Dr., Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3715	2806 Golf Rd., Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3716	501 N. Bridge Street, Chippewa Falls, WI 54729	Chippewa Falls, City of	Chippewa
Mega Holiday #3717	1731 Brackett Ave., Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3718	2230 Birch St., Eau Claire, WI 54703	Eau Claire, City of	Eau Claire
Mega Holiday #3719	2940 N. Clairemont Ave., Eau Claire, WI 54703	Eau Claire, City of	Eau Claire
Mega Holiday #3720	539 Water St., Eau Claire, WI 54703	Eau Claire, City of	Eau Claire
Mega Holiday #3721	2750 120th St., Chippewa Falls, WI 54729	Lake Hallie, Village of	Chippewa
Mega Holiday #3731	1630 E. Blaschko Ave., Arcadia, WI 54612	Arcadia, City of	Trempealeau
Mega Holiday #3732	17544 N. Main St., Galesville, WI 54630	Galesville, City of	Trempealeau
Mega Holiday #3734	3314 E. Hamilton Ave., Eau Claire, WI 54701	Eau Claire, City of	Eau Claire
Mega Holiday #3736	2611 Birch St., Eau Claire, WI 54703	Eau Claire, City of	Eau Claire
Mega Holiday #3742	600 Bridge St.	Cornell, City of	Chippewa
Abbotsford Travel Stop #3771	601 S. 4th St., Abbotsford, WI 54405	Abbotsford, City of	Clark
Stanley Travel Stop #3772	600 S. Broadway St., Stanley, WI 54768	Stanley, City of	Chippewa
Elk Mound Travel Stop #3773	E306 Menomonie St., Elk Mound, WI 54739	Elk Mound, Village of	Dunn
Durand Travel Stop #3774	610 Highway 10, Durand, WI 54736	Durand, City of	Pepin
New Lisbon Travel Stop #3775	1703 E. Bridge St., New Lisbon, WI 54950	New Lisbon, City of	Juneau
Colby Travel Stop #3776	1210 N. Division St., Colby, WI 54421	Colby, City of	Clark
Lake Wissota Travel Stop #3777	17255 County Hwy X, Chippewa Falls, WI 54729	LaFayette, Town of	Chippewa

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Abbotsford County of Clark City

The undersigned duly authorized officer(s)/members/managers of Cenergy, LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Abbotsford Travel Stop #3771
(trade name)

located at 601 S. 4th St., Abbotsford, WI 54405

appoints Samantha L. Thornton
(name of appointed agent)
[Redacted]
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Cenergy, LLC, City of Colby, City of Abbotsford

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Since 1999

Place of residence last year 418 E. 3rd St., Owen, WI 54460

For: Cenergy, LLC
(name of corporation/organization/limited liability company)

By: [Redacted]
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Samantha L. Thornton, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

(signature of agent) _____ (date) Agent's age [Redacted]
[Redacted]
(home address of agent) Date of birth [Redacted]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair village president police chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
THORNTON		SAMANTHA		LEE	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual
- A member of a partnership which is making application for an alcohol beverage license.
- AGENT of CENERGY, LLC

(Officer / Director / Member / Manager / Agent) (Name of Corporation Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? SINCE BIRTH
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed continue on reverse side of this form)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. CENERGY, LLC, COLBY TRAVEL STOP
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
DMG (MEGA CO-OP)	1201 S HASTINGS WAY, EAU C	11/14/2016	Present
Employer's Name	Employer's Address	Employed From	To
RIVER COUNTRY CO-OP	CHIPPEWA FALLS, WI	03/01/2016	11/11/2016

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

(Signature of Named Individual)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
BRANT		BRENDA		LYNN	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Director** of **Cenergy, LLC**
(Officer/Director/Member/Manager/Agent) (Name of Corporation Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 30+ years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Optum	2725 Mall Dr Eau Claire WI 54701	07/15/2014	Present
Employer's Name	Employer's Address	Employed From	To
United Health Care	2725 Mall Dr Eau Claire WI 54701	01/15/2010	07/15/2014

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 15 day of June, 2011

[Signature]
(Clerk/Notary Public)

My commission expires 7/27/15



[Signature]
(Signature of Named Individual)



**AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
DRAXLER		FRANCIS		D.	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- Director** of **Cenergy, LLC**

(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? Life
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Eau Claire County	721 Oxford Ave., Eau Claire, WI 54703	01/01/1985	Present
Employer's Name	Employer's Address	Employed From	To
Memorial Hosp & Nursing H	Neillsville, WI	01/01/1980	12/31/1984

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 15 day of March, 2011

[Signature]
(Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires 2/21/15



Printed on Recycled Paper

Cenergy, LLC
To: CITY OF ABBOTSFORD CITY OF ABBOTS

Check Number: 103723
Date: 01/11/2019

Invoice Number	Date	Description	Amount	Discount	Paid Amount
TS 011119	01/11/2019	Class A intox bev appl	\$136.98	\$0.00	\$136.98

TOTALS: \$136.98 \$0.00 \$136.98

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

Cenergy, LLC
1201 S. HASTINGS WAY
EAU CLAIRE, WI 54701

CCF BANK
219 FAIRFAX STREET
ALTOONA, WI 54720

103723
79-8033/2918

Pay	DATE	AMOUNT
One Hundred Thirty Six Dollars and 98 Cents	Jan 11, 2019	\$136.98

to the Order of:

CITY OF ABBOTSFORD
P.O. BOX 589
ABBOTSFORD, WI 54405

Handwritten Signature



⑈ 103723⑈ ⑆ 291880330⑆ 20044800⑈

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
HUGHES		DIANNE		L	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Director of Cenergy, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? Entire life
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached.
(Name Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers

Employer's Name	Employer's Address	Employed From	To
Eau Claire County	721 Oxford Ave., Eau Claire, WI 54703	09/01/1989	Present
Triniteam	510 S. Farwell St., Eau Claire, WI	01/01/1980	08/30/1989

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 15 day of March, 2017
[Signature]
(Clerk Notary Public)
 My commission expires 2/27/18

[Signature]
(Signature of Named Individual)



Printed on Recycled Paper

Wisconsin Department of Revenue

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
HULL		DUANE		E	
Home Address (street/route)	Post Office	City	State	Zip Code	
[REDACTED]		E. DURAND	WI	[REDACTED]	
Home Phone Number	Age	Date of Birth	Place of Birth		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Director of Cenergy, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? Entire life
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Mason Companies, Inc.	1251 1st Ave., Chippewa Falls, WI	02/01/1981	Present
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 15 day of March, 2017
[Signature]
(Clerk/Notary Public)
 My commission expires 01/31/2018

[Signature]
(Signature of Named Individual)



AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
SYDEJKO		DONALD		E	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual
- A member of a partnership which is making application for an alcohol beverage license.
- Director** of **Cenergy, LLC**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? Entire life
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Wells Fargo	Eau Claire, WI	01/01/1972	12/31/2007
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 15 day of March, 20 17

Jeanifer Matysik
(Clerk/Notary Public)

My commission expires 2/27/18



Donald E. Sydejko
(Signature of Named Individual)



AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
WEBERT		GREGG		EDWIN	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Director of Cencrgy, LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? Since 1988
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. Sec attached.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Eau Claire Area School Dist	500 Main St., Eau Claire, WI	08/20/1987	06/06/2011
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

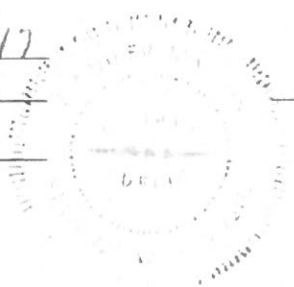
Subscribed and sworn to before me

this 15 day of May, 2012

[Signature]
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires 01/31/18



AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
WIERSGALLA		CHRISTINA		MARIA	
Home Address (street/route)		Post Office	City	State	Zip Code
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Home Phone Number		Age	Date of Birth	Place of Birth	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- Director** of **Cenergy, LLC**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 20+ years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. See attached.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Wiersgalla Company	1710 Truax Blvd., Eau Claire, WI	01/01/1989	Present
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 16 day of May, 2017

Jennifer Matyska
(Clerk/Notary Public)

My commission expires 7/27/2018



Christina Wiersgalla
(Signature of Named Individual)



City of

ABBOTSFORD

Wisconsin's First City

P.O. Box 589 | 203 N. First St. | Abbotsford, WI 54405

Phone: 715-223-3444 | Fax: 715-223-8891

Website: www.ci.abbotsford.wi.us

APPLICATION FOR BEVERAGE OPERATOR'S LICENSE

Provisional License X Fee \$15.00 City of Abbotsford
 Original License X Fee \$25.00 PO Box 589
 Renewal License _____ Fee \$25.00 Abbotsford, WI 54405

I, the undersigned, do hereby make application to the local governing body of the City of Abbotsford, Wisconsin for a license to serve, from June 30, 2018 to June 30, 2019 inclusive (unless sooner revoked), fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations; federal, state or local, affecting the sale of such beverages and liquors if a license be granted to me.

Mallo Ryann N
 Last First MI Maiden Name

 Address City State Zip

 Date of Birth Sex Race Phone Number

 Social Security Number Business License will be used Shopko

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

- Yes Date of Conviction (If Any) _____
- No Nature of Offense _____

Being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Ryann Mallo
 Applicant's Signature

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF

NOTARY PUBLIC

MY COMMISSION EXPIRES _____

*Background ✓ ok
 Per Jason 7/14/19
 Rd # 4000 ✓ 1079
 9/13/19*

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Ryann Mallo

School Name: 360training.com, Inc.

Date of Completion: 10/11/2017

Certification #: WI-68512

I, 

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



learn²
serve

Corporate Headquarters

6801 N Capital of Texas Hwy, Suite 150

Austin, TX 78731

P: 877.881.2235

City of

ABBOTSFORD

P.O. Box 589 | 203 N. First St. | Abbotsford, WI 54405
Phone: 715-223-3444 | Fax: 715-223-8891

Wisconsin's First City

Website: www.ci.abbottsford.wi.us

APPLICATION FOR BEVERAGE OPERATOR'S LICENSE

Provisional License X Fee \$15.00 City of Abbotsford

Original License X Fee \$25.00 PO Box 589

Renewal License Fee \$25.00 Abbotsford, WI 54405

I, the undersigned, do hereby make application to the local governing body of the City of Abbotsford, Wisconsin for a license to serve, from **June 30, 2018 to June 30, 2019** inclusive (unless sooner revoked), fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations; federal, state or local, affecting the sale of such beverages and liquors if a license be granted to me.

Hattwig Anora J

Last First MI Maiden Name

[Redacted] [Redacted] [Redacted] [Redacted]

Address City State Zip

[Redacted] [Redacted] [Redacted] [Redacted]

Date of Birth Sex Race Phone Number

[Redacted] [Redacted] [Redacted] [Redacted]

Social Security Number Business License will be used

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

Yes Date of Conviction (If Any) _____

No Nature of Offense _____

Being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

[Signature]

Applicant's Signature

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____

NOTARY PUBLIC

MY COMMISSION EXPIRES _____

*Ad #40 cash
12/28/18
Background ok*

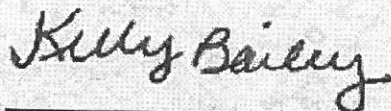
Wisconsin Responsible Beverage Seller Training

Amara Hartwig

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL96057

Date of Completion: 12/26/2018



Authorized Signature

ServerLicense.com is approved by the Wisconsin Department of Revenue and fully complies with statutes 125.04 and 125.17. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

PROVISIONAL OPERATOR'S LICENSE

No. 2018-74

\$15

Whereas, the local governing body of the City of Abbotsford, County of Clark/Marathon, Wisconsin, has, upon application duly made, granted and authorized the issuance of an Operator's license to

AMARA HARTWIG

And whereas, the said applicant has paid to the treasurer the sum of \$15 as required by local ordinances, is hereby issued to said applicant.

For the period from 12/28/2018 TO 1/28/2019

Given under my hand and the corporate seal of the City of Abbotsford, County of Clark/Marathon, State of Wisconsin on 1/03/2019



Lou Luedtke, Deputy City Clerk/Treasurer

HOLIDAY

STREET USE PERMIT REQUEST

Name: ABBY FESTIVAL - PAULA RUESCH

Address: 5198 PICKARD AVE, ABBOTSFORD, WI 54405

Telephone 715-302-1177

Date of event: Set-up 5-27-19 TO 6-3-19 (CARNIVAL Set-up)
ACTUAL EVENT - 5-31-19 TO 6-2-19

Duration: 8 DAYS for Set-up + TAKE DOWN
3 DAY for EVENT

Description of Street to be closed: First Street from Spruce to Cedar (See Break-out)
1) From Olson's to OAK - TUESDAY - MONDAY
2) 5-27-19 - Bring in Rides + BANK THEM in BANKING SPOTS along 1st street from HARKS to BALL PARK NOT BLOCKING DRIVEWAYS.

Approximate number of people: 3,000 TO 5,000

Purpose of request: ABBY FESTIVAL

9.) CRAFT SALE - SAT from 8:00 AM TO 10:00 PM from FOOD VENDORS TO END OF SPRUCE

Signature:

Paula Ruesch - CO-CHAIRMAN

- 3.) Set-up Rides on Birch - TUESDAY - MONDAY
- 4.) Mobil Home TRAILERS - BACK of BANKING LOT BY LIBRARY + BACK of OLD CITY HALL on TUESDAY + WEDNESDAY.
- 5.) Set-up Rides from CITY HALL TO OAK STREET - WED - MON.
- 6.) Set-up FOOD VENDORS + OTHER 3 DAY VENDORS THURS - 5 PM TO SUNDAY - 10:00 PM - CITY HALL TO COAST TO COAST
- 7.) Beer Tent - THURSDAY - 5 PM TO 10:00 PM SUNDAY.
- 8.) CAR VENDORS from AMB'S STORE - NOVEDADES LA C. HIGUERA on EAST SIDE + WEST SIDE PARKING TO SPRUCE.

(over)

9.) CRAFT SALE - SAT. From 8 AM TO 10 PM. From Food Vendors
TO END of SPRUCE (if needed)

17

STATE OF WISCONSIN

Permit to possess and display fireworks UN class 1.3G & 1.4G

This application has been made in accordance with Wisconsin Statute

PERMIT ISSUED TO CITY OF ABBOTSFORD Wis + J&M
giving the above the right to exhibit display fireworks.

DATE OF DISPLAY: 7-4-2019

TIME: DARK TO:

LOCATION: HIGH SCHOOL BASEBALL FIELD
ABBOTSFORD

COUNTY: CLARK

PURPOSE OF EVENT (IF ANY): 4th CELEBRATION

ADDRESS OF PERMIT HOLDER: 203 NORTH 1ST STREET

① X SIGNED BY: _____

- ② * CHECK ONE { Mayor
- Town Chairman
- Village President

③ * of _____

④ * DATE SIGNED: _____

A copy of this permit must be submitted to municipal fire or law enforcement officials at least two days prior to the date of authorized use.

RECEIVED
MAR 1 - 2019

BY:

FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this Feb. day of Feb., 20 19, by and between J & M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, hereinafter referred to as "Seller", and CITY OF ABBOTSFORD IA, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 3700.00 program submitted and accepted by the Buyer, and which by reference is made a part hereof as Exhibit "A". The display is to take place on the evening of 7-4, 20 19 at approximately DARK pm, weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Firing of Display (check one of the below options):

Seller agrees to furnish all necessary fireworks display material and personnel for a fireworks display in accordance with the program approved by the parties. Seller agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.

Buyer waives the services of Seller's technician. Buyer is a municipality or has a valid permit from the Bureau of Alcohol, Tobacco, Firearms & Explosives and will be firing the display. If Buyer shoots the display, proof of liability insurance is required as stated in paragraph number five (5), proof of auto insurance (if pyrotechnics will be transported), and proof of worker's compensation insurance coverage is required. Buyer agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.

2. Payment. The Buyer shall pay to the Seller (check one of the below options):

the sum of \$ _____ as a down payment upon execution of this Agreement. The balance of \$ _____ shall be due and payable in full within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 1/2%) per month shall be added to the unpaid balance if the account is not paid in full within fifteen (15) days from the date of the show. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.

\$ 3700.00 in full by APRIL 30TH 2019 (70 days prior to the event date).
The Buyer will receive the 8% prepayment bonus product in this fireworks display.

\$ _____ in full by _____ (30 days prior to event date).
The Buyer will receive the 5% prepayment bonus product in this fireworks display.

3. Weather Delay/Cancellation. Buyers intending to postpone a display due to inclement weather should contact J&M Displays as soon as possible to keep postponement fees to a minimum.

The following postponement fees are applicable *only* if the display is re-scheduled in the same calendar year.

- Displays postponed prior to being picked up at the magazine for delivery incur no postponement fee unless there are new costs associated with permit changes or display set-up has occurred prior to product delivery.
- Displays postponed after they are in transit to the shoot site will be charged the full delivery fee.
- Displays postponed after set-up by the shoot team will be charged delivery fee and 1.5 times the shoot fee for hand-fired displays and double the shoot fee for E-fired displays.
- Display set-ups that are allowed to remain on site overnight after a postponement to the following day will incur a fee of eight-percent (8%) of the total display budget. This will cover 24-hour security watch of fireworks and additional labor hours of shoot crew.

Displays cancelled and NOT re-scheduled within the same calendar year will be charged thirty-percent (30%) of the total display budget. This fee will cover all labor associated with order processing, packing & shipping, display set-up if applicable and re-stocking fees.

** Displays cancelled due to circumstances beyond customers control, such as burn bans or other bans issued by the AHJ



4. **Rain Date.** Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date of _____ or another date as agreed to by both parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the AHJ, Seller, and the lead pyrotechnician.

5. **Insurance. (Check one of the below options):**

____ Seller agrees to provide, at its expense, general liability insurance coverage, in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify and hold harmless the Buyer and its agents, and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise from the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

____ Buyer agrees to provide, at its expense, general liability insurance coverage with a rating by AM Best of A VIII or higher, in an amount not less than \$5,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Seller a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. Any charge incurred from the insurance provider for additional insurance after insurance application has been sent in, shall be the responsibility of the Buyer. In the event of a claim by Seller, the applicable deductible shall be paid by the Buyer.

The Buyer agrees to hold the Seller harmless and defend Seller from any and all claims brought against the Seller by employees or sponsors of the Buyer for any and all acts of the Buyer relating to the event for which the fireworks is performed.

6. **Buyer agrees to provide:**

- (a) sufficient area for the display, including a minimum spectator set back as determined by Seller.
- (b) protection of the display area by roping off or similar facility.
- (c) adequate police protection to prevent spectators from entering display area.
- (d) dry, clean sand, if needed, for firing.
- (e) inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light the morning following the display for anything that may have been missed at the night search.
- (f) necessary local permits.

7. No representation of affirmation of fact, including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or deemed to be a warranty by the Seller for any purpose, nor give rise to any liability or obligation of the Seller whatsoever, except for acts of Seller's negligence as above stated.

8. It is further understood and agreed that nothing in this Agreement shall be construed or interpreted to mean a partnership. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement.

9. The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BY: Philip W. Croffea
J & M Displays, Inc.
SELLER

BY: _____
BUYER

Please include the DISPLAY INFORMATION form with this Agreement so your order is processed accurately.



DISPLAY INFORMATION

Please complete the following information:

Display Date: July 4th 2019 Rain Date: *

Time of Display: DARK

Name of **Organization Purchasing** Display: CITY OF ABBOTSFORD WI.

Address: 203 NORTH 1ST STREET

City, State, Zip: ABBOTSFORD WI 54405

Telephone: 715-223-3444 Fax: _____ E-mail: _____

Name of **Contact Person**: _____

Contact Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

Send **Invoice** to: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

OFFICE USE ONLY

J & M Fired Insurance Extension: YES or NO Customer Pick Up at _____ On Site Delivery

BY CREW OF J&M

Delivery: Contact Delivery Name: _____ Telephone: _____

Delivery Address: _____

Delivery County: _____

Additional Contact Persons & Telephone Numbers: _____

Proposal # _____ **Final Show \$:** _____

Bonuses: _____ Prepayment _____ Multiple Year Agreement _____ Pick Up _____ TOTAL BONUS % & \$

Sales Representative: PHIL BORD FKA

O# _____ C# _____

tax exempt certificate received Agreement received Down payment Full payment
 permit received IQ received \$ _____ \$ _____
 ATF permit S/P _____ Date _____ Check# _____ Date: _____ Check# _____

Exp. _____

- show work comp
- special instructions

FIREWORKS LIABILITY EXTENSION QUESTIONNAIRE

Return to: dianah@jandmdisplays.com, fax 267-392-3890 or
 mail to J & M Displays, Inc., 18064 170th Avenue, Yarmouth, IA 52660

CERTIFICATE HOLDER: CITY OF ABBOTSFORD WI.
 ADDRESS: 203 NORTH 1ST STREET
 CITY: ABBOTSFORD WI STATE: _____ ZIP: 54405
 PHONE: 715-223-3444 FAX: _____
 * EMAIL: _____
 EFFECTIVE DATE(S): JULY 4TH 2019 * RAIN DATE: _____

ADDITIONAL NAMED INSURED:

1. NAME / ADDRESS / E-MAIL: CITY OF ABBOTSFORD SCHOOL SYSTEM
 INTEREST IN EVENT: SHOOT SITE
2. NAME / ADDRESS / E-MAIL: _____
 INTEREST IN EVENT: _____
3. NAME / ADDRESS / E-MAIL: _____
 INTEREST IN EVENT: _____
4. NAME / ADDRESS / E-MAIL: _____
 INTEREST IN EVENT: _____

TYPE OF SHOW: (Check all that apply.) INDOOR PROXIMATE OUTDOOR 1.4G CONSUMER 1.3G DISPLAY 1.1G DISPLAY (12' & 16')

LOCATION OF EVENT: ABBOTSFORD HIGH SCHOOL BASEBALL FIELD

DRAW A DIAGRAM on the back of this application or attach a map of the shooting area showing:

1) mortar placement; 2) planned direction of shooting; 3) distances. (REQUIRED)

Distance to nearest exposure 400 ft. Distance to spectators 400 ft.
 Distance to nearest vehicle 350 ft.

Are there fallout spotters? YES NO

Size of largest shell being shot: 4 inches

Name of designated Pyrotechnician: _____

FIREWORKS WARRANTY:

1. Fireworks will be displayed not less than required by NFPA standards away from spectators, vehicles and other exposures with a minimum of 300 feet for 1.3G shows.
2. All displays will be aimed away from spectators.
3. A test shell will be shot into the air at least one hour before scheduled display.
4. Fireworks that have been wet at any time prior to display will not be used.
5. All fireworks have been purchased only from J & M Displays, Inc. Merchandise from other companies and/or home-made products are not covered under this liability extension.
6. Firing area will be policed for all debris upon completion of firing display and inspected by the shoot team.
7. Firing area will be inspected by the sponsoring organization at first light the following day.
8. Pyrotechnicians are specifically excluded from all liability coverage.
9. Any claims must be reported to the Yarmouth, Iowa office in writing within 72 hours of the incident.

* _____
 SIGNATURE

* _____
 DATE



J&M Displays Proposal for: City of Abbotsford

Main Event

2.5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Assortment G of 15 pairs (30 shells) J&M Brand Shells ELECTRIC FIRE	mixed tails	\$250.00	\$250.00
Category Shell Count: 30				\$250.00

3 Inch Salutes

Quantity	Name	Rising Effect	Price	Total
10	Titanium salute	Mixed tails	\$10.85	\$108.50
Category Shell Count: 10				\$108.50

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
2	Assortment B of 20 (5 report& 15 color) Patriotic shells ELECTRIC FIRE	mixed tails	\$229.00	\$458.00
1	Assortment K Of 20 different J&M Brand shells ELECTRIC FIRE		\$230.00	\$230.00
1	Assortment Q of 20 different J&M Brand Shells ELECTRIC FIRE	mixed tails	\$230.00	\$230.00
Category Shell Count: 80				\$918.00

3 Inch Special Effect Shells

Quantity	Name	Rising Effect	Price	Total
1	Red and blue with artillery		\$48.55	\$48.55
1	Red and blue with whistles		\$48.55	\$48.55
Category Shell Count: 2				\$97.10

4 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Assortment L of 20 different J&M Brand Shells ELECTRIC FIRE	mixed tails	\$420.00	\$420.00
1	Assortment V of 20 different Patriotic J&M Brand shells ELECTRIC FIRE	mixed tails	\$420.00	\$420.00
Category Shell Count: 40				\$840.00
Section Shell Count: 162				

Finales

2.5 Inch Finales

Quantity	Name	Rising Effect	Price	Total
6	Red white and blue 10 Shot finale chain		\$96.45	\$578.70
Category Shell Count: 60				\$578.70
Section Shell Count: 60				

Miscellaneous



J&M Displays Proposal for: City of Abbotsford

Miscellaneous

Ignition Items

Quantity Name	Rising Effect	Price	Total
100 Igniter 2 meter leads		\$1.95	\$195.00
50 Igniter 3 meter leads		\$1.95	\$97.50
Category Shell Count: 0			\$292.50
Section Shell Count: 0			

8% Free for Early Payment

Multi-shell Barrage Units

Quantity Name	Rising Effect	Price	Total
1 Report with color w/ silver tail 100 shot		\$130.95	\$130.95
Category Shell Count: 100			\$130.95

3 Inch Color Shells

Quantity Name	Rising Effect	Price	Total
1 Crown to glittering		\$22.30	\$22.30
2 Golden wave to silver swimming		\$22.30	\$44.60
1 Nishiki kamuro niagara falls		\$22.30	\$22.30
1 Reddish gamboge to magenta chrys		\$22.30	\$22.30
Category Shell Count: 5			\$242.45
Section Shell Count: 105			

15% Free for Multiple Year Agreement

Multi-shell Barrage Units

Quantity Name	Rising Effect	Price	Total
1 Brocade Crown Color Bouquet Rain Bouquet 36 shot		\$130.95	\$130.95
1 Golden tail to golden wave time rain 49 shot fan		\$166.40	\$166.40
1 Red Green Yellow Falling leaves with blue stars and tails 49 shot fan		\$166.40	\$166.40
Category Shell Count: 134			\$463.75
Section Shell Count: 134			



J&M Displays Proposal for: City of Abbotsford

This proposal includes an extension of our \$10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Fireworks Price:	\$3,084.80	Total Shot Count:	461
Discount:	\$254.80	Packing Check:	184
Subtotal Fireworks:	\$2,830.00	Date of Display:	07/04/19
Sales Tax:		Customer Number:	10224
Local Sales Tax:			
Insurance Processing:	\$410.00		
License and Permit:			
Shoot Fee:	\$320.00		
Delivery:	\$140.00		
Musical Firing:			
Shoot Cost:			
Barge/Pontoon Fee:			
Total Price of Show:	\$3,700.00		

Summary of Free Items Added to Your Show See Previous Pages for a Listing of Free Items

Free Items are Based on the \$2,830.00 Fireworks Subtotal

\$242.45	8% Free for Early Payment
\$463.75	15% Free for Multiple Year Agreement
\$706.20	Total Free

Total Value of Show is \$4,661.00. Your Price is \$3,700.00

Please Note the Following Comments:

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J&M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J&M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice. For choreographed displays the quantity and sizes of product may change based on the music selected; however, the dollar value of the product will remain the same.

Minutes from the Room Tax meeting held at the Abbotsford City Hall, Tuesday, Feb 20th, 2019

Meeting called to order: Eric Reis called the regular meeting to order at 4:04 p.m.

Roll Call: Eric Reis-present, Lori Voss-present, Dennis Kramer-present, Krunal Patel-present, Michelle Albrecht-present, Dave Hediger-absent.

Others Present: Dan Grady, Kevin O'Brien, Paula Ruesch, Cheryl Baker

Comments from the Chairman: Eric Reis stated that we don't have much money in the account to give grants but have \$11,934.81 in the reserve account. Maybe we should put a cap on the reserve acct. The reserve acct started in 2015 and we haven't really used it for anything. Though it would be nice to have that to build something for the community. A discussion was had about what Room Tax is for and how it should be used to help put heads in beds. We also read some of the Local Room Tax Guidelines.

Comments from the Office Coordinator: Michelle stated that the chamber does help with Tourism and that the Room Tax should also be used to help cover chamber wages.

Comments from the public:

- Lori Voss stated that the city left the 30% in the Room Tax to help cover the dues for Clark County Economic Development Agency, (about \$2414 yearly). And also to help cover chamber wages.

Minutes from the meeting Aug 20, 2018: Kramer moved to approve, Voss seconded. Motion passed with out negative vote.

Considerations before the Committee:

Abby Festival: asking for \$5000.00 for their event on May 31-June 2. Paula Ruesch stated that the Festival has a larger Carnival than in previous years and that is also cleaner/better than previous carnivals. The Abby Festival also sells raffle tickets to raise funds, has a Queen & Princesses contest, besides the soccer and basketball tournaments. She said that the Festival is well liked and growing. Even though we had a lot of rain last year, we still made a small profit. She stated that it did put heads in beds. Multiple band members and vendors stayed at the hotels. Discussed ways of tracking this. Motion made by Voss to give them \$3500, with \$3000 coming out of the reserve fund, and \$500 out of regular fund. Seconded by Kramer. Motion passed without negative vote.

Funding approved-waiting for documentation-

Dorchester Race Group-approved last meeting for \$500.00. Waiting on documentation.

Colby Choir Parents-approved last meeting for \$2000.00. Waiting on documentation.

Midnight Riders-approved last meeting for \$1400.00. Waiting on documentation.

Reimbursement Requests:

Visitor Voucher: None at this time, the hotels haven't been using the Visitor Vouchers but will implement this week.

ACC Chamber Wages: Application for 4th quarter of 2018 for \$3750.00. Motion by Kramer, seconded by Voss to give chamber \$3750.00 out of the reserved fund. Motion passed without negative vote.

Other business: none

The next meeting will be held on Tuesday, May 14th, 2019 at 4:00 pm in the Abbotsford City Council Room.

Adjourn Meeting: Motion made by Voss and 2nd by Kramer to adjourn the meeting. Motion passed without negative vote. With no further business, the meeting adjourned at 4:55 pm.

Abbotsford-Colby Area

INVOICE

Chamber of Commerce

P.O. Box 418; 100 W. Spruce Street
Abbotsford, WI 54405
Phone 715-223-8509
e-mail: info@abbycolbyareachamber.org

DATE: February 21, 2019

FOR: Chamber Wages
from Room Tax Fund

Bill To:

City of Abbotsford
Dan Grady
Abbotsford, WI 54405

DESCRIPTION	AMOUNT
Wage reimbursement for 4th quarter of 2018 chamber wages from Room Tax Reserve Account	\$ 3,750.00
TOTAL	\$ 3,750.00

Make all checks payable to **Abby-Colby Area Chamber**

If you have any questions concerning this invoice, contact Michelle Albrecht, phone: (715) 223-8509
e-mail: info@abbycolbyareachamber.org

THANK YOU FOR YOUR BUSINESS!



Professional Services Agreement

This AGREEMENT (Agreement) is made by and between CITY OF ABBOTSFORD (CITY) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: Right of Way Acquisition
ID 8880-00-01, C Abbotsford, SRTS Improvements
(Sidewalks on Various Streets), Clark County

Project Description: The project will construct pedestrian and improvements in various locations within the City of Abbotsford, Clark County, Wisconsin. The locations and work is as described in the Design Study Report for WisDOT ID 8880-00-01 approved by the City on November 15, 2018.

The real estate rights required for the project as shown on the preliminary plan and profile sheets obtained on November 27, 2018 entitled "Spruce Street, Street & Utility Improvements, City of Abbotsford, Clark County, Wisconsin". The aforementioned preliminary plan and profile exhibit includes acquisitions from 21 parcels generally in a residential area, including 14 "TLE only" parcels, plus 7 "PLE" or "PLE and TLE" parcels, for a total of 21 landowner parcels. For cost estimating, the scope assumes 6 non-compensable Utility Release parcels that will require coordination. It is assumed the City will handle encroachments, if any. There are several landscaping items within the proposed right of way or easements that will require valuation.

There is one railroad at-grade crossing within the project, but there are no railroad parcels requiring acquisition. There are no DNR parcels. There will be no DOT review of the plat. It is assumed no Partial Releases of Mortgages will be required since there are no Fee-taking parcels involved.

Please note that the above estimated numbers of parcels and Utility Releases are approximations and are subject to change upon further design and plat development, and if there are changes the costs will be adjusted accordingly.

A. Project Schedule

The schedule assumes the Relocation Order is approved no later than May 1, 2019, the City approves the Nominal Payment Parcel Report and Sales Study by July 1, 2019, the WisDOT final PSE deadline is no earlier than December 1, 2019 (region PS&E with Final February 1, 2020), and the construction phase will begin no earlier than April 1, 2020 (April 2020 Let). Based on nominal acquisitions, MSA will attempt to meet a December 1, 2019 target date for the acquisitions, with final deadline being approximately February 1, 2020. The acquisition work can begin upon receiving the signed plat, legal descriptions, conveyance documents, and a copy of the recorded Transportation Project Plat (TPP). The acquisition process normally takes a minimum of 120 -150 days assuming a negotiated settlement.

B. Right of Way Survey and Plat Development:

- 1) Title search coordination and review
- 2) Parcel research
- 3) Field work necessary for plat development
- 4) Transportation Project Plat (TPP) preparation. TPP ready for approval by April 15, 2019, assuming signed contract received by February 15, 2019 and Title Searches received by March 1, 2019. The TPP includes the Relocation Order, as is standard.
- 5) Legal Descriptions of PLE and/or TLE areas and Utility Releases, with Conveyance Documents.
- 6) Temporary appraisal staking. Staking will occur after the Plat is approved and filed.
- 7) Quality Control Review
- 8) Record the TPP with the County Register of Deeds

- 9) Not included are the following, but can be added as an additional Service
 - a. Final right of monuments installations for PLE parcels
 - b. Title Updates and Conveyance Document revisions
 - c. Amendments to the Plat
 - d. Encroachment Report
 - e. Recording Fees
- 10) Assumptions:
 - a. No DOT review of the plat.
 - b. There are no compensable utilities in the acquired areas
 - c. City will handle encroachments, if any

C. Real Estate Acquisition Scope of Services: Real Estate Acquisition Services will be provided in accordance with the Federal Uniform Relocation Act and Wisconsin State Statutes, and under the Terms and Conditions attached.

- 1) Review of the Title Reports is included.
- 2) Prepare Acquisition Capability Statement for City to print on their letterhead and to submit to WisDOT.
- 3) Prepare an introduction letter that will be mailed to all of the property owners along with the Owner's Rights brochure and information on the project, including:
 - a. Staking schedule
 - b. Contact information for the MSA project negotiator
- 4) Determine Values. All parcels are anticipated to be acquired through the nominal acquisition process and no appraisals are included in the scope.
 - a. Determine land values of the PLE & TLE acquisitions. Subconsultant Compass Land Consultants, Inc. will prepare a Sales Study with information for similar-zoned properties located near the subject property and valuations of impacted property features (existing improvements), if applicable, located within the lands to be acquired. Included is up to one site visit by the valuation specialist.
 - b. The procedures for approving the Sales Study and Nominal Payment Parcel Report will be coordinated with the City.
 - c. If the negotiations of the nominal offer do not result in a negotiated settlement as coordinated with the City, appraisals would be required and are listed as an extra service in the Contingency Acquisition Services compensation table herein.
 - d. If requested by City, attend meeting with City to explain Sales Study or Nominal Payment Parcel Report. Attending this meeting is an extra service as listed in the Contingency Acquisition Services compensation table herein.
- 5) Negotiations
 - a. Send offer package by Certified Mail to the landowners, soon after Nominal Payment Parcel Report is approved.
 - b. Send letters to obtain (estimated 6) Releases of Rights from the utilities (if needed) to release their rights for that portion of their facilities within the project limits.
 - c. Provide follow-up call to landowners to answer questions regarding the information provided. Meetings will be scheduled as requested by landowners to address concerns regarding the project. Meetings with landowners are anticipated to be held locally in the City of Abbotsford area.
 - d. When a negotiated settlement has been reached, a payment request will be provided to the City. The City of Abbotsford will provide the check to MSA. MSA will distribute the check to the landowner.
 - e. Prepare negotiation diary to document coordination with the landowner.
 - f. Mail signed documents to Clark County Register of Deeds with request to invoice the City of Abbotsford directly. If invoicing the City directly is not possible, MSA will pass along recording fees (\$30/document) as an additional cost to the City.
 - g. Electronic Transfer Return form will be created for any fee acquisitions (if fee parcels are later added with amendment). Electronic Transfer Return Forms are now required to record deeds at the County Register of Deeds offices. This

requirement became effective February 4, 2016 when signed in to law by the Governor.

- h. Regular updates will be provided to keep the City informed of the progress and any negotiation issues.
 - i. This scope is based on obtaining a negotiated settlement.
 - j. If a negotiated settlement can't be reached on a parcel with value determined through the Nominal Payment Parcel Report, then an appraisal of value will be required under the Owner's rights as set forth in the Federal Uniform Relocation Act to continue with eminent domain, if requested by the City. An Appraisal will be provided as an extra service as listed herein. If a negotiated settlement can't be reached based on the appraisal, MSA can then prepare the Jurisdictional Offer, Lis Pendens and Award of Damages for signature and delivery by the City, as an extra service. We anticipate the City's Attorney will handle the condemnation proceeding after the Award of Damages.
- 6) Extra Services not included in Scope:
- a. No services are included for services if a negotiated settlement can't be reached.
 - b. Appraisals and services related to preparing the Jurisdictional Offer, Lis Pendens and Award of Damages for signature and delivery by the City.
 - c. Partial Release of Mortgage documents.
 - d. Difficult negotiations with a landowner, including but not limited to more than one meeting, will be considered extra services.
 - e. Attend meetings with City Council or Public Informational Meetings. If requested by City, attendance per meeting is an extra service as listed in the Contingency Acquisition Services compensation table herein.
 - f. Offer Informational Meeting: hold 1-time office hours locally within City for Landowners to meet with Acquisition Staff for questions and signing opportunity. This approximately 6 hour meeting with 2 MSA staff may help to expedite the process by offering a local, convenient option to obtain more information first hand from our specialists, which sometimes leads to earlier signing to meet the project schedule. This is listed as an extra service, if requested, in the Contingency Acquisition Services compensation table herein.
 - g. Should the right of way plat be revised and any changes made to parcels already acquired by MSA, or parcels where significant progress has been made, the parcel will be considered to be a new parcel and a new fee negotiated with the City. Right of way plat changes have the potential to delay the acquisition delivery schedule. The acquisition agents normally require a minimum of 120 days between the time the offer is presented to the landowners and title is acquired, in order to meet the requirements of the process.

D. Services Provided by client

- 1) Timely approvals of plat, Relocation Order, Nominal Payment Parcel Report and parcel payments with checks are critical to keeping the project on schedule and obtaining the parcels by the city's desired acquisition date.
- 2) Prepare Federal 1099-S Forms for fee parcels, if payment is greater than \$600.

E. Compensation for the work is as follows:

- 1) **Payment for** Right of Way Survey and Plat Development will be on the following basis.

Service Provided	Lump Sum Fee
Title Search Coordination and Review	\$ 1,360
Parcel Research	\$ 765
Field Work and Appraisal Staking	\$ 2,550
Plat Preparation (1 iteration)	\$ 9,350
Conveyance Document & Legal Description Preparation	\$ 3,060
Quality Control - Recording	\$ 3,300
Lump Sum	\$20,385
Title Searches (Paid Directly by Owner to Title Company) Estimated cost 21 parcels at \$300/parcel = \$6,300	\$250-\$350 per parcel
Title Search Updates (Paid Directly by Owner to Title Company)	\$30.00 Per update
Recording Fees (Paid by MSA and itemized on Invoice)	\$50 per TPP Estimated 2
Additional R/W Survey & Plat Services, if needed	
Permanent Monument Installation (PLE)	\$3,000
Title Update Revisions	\$1,500
Plat Amendments	\$1,500

2) **Payment for Real Estate Acquisition services** will be lump sum on the following basis.

Service Provided	Estimated Cost
Sales Study	\$5,900
Nominal Payment Parcel Report	\$3,900
Acquisition for PLE and PLE/TLE parcels (7 @ \$1,700) *	\$11,900
Acquisition for TLE only parcels (14 @ \$1,300) *	\$18,200
Utility Release of Rights Parcels (6 @\$400) *	\$2,400
Acquisition Capability Statement	\$200
Certificate of Right of Way	\$500
Encroachments	N/A
Project Management & Administration	\$1,800
Estimated Fee	\$44,800

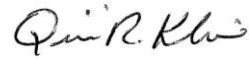
* = The number of affected parcels are approximate and may change upon the final plat. The invoicing and final costs will reflect the final number of parcels of each type.

Additional Acquisition Services, if needed	
Standard Abbreviated Appraisal	\$2,400/ea
Preparation of Jurisdictional Offer, Lis Pendens and Award of Damages	\$1,200
Attendance at meetings with City officials or Public Info Meeting, if requested (1 MSA staff)	\$1,000/ea
Offer Informational Meeting (up to 2 MSA staff)	\$2,500
Partial Release of Mortgages	Time & Materials
Coordination of Compensable Utilities	Time & Materials

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement and executed as of the day and year first written herein.

CITY OF ABBOTSFORD

MSA PROFESSIONAL SERVICES, INC.



Lori, Voss

Mayor

Date: _____

Quirin R, Klink, PE

Transportation Team Leader

Date: March 4, 2019



Beth A. Steinhauer

Real Estate Professional

2901 International Lane, Suite 300

Madison, WI 53704

Phone: 608/242-7779

203 N. First Street

Abbotsford, WI 54405

Phone: 715-223-3444

**Computer Software and
Conversion Services Proposal
City of Abbotsford
Prepared by Civic Systems, LLC**



Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398
Phone: 888.241.1517
Fax: 608.249.1050
mlaesch@civicsystems.com
www.civicsystems.com

February 21, 2019

TRANSMITTAL LETTER

COMPONENTS OF SUCCESS	1
Software.....	2
Conversion.....	3-4
Education.....	5
On-Site Assistance.....	6
Support	7
PRODUCTS SELECTED	8-9
INVESTMENT SUMMARY.....	10
License Fees, Training, Conversion and Support Detail	11
Optional Modules	12
HARDWARE REQUIREMENTS.....	13

TRANSMITTAL LETTER

February 21, 2019

City of Abbotsford
203 N First Street
Abbotsford, WI 54405

Dear Dan:

It has been great speaking with you about the possible future software needs of the City of Abbotsford. We are pleased to have this opportunity to submit our software solutions to you. Our proposal is based on your request for information and our prior experience in providing these services to clients with similar needs.

Civic Systems, LLC (Civic) has the experience and resources necessary to meet your needs and assist you with this very important project. We would like to highlight several factors that distinguish Civic from other firms.

Full Service Firm

Civic provides a full range of software services specifically developed for cities and municipal utilities to over fifty new clients every year. These services include total turnkey software solutions. We are committed to enabling our clients to print utility bills, accounts payable checks, payroll checks, and monthly reports immediately after leaving our training facility. This process eliminates or minimizes the need to run parallel systems.

Experience

We understand the demands on your time and the pressures you face. This understanding comes from our continuing relationship with over 250 municipalities and 300 utilities throughout the Midwest. Our team includes CPAs, trainers with over twenty years of training experience, and quality help desk analysts ready and waiting to answer your every question. Civic is a subsidiary of Baker Tilly Virchow Krause, LLP (Baker Tilly). Baker Tilly is the 16th largest accounting firm in the United States and prides itself on its public sector practice that includes over 150 full time, fully dedicated public sector practitioners. This unique and strong Civic/Baker Tilly relationship allows us to provide unmatched public sector expertise.

Depth of Resources

Our project team members all have extensive software experience. All team members are available at any time for consultation. Our quality products and service will provide you with information you need to make timely and accurate management decisions, while meeting the needs of your customers.

City of Abbotsford

February 21, 2019

Page 2

Commitment

Civic has a long-standing tradition and solid reputation of providing high quality services to municipal government. To illustrate that commitment, we have a separate practice group devoted entirely to serving municipalities and their utilities.

Timely Service

Our experience with software and conversion services allows us to provide a highly efficient and cost-effective transition from your legacy system.

We appreciate the opportunity to submit this proposal and welcome the opportunity to discuss specific aspects of it with you. The information included in this packet is valid for 90 days. If you have any questions or need additional information, please contact me at 888.241.1517. We look forward to working with you on this important project.

Sincerely,

CIVIC SYSTEMS, LLC

A handwritten signature in black ink, appearing to read "M Laesch". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael Laesch, Vice President – Business Development and Client Relations

ML

Enclosures

COMPONENTS OF SUCCESS

A successful software investment involves two critical components: the software itself and the conversion, education, on-site assistance and support services provided with the software.

Caselle's software suite, coupled with the strength and stability provided by Baker Tilly and Civic's years of experience and depth of knowledge, ensures that your software investment will retain its value through the years. Our role as your trusted advisors gives you the peace of mind of knowing that professional, 100% public sector focused CPAs and consultants will guide you along the path toward a successful software investment.

Each critical component of a successful software investment is briefly discussed on the following pages.

SOFTWARE

Over 14 years ago, Civic Systems entered into an agreement with Caselle, Inc. to represent their software throughout the Midwest. Caselle's software is the result of a long evolution that began in the 1950's as a part of a small CPA firm. Today, Caselle, Inc. provides fully integrated, true Windows-based financial and utility billing software to over 1,100 clients throughout the United States.

All conversion, education, on-site assistance and support services are provided out of Civic's Madison, Wisconsin headquarters.

Caselle's software, coupled with the public sector expertise of Civic and Baker Tilly, provide an unbeatable team to ensure a successful and long-lasting software investment.

CONVERSION

The success of any project usually depends on adequate up front planning. Software conversion is no different. From the first meeting until the last total is tested, an in-depth timeline and action plan will guide our progress.

Planning and Administration

Since planning is such a key element in the success of your conversion, an in-depth, pre-conversion working session will be held at your site to identify key individuals, discuss current processes and procedures, evaluate potential challenges and establish a project timeline. The timeline established will document our process, assist with staff availability planning, minimize your staff's duplication of effort and create a clean data cutoff for the conversion team.

Data Extraction

No one enjoys working overtime or weekends keying in data to new software. Let your staff completely avoid this time-consuming task by having Civic's conversion specialists quickly and accurately convert your data. Control "hooks" created from your current software allow us to map your data to the new software. In this way, existing data can be extracted, converted, tested, adjusted and finalized prior to your arrival for training. This process minimizes data clean up necessary to "go live". All you have to think about is learning the software while utilizing your own data.

Our proposed conversion services are listed on the following page.

The following outlines the conversion services to be provided for the core modules. Depending on the data integrity in the legacy system, below is our typical data conversion when converting from a legacy system.

Accounts Payable

- > Vendor Information
- > 2 years of invoice and check history
- > Report preparation
- > AP check formatting

Accounts Receivable

- > Current Customers with Balances
- > Balances

Cash Receipting

- > Setup receipt categories and corresponding GL accounts
- > Report preparation

General Ledger

- > Chart of Accounts Development Assistance
- > Financial statements
- > Report preparation
- > 2 years detail information
- > 2 years of budget information

Payroll

- > Employee information
- > Pay code setup
- > Current Year to Date Totals
- > Recalculate payroll to ensure data accuracy
- > Report preparation
- > Leave time balances
- > Paycheck formatting

Utility Billing

- > Customer information
- > Customer balances by service
- > Meter information
- > Location information
- > Report preparation
- > Utility billing formatting
- > Recalculate bill run to ensure data accuracy
- > Setup rates and services

EDUCATION

Civic's Educational Services include individualized, hands-on instruction at our Madison, Wisconsin training facility. Our thorough, patient instructors guide you through all the software features necessary for effective use. At completion, you will immediately be able to begin using the software.

Classroom Training

Civic's four high-tech training classrooms in Madison, Wisconsin allow an excellent learning experience. Hands-on instruction along with in-depth training ensures maximum product comprehension. Product overviews and fun classroom games ensure that key objectives are learned.

Professional, Experienced Trainers

Our trainers have extensive software and industry knowledge and will help you apply it to your community. Our senior trainers have over twenty years of municipal software training experience. Their knowledge of municipal issues provides a strong foundation to help you with budgeting, utility billing and other community operations.

Structured, Yet Individual, Training

Our structured training curriculum clearly outlines course objectives and goals to help you maximize your learning experience. Your trainer will guide you through this well-planned process. Group sessions and one-on-one instruction aid in the learning experience.

Customized Learning Using Your Own Data

Custom reports and screens can be designed using your data. You will be able to immediately begin using the software at training completion.

Post Training Assistance

During the first 90 days following training, you are welcome to contact your classroom trainer for software support. This helps create a smooth transition, since your trainer will be aware of any unique issues discussed during training. After 90 days, our experienced customer support representatives will be able to effectively handle any support issues.

ON-SITE ASSISTANCE

During the initial use of your new software, it can be reassuring to have an expert at your side. Civic's on site service provides you with the comforting reassurance of an expert on site to answer questions, correct any mistakes, offer helpful suggestions and monitor the overall progress of your software transition.

SUPPORT

Support Center

The Civic Systems Support Center prides itself on timely and accurate support. Friendly, helpful representatives facilitate prompt issue resolution so your operations are not interrupted. All support calls are tracked and prioritized based on timing and urgency.

Support Center Objectives

Civic Systems Support Center's number one objective is responsive issue resolution. Every call is tracked and prioritized, based on urgency through our Customer Support Portal, which is accessible via the Internet, customers can view the status of a ticket at anytime, 7 days a week.

Methods for Requesting Service

You may contact the Civic Support Center by phone, fax or e-mail. Customers also have the option of submitting, canceling or adding more information to existing service tickets online through CIVIC's Customer Support Portal, which is accessible through the Internet. If the issue requires a more in depth look, we will access your data using PC Anywhere software.

Civic Systems Support Center Hours

Monday through Friday 7:00 AM – 5:00 PM Central Standard Time.
Saturday/Sunday – Please leave a message on the voice mail system for processing on Monday morning.

Annual Support Fees include:

- Unlimited, toll free telephone support for purchased CIVIC software applications.
- All software enhancements and updates.

Updates and Enhancements

Yearly updates are included in your annual support fee.

PRODUCTS SELECTED

The software products available for selection include:

Accounts Payable

Review, approve, verify and validate invoices while ensuring maximum use of vendor terms and discounts.

Accounts Receivable

Manage customer accounts, invoicing, billing and payments with the Accounts Receivable module. You can create an unlimited number of billing categories with ease and flexibility.

Cash Receipting

From point of payment to the bank deposit, the cash receipting system provides user friendly daily cash control. This software registers and prints all receipts from individual workstations with full descriptions, distributions, change due and account balance.

CR Payment Import - Online Bill Pay and Bill Presentment (Optional)

Provides customers with a direct bill payment option through a secure, robust Internet application. Ability for customers to opt out of paper billings, Utility bill payment, account review, inquiry features and service requests are all available. Interfaces with Cash Receipting for seamless bill payment option.

General Ledger

Quickly and easily enter, inquire, review and report important financial information. Pre-defined journal entries, online management tools, customized reports, previous history and tracking project costs over multiple years are a few of the features you'll enjoy using.

miExcel GL

This module provides a direct connection to GL through Excel. Importing budgets, importing JE's and building custom reports has never been so easy.

Payroll

Easy payroll processing and development of your own customized, comprehensive employee information system. Federal and state government reporting requirements are complied with while providing complete fund and departmental allocations.

Direct Deposit

Electronically transfer employee earnings to banking accounts.

Electronic Submittals

Create electronic submittals for W2's and 1099's.

Utility Billing

A comprehensive customer information system designed to address the unique challenges faced by municipal utilities. Features such as rate calculation computation, multiple project meter database, and consolidated master meters allow your utility to customize the product based on your needs.

Electronic Read Interface

Importing meter files is easy and hassle-free with the Electronic Read Interface. We are able to integrate all major hand held meter reading devices.

Tax Certification

Easily produce tax certification notices for your delinquent customers and create a file to electronically send information to the appropriate agency.

Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398

City of Abbotsford
203 N First Street
Abbotsford, WI 54405

You agree to purchase the software and services detailed below and Civic Systems, LLC agrees to provide them. **An initial 50% down payment is due with this contract. The remainder is due at training. *Additional payment terms can be provided such as spreading the payments over 2 or 3 years at 0% interest.** The information provided in this proposal is valid for 90 days after the date of issue.

INVESTMENT SUMMARY

License Fees (2 Concurrent)	\$ 43,300
Less: Small Community Discount	(23,815)
Training	7,800
Conversion	9,900
On-Site Assistance	<u>2,400</u>
TOTAL INVESTMENT	<u>\$ 39,585</u>
ANNUAL SUPPORT (Software For Life**)	<u>\$ 6,495</u>

TRAVEL COSTS

Travel costs are a not-to-exceed and based on three (3) round trips and 9 overnights.

Mileage (Three 336 mile round trips @ \$0.54/mile)	\$ 544
Hotel (9 nights at \$125/night)	1,125
Meals (9 days at \$35/day)	<u>315</u>
TOTAL INVESTMENT	<u>\$ 1,984</u>

***A formal contract will need to be entered before any software is installed.**

****Software For Life provides you the assurance that you will never have to purchase another upgrade from us in the future. The Client will always be on the latest version of the purchased modules as long as they are current with annual support payments.**

Selected Product Descriptions	License Fee Purchase Price	One-Time conversion / setup	Training and Onsite Assistance Cost/Days	Year one Total w/o Support	Annual Fees*
2 Concurrent User Licenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ Included
Accounts Payable	5,500	900	600	7,000	1,100
Accounts Receivable	5,500	900	600	7,000	1,100
Cash Receipting	5,500	900	600	7,000	1,100
Online Bill Pay Interface	Included	Included	Included	Included	Included
General Ledger	7,000	1,200	2,400	10,600	1,400
Activity Reporting	Included	Included	Included	Included	Included
Bank Rec	Included	Included	Included	Included	Included
Budgeting	Included	Included	Included	Included	Included
miExcel GL	Included	Included	Included	Included	Included
Payroll	8,900	2,400	2,400	13,700	1,780
Direct Deposit	Included	Included	Included	Included	Included
Electronic Submittals	Included	Included	Included	Included	Included
Utility Billing	10,900	3,600	3,600	18,100	2,180
Electronic Read Interface	Included	Included	Included	Included	Included
Splitter	Included	Included	Included	Included	Included
Tax Certification	Included	Included	Included	Included	Included
Less: Small Community Discount	(23,815)	==	==	(23,815)	(2,165)
TOTALS COSTS	<u>\$19,485</u>	<u>\$9,900</u>	<u>\$10,200</u>	<u>\$39,585</u>	<u>\$6,495</u>

*Optional item pricing is provided on the following page.

*If online Bill Presentment is chosen the City of Abbotsford is responsible for any monthly hosting, setup and transactional fees charged by the preferred online bill pay company.

OPTIONAL MODULES (Not Included in the agreement)

Optional Product Descriptions (Not Selected)	License Fee Purchase Price (2 Concurrent Users)	One-Time conversion / setup	Training Cost @ \$1,200/Day	Year one Total w/o Support	Annual Fees
Additional Concurrent Users above 2 (each)	2,000	--	--	2,000	400

*Above amounts include the discount provided.

HARDWARE REQUIREMENTS

Network System Requirements – Caselle® Connect – Network

Important! Using servers, workstations, or servers and workstations that do NOT meet the specified network system requirements may result in unsatisfactory performance and response times. This document lists the minimum hardware and software requirements for installing Connect.

Network Server Operating System	Microsoft® Windows 2008 R2, 2012, 2012 R2 or 2016 Server (64-bit)
Network Server Equipment	Intel® Xeon® Quad-Core Processor 3.0 Ghz or higher Minimum 16 GB of available RAM 30 GB available disk space for Caselle Connect applications (180 MB) and data Separate physical hard drive for SQL log file 8-15 K SAS HDD preferred Color SVGA .28 Monitor 1 GB Ethernet Network Card 1 GB Ethernet Switch DVDRW Drive All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Database Server Equipment and Operating System	<ul style="list-style-type: none"> Use the Recommended Network Server. For better performance, increase memory on network server or, use a separate Database Server (same specifications as the Network Server). Networks with more than ten workstations may require faster processors and/or more memory than the recommended.
Database Software	Microsoft® SQL Server 2012 (64-bit), 2014 (64-bit) or 2016 (64-bit)
Network Server and Database Server Power Protection	True On-Line UPS, 600 Voltamps minimum with UPS Monitoring card, cable, and software.
Workstation Computer	Intel Core 2 Duo, i5, or i7 (3 GHz or higher) 8 GB of available RAM 30 GB available disk space for Caselle Connect applications (180 MB) and data LCD Monitor All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Workstation Operating System	Windows 7™, 8™ or 10™ Professional (32-bit or 64-bit).
Workstation Power Protection	UPS/Battery backup unit
Backup System	Network quality system to back up fileserver hard drive on one tape and provide tape read after write verification. Make sure the backup system supports backing up MSSQL Databases. Example: Backup Exec with SQL Agent.
Data File Transfer	DVDRW Drive
Printer	HP Laser Printer or Canon Copiers with PCL or Postscript Drivers
Receipt Printer	Ithaca Series (Impact) 150 and 280 Printers, Ithaca Series (Thermal) 280, Ithaca 9000 Series and 1500 Series Printers
Internet Access	DSL, ISDN, or T1 Explanation: Caselle® Applications require Internet access to download program updates. Using an Internet connection that is slower than 256 Kbps will take significantly longer to download data.
Email	Email that is compatible with Microsoft® Windows.
Network Installer	Microsoft® Certified
Web Services	IIS 7 (Windows Server 2008, 2012)
miViewPoint Only needed if miViewPoint is being installed.	IIS 7 or later 30 GB of available disk space for miViewPoint on the IIS and SQL Servers Modern Web Browser on any PC using miViewPoint (IE11 or greater, up to date Chrome, or up to date Firefox) If miViewPoint is made internet available a modern mobile browser is required.

**Computer Software and
Conversion Services Proposal
City of Abbotsford
Prepared by Civic Systems, LLC**



A SUBSIDIARY OF BAKER TILLY VIRCHOW KRAUSE, LLP

Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398
Phone: 888.241.1517
Fax: 608.249.1050
mlaesch@civicsystems.com
www.civicsystems.com

February 21, 2019

TRANSMITTAL LETTER

COMPONENTS OF SUCCESS	1
Software.....	2
Conversion.....	3-4
Education.....	5
On-Site Assistance.....	6
Support	7
PRODUCTS SELECTED	8-9
INVESTMENT SUMMARY.....	10
License Fees, Training, Conversion and Support Detail	11
Optional Modules	12
HARDWARE REQUIREMENTS.....	13

TRANSMITTAL LETTER

February 21, 2019

22

City of Abbotsford
203 N First Street
Abbotsford, WI 54405

Dear Dan:

It has been great speaking with you about the possible future software needs of the City of Abbotsford. We are pleased to have this opportunity to submit our software solutions to you. Our proposal is based on your request for information and our prior experience in providing these services to clients with similar needs.

Civic Systems, LLC (Civic) has the experience and resources necessary to meet your needs and assist you with this very important project. We would like to highlight several factors that distinguish Civic from other firms.

Full Service Firm

Civic provides a full range of software services specifically developed for cities and municipal utilities to over fifty new clients every year. These services include total turnkey software solutions. We are committed to enabling our clients to print utility bills, accounts payable checks, payroll checks, and monthly reports immediately after leaving our training facility. This process eliminates or minimizes the need to run parallel systems.

Experience

We understand the demands on your time and the pressures you face. This understanding comes from our continuing relationship with over 250 municipalities and 300 utilities throughout the Midwest. Our team includes CPAs, trainers with over twenty years of training experience, and quality help desk analysts ready and waiting to answer your every question. Civic is a subsidiary of Baker Tilly Virchow Krause, LLP (Baker Tilly). Baker Tilly is the 16th largest accounting firm in the United States and prides itself on its public sector practice that includes over 150 full time, fully dedicated public sector practitioners. This unique and strong Civic/Baker Tilly relationship allows us to provide unmatched public sector expertise.

Depth of Resources

Our project team members all have extensive software experience. All team members are available at any time for consultation. Our quality products and service will provide you with information you need to make timely and accurate management decisions, while meeting the needs of your customers.

City of Abbotsford

February 21, 2019

Page 2

Commitment

Civic has a long-standing tradition and solid reputation of providing high quality services to municipal government. To illustrate that commitment, we have a separate practice group devoted entirely to serving municipalities and their utilities.

Timely Service

Our experience with software and conversion services allows us to provide a highly efficient and cost-effective transition from your legacy system.

We appreciate the opportunity to submit this proposal and welcome the opportunity to discuss specific aspects of it with you. The information included in this packet is valid for 90 days. If you have any questions or need additional information, please contact me at 888.241.1517. We look forward to working with you on this important project.

Sincerely,

CIVIC SYSTEMS, LLC

A handwritten signature in black ink, appearing to read "M Laesch", written in a cursive style.

Michael Laesch, Vice President – Business Development and Client Relations

ML

Enclosures

COMPONENTS OF SUCCESS

A successful software investment involves two critical components: the software itself and the conversion, education, on-site assistance and support services provided with the software.

Caselle's software suite, coupled with the strength and stability provided by Baker Tilly and Civic's years of experience and depth of knowledge, ensures that your software investment will retain its value through the years. Our role as your trusted advisors gives you the peace of mind of knowing that professional, 100% public sector focused CPAs and consultants will guide you along the path toward a successful software investment.

Each critical component of a successful software investment is briefly discussed on the following pages.

SOFTWARE

Over 14 years ago, Civic Systems entered into an agreement with Caselle, Inc. to represent their software throughout the Midwest. Caselle's software is the result of a long evolution that began in the 1950's as a part of a small CPA firm. Today, Caselle, Inc. provides fully integrated, true Windows-based financial and utility billing software to over 1,100 clients throughout the United States.

All conversion, education, on-site assistance and support services are provided out of Civic's Madison, Wisconsin headquarters.

Caselle's software, coupled with the public sector expertise of Civic and Baker Tilly, provide an unbeatable team to ensure a successful and long-lasting software investment.

CONVERSION

The success of any project usually depends on adequate up front planning. Software conversion is no different. From the first meeting until the last total is tested, an in-depth timeline and action plan will guide our progress.

Planning and Administration

Since planning is such a key element in the success of your conversion, an in-depth, pre-conversion working session will be held at your site to identify key individuals, discuss current processes and procedures, evaluate potential challenges and establish a project timeline. The timeline established will document our process, assist with staff availability planning, minimize your staff's duplication of effort and create a clean data cutoff for the conversion team.

Data Extraction

No one enjoys working overtime or weekends keying in data to new software. Let your staff completely avoid this time-consuming task by having Civic's conversion specialists quickly and accurately convert your data. Control "hooks" created from your current software allow us to map your data to the new software. In this way, existing data can be extracted, converted, tested, adjusted and finalized prior to your arrival for training. This process minimizes data clean up necessary to "go live". All you have to think about is learning the software while utilizing your own data.

Our proposed conversion services are listed on the following page.

The following outlines the conversion services to be provided for the core modules. Depending on the data integrity in the legacy system, below is our typical data conversion when converting from a legacy system.

Accounts Payable

- > Vendor Information
- > 2 years of invoice and check history
- > Report preparation
- > AP check formatting

Accounts Receivable

- > Current Customers with Balances
- > Balances

Cash Receipting

- > Setup receipt categories and corresponding GL accounts
- > Report preparation

General Ledger

- > Chart of Accounts Development Assistance
- > Financial statements
- > Report preparation
- > 2 years detail information
- > 2 years of budget information

Payroll

- > Employee information
- > Pay code setup
- > Current Year to Date Totals
- > Recalculate payroll to ensure data accuracy
- > Report preparation
- > Leave time balances
- > Paycheck formatting

Utility Billing

- > Customer information
- > Customer balances by service
- > Meter information
- > Location information
- > Report preparation
- > Utility billing formatting
- > Recalculate bill run to ensure data accuracy
- > Setup rates and services

EDUCATION

Civic's Educational Services include individualized, hands-on instruction at our Madison, Wisconsin training facility. Our thorough, patient instructors guide you through all the software features necessary for effective use. At completion, you will immediately be able to begin using the software.

Classroom Training

Civic's four high-tech training classrooms in Madison, Wisconsin allow an excellent learning experience. Hands-on instruction along with in-depth training ensures maximum product comprehension. Product overviews and fun classroom games ensure that key objectives are learned.

Professional, Experienced Trainers

Our trainers have extensive software and industry knowledge and will help you apply it to your community. Our senior trainers have over twenty years of municipal software training experience. Their knowledge of municipal issues provides a strong foundation to help you with budgeting, utility billing and other community operations.

Structured, Yet Individual, Training

Our structured training curriculum clearly outlines course objectives and goals to help you maximize your learning experience. Your trainer will guide you through this well-planned process. Group sessions and one-on-one instruction aid in the learning experience.

Customized Learning Using Your Own Data

Custom reports and screens can be designed using your data. You will be able to immediately begin using the software at training completion.

Post Training Assistance

During the first 90 days following training, you are welcome to contact your classroom trainer for software support. This helps create a smooth transition, since your trainer will be aware of any unique issues discussed during training. After 90 days, our experienced customer support representatives will be able to effectively handle any support issues.

ON-SITE ASSISTANCE

During the initial use of your new software, it can be reassuring to have an expert at your side. Civic's on site service provides you with the comforting reassurance of an expert on site to answer questions, correct any mistakes, offer helpful suggestions and monitor the overall progress of your software transition.

SUPPORT

Support Center

The Civic Systems Support Center prides itself on timely and accurate support. Friendly, helpful representatives facilitate prompt issue resolution so your operations are not interrupted. All support calls are tracked and prioritized based on timing and urgency.

Support Center Objectives

Civic Systems Support Center's number one objective is responsive issue resolution. Every call is tracked and prioritized, based on urgency through our Customer Support Portal, which is accessible via the Internet, customers can view the status of a ticket at anytime, 7 days a week.

Methods for Requesting Service

You may contact the Civic Support Center by phone, fax or e-mail. Customers also have the option of submitting, canceling or adding more information to existing service tickets online through CIVIC's Customer Support Portal, which is accessible through the Internet. If the issue requires a more in depth look, we will access your data using PC Anywhere software.

Civic Systems Support Center Hours

Monday through Friday 7:00 AM – 5:00 PM Central Standard Time.
Saturday/Sunday – Please leave a message on the voice mail system for processing on Monday morning.

Annual Support Fees include:

- Unlimited, toll free telephone support for purchased CIVIC software applications.
- All software enhancements and updates.

Updates and Enhancements

Yearly updates are included in your annual support fee.

PRODUCTS SELECTED

The software products available for selection include:

Accounts Payable

Review, approve, verify and validate invoices while ensuring maximum use of vendor terms and discounts.

Accounts Receivable

Manage customer accounts, invoicing, billing and payments with the Accounts Receivable module. You can create an unlimited number of billing categories with ease and flexibility.

Cash Receipting

From point of payment to the bank deposit, the cash receipting system provides user friendly daily cash control. This software registers and prints all receipts from individual workstations with full descriptions, distributions, change due and account balance.

CR Payment Import - Online Bill Pay and Bill Presentment (Optional)

Provides customers with a direct bill payment option through a secure, robust Internet application. Ability for customers to opt out of paper billings, Utility bill payment, account review, inquiry features and service requests are all available. Interfaces with Cash Receipting for seamless bill payment option.

General Ledger

Quickly and easily enter, inquire, review and report important financial information. Pre-defined journal entries, online management tools, customized reports, previous history and tracking project costs over multiple years are a few of the features you'll enjoy using.

miExcel GL

This module provides a direct connection to GL through Excel. Importing budgets, importing JE's and building custom reports has never been so easy.

Payroll

Easy payroll processing and development of your own customized, comprehensive employee information system. Federal and state government reporting requirements are complied with while providing complete fund and departmental allocations.

Direct Deposit

Electronically transfer employee earnings to banking accounts.

Electronic Submittals

Create electronic submittals for W2's and 1099's.

Utility Billing

A comprehensive customer information system designed to address the unique challenges faced by municipal utilities. Features such as rate calculation computation, multiple project meter database, and consolidated master meters allow your utility to customize the product based on your needs.

Electronic Read Interface

Importing meter files is easy and hassle-free with the Electronic Read Interface. We are able to integrate all major hand held meter reading devices.

Tax Certification

Easily produce tax certification notices for your delinquent customers and create a file to electronically send information to the appropriate agency.

Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398

City of Abbotsford
203 N First Street
Abbotsford, WI 54405

You agree to purchase the software and services detailed below and Civic Systems, LLC agrees to provide them. **An initial 50% down payment is due with this contract. The remainder is due at training. *Additional payment terms can be provided such as spreading the payments over 2 or 3 years at 0% interest.** The information provided in this proposal is valid for 90 days after the date of issue.

INVESTMENT SUMMARY

License Fees (3 Concurrent)	\$ 45,300
Less: Small Community Discount	(24,815)
Training	7,800
Conversion	9,900
On-Site Assistance	<u>2,400</u>
<i>TOTAL INVESTMENT</i>	<u>\$ 40,585</u>
<i>ANNUAL SUPPORT (Software For Life**)</i>	<u>\$ 6,695</u>

TRAVEL COSTS

Travel costs are a not-to-exceed and based on three (3) round trips and 9 overnights.

Mileage (Three 336 mile round trips @ \$0.54/mile)	\$ 544
Hotel (9 nights at \$125/night)	1,125
Meals (9 days at \$35/day)	<u>315</u>
<i>TOTAL INVESTMENT</i>	<u>\$ 1,984</u>

***A formal contract will need to be entered before any software is installed.**

****Software For Life provides you the assurance that you will never have to purchase another upgrade from us in the future. The Client will always be on the latest version of the purchased modules as long as they are current with annual support payments.**

Selected Product Descriptions	License Fee Purchase Price	One-Time conversion / setup	Training and Onsite Assistance Cost/Days	Year one Total w/o Support	Annual Fees*
3 Concurrent User Licenses	\$ 2,000	\$ 0	\$ 0	\$ 2,000	\$ 400
Accounts Payable	5,500	900	600	7,000	1,100
Accounts Receivable	5,500	900	600	7,000	1,100
Cash Receipting	5,500	900	600	7,000	1,100
Online Bill Pay Interface	Included	Included	Included	Included	Included
General Ledger	7,000	1,200	2,400	10,600	1,400
Activity Reporting	Included	Included	Included	Included	Included
Bank Rec	Included	Included	Included	Included	Included
Budgeting	Included	Included	Included	Included	Included
miExcel GL	Included	Included	Included	Included	Included
Payroll	8,900	2,400	2,400	13,700	1,780
Direct Deposit	Included	Included	Included	Included	Included
Electronic Submittals	Included	Included	Included	Included	Included
Utility Billing	10,900	3,600	3,600	18,100	2,180
Electronic Read Interface	Included	Included	Included	Included	Included
Splitter	Included	Included	Included	Included	Included
Tax Certification	Included	Included	Included	Included	Included
Less: Small Community Discount	(24,815)	==	==	(24,815)	(2,365)
TOTALS COSTS	<u>\$20,485</u>	<u>\$9,900</u>	<u>\$10,200</u>	<u>\$40,585</u>	<u>\$6,695</u>

*Optional item pricing is provided on the following page.

*If online Bill Presentment is chosen the City of Abbotsford is responsible for any monthly hosting, setup and transactional fees charged by the preferred online bill pay company.

OPTIONAL MODULES (Not Included in the agreement)

Optional Product Descriptions (Not Selected)	License Fee Purchase Price (3 Concurrent Users)	One-Time conversion / setup	Training Cost @ \$1,200/Day	Year one Total w/o Support	Annual Fees
Additional Concurrent Users above 3 (each)	2,000	--	--	2,000	400

*Above amounts include the discount provided.

HARDWARE REQUIREMENTS

Network System Requirements – Caselle® Connect – Network

Important! Using servers, workstations, or servers and workstations that do NOT meet the specified network system requirements may result in unsatisfactory performance and response times. This document lists the minimum hardware and software requirements for installing Connect.

Network Server Operating System	Microsoft® Windows 2008 R2, 2012, 2012 R2 or 2016 Server (64-bit)
Network Server Equipment	Intel® Xeon® Quad-Core Processor 3.0 Ghz or higher Minimum 16 GB of available RAM 30 GB available disk space for Caselle Connect applications (180 MB) and data Separate physical hard drive for SQL log file 8-15 K SAS HDD preferred Color SVGA .28 Monitor 1 GB Ethernet Network Card 1 GB Ethernet Switch DVDRW Drive All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Database Server Equipment and Operating System	<ul style="list-style-type: none"> • Use the Recommended Network Server. For better performance, increase memory on network server or, use a separate Database Server (same specifications as the Network Server). • Networks with more than ten workstations may require faster processors and/or more memory than the recommended.
Database Software	Microsoft® SQL Server 2012 (64-bit), 2014 (64-bit) or 2016 (64-bit)
Network Server and Database Server Power Protection	True On-Line UPS, 600 Voltamps minimum with UPS Monitoring card, cable, and software.
Workstation Computer	Intel Core 2 Duo, i5, or i7 (3 GHz or higher) 8 GB of available RAM 30 GB available disk space for Caselle Connect applications (180 MB) and data LCD Monitor All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Workstation Operating System	Windows 7™, 8™ or 10™ Professional (32-bit or 64-bit).
Workstation Power Protection	UPS/Battery backup unit
Backup System	Network quality system to back up fileserver hard drive on one tape and provide tape read after write verification. Make sure the backup system supports backing up MSSQL Databases. Example: Backup Exec with SQL Agent.
Data File Transfer	DVDRW Drive
Printer	HP Laser Printer or Canon Copiers with PCL or Postscript Drivers
Receipt Printer	Ithaca Series (Impact) 150 and 280 Printers, Ithaca Series (Thermal) 280, Ithaca 9000 Series and 1500 Series Printers
Internet Access	DSL, ISDN, or T1 Explanation: Caselle® Applications require Internet access to download program updates. Using an Internet connection that is slower than 256 Kbps will take significantly longer to download data.
Email	Email that is compatible with Microsoft® Windows.
Network Installer	Microsoft® Certified
Web Services	IIS 7 (Windows Server 2008, 2012)
miViewPoint Only needed if miViewPoint is being installed.	IIS 7 or later 30 GB of available disk space for miViewPoint on the IIS and SQL Servers Modern Web Browser on any PC using miViewPoint (IE11 or greater, up to date Chrome, or up to date Firefox) If miViewPoint is made internet available a modern mobile browser is required.

August 6, 2018

Separation Buyout Wage Recap Jennifer Lopez

After completing the final wage disbursement for pay period 4/21/2018 thru: 5/04/2018, the following discrepancies were found.

	Check Date: 5/09/2018	Amount Paid	Discrepancy	Corrected hours
1. Regular pay hours on paycheck		88 hours	8 hours over paid	80 hours

2. Vacation hours paid		160 hours		
------------------------	--	------------------	--	--

Per employee manual - 4.03.2

Employed 15 to 19 years – Entitled to 20 days

Per employee manual - 4.03.9

Vacation accrues at 1/12 per month.

Separation Date 5- 04- 2018 = (10 pay periods) 5 months

7 months over paid

Per employee manual - 4.03

5/12 x 20 days = 9 days = **72 hours**

No accumulation allowed

April council meeting agreed to carry over vacation hours:				20 hours
------------------------------------------------------------	--	--	--	-----------------

3. Personal Days		6 days/year		
------------------	--	-------------	--	--

Per employee manual - 4.07.2

Accrued at 1/12 per month	5/12 x 6 days = 2.5 days x 8 hours/day			20 hours
---------------------------	----------------------------------------	--	--	-----------------

Employee eligible to be paid for unused days

Jeni was entitled to be paid for:	2 days			16 hours
-----------------------------------	--------	--	--	-----------------

August 6, 2018

Separation Buyout Wage Recap Jennifer Lopez

	Hours Paid	Corrected Hours
Regular Hours Paid:	88 hours	80 hours
Vacation Hours Paid:	180 hours	90 hours
Personal Days Paid:	<u>8 hours</u>	<u>36 hours</u>
Total Hours Paid:	276 hours	206 hours
Wage Rate:	<u>x 24.37</u>	<u>x 24.37</u>
Totals:	\$ 6726.12	\$ 5020.22
Wage Over Payment:	\$ 1705.90	
Wisconsin Retirement (City share)	<u>\$ 114.30</u>	
Total Wage Overpayment	\$ 1802.20	
Empower 401 overpayment in 2017	<u>\$ +150.00</u>	
Total Due:	\$ 1952.20	

111 North First Street
P.O. Box 469
Abbotsford, WI 54405

NIKOLAY LAW LLC
Attorneys at Law



(715) 223-4151
Email: pnikolay@msn.com

Paul A. Nikolay
John J. Nikolay: 7/26/25-8/31/11
Frank L. Nikolay: 9/1/2212/10/11

December 4, 2018

Clerk, City of Abbotsford
203 N. 1st Street
Abbotsford, WI 54405

Re: Shortner Trust - Charitable Contributions

Dear Sir or Madam:

On behalf of Shortner Trust, we are pleased to present to you the enclosed 2018 charitable contribution. We hope the enclosed contribution will be beneficial to you.

We extend our warmest regards to you during the upcoming year.

Thank you kindly.

\$5,000.00

Very truly yours,

SHORTNER TRUST

Paul A. Nikolay, Trustee
Enc.

PAN/cmh

100-00-29130-000-000

RPT ID: ER001
PGM ID: TR655P00

WISCONSIN DEPARTMENT OF EMPLOYEE TRUST FUNDS
P.O. BOX 7931
MADISON, WISCONSIN 53707

PAGE NO: 1 27B

WISCONSIN RETIREMENT SYSTEM
OVER/UNDERPAYMENT AND/OR INTEREST DUE NOTICE
AS OF 02/20/2019

EMPLOYER NO: 69-036-0169-000 CITY OF ABBOTSFORD

DEPUTY CLERK/TREASURER
CITY OF ABBOTSFORD
203 N FIRST ST
PO BOX 589
ABBOTSFORD WI 54405-0589

AGENT NAME: LOUELLA LUEDTKE
AGENT TITLE: DEPUTY CLERK/TREASURER
REPORTING MONTH: 12/2018
DEPOSIT SLIP NO: 02018 DEPOSIT SLIP DATE: 02/20/2019

AN AUDIT OF YOUR MONTHLY RETIREMENT REMITTANCE REPORT FOR THE REPORTING MONTH 12/2018 RECEIVED ON 02/20/2019 SHOWS THAT THE AMOUNT REMITTED DOES NOT EQUAL THE TOTAL CONTRIBUTIONS COMPUTED BASED ON THE EARNINGS REPORTED.

CATEGORY	REPORTED EARNINGS	REPORTED CONTRIBUTIONS	COMPUTED CONTRIBUTIONS	OVER/UNDER
GENERAL	< 1,203.94>	0.00	< 161.33>	161.33
TOTAL EARNINGS	< 1,203.94>			
OVER/UND & INT		0.00		
ADDITIONAL		0.00		
TOTAL INVOICES		0.00		
OTHER PAYMENTS		0.00		
TOTALS		0.00		
CHECK REMITTED WAS FOR		\$0.00		

* THIS LEAVES A CURRENT CREDIT TO ACCOUNT OF: < \$161.33>

INSTRUCTIONS ON THE SECOND PAGE OF THIS NOTICE WILL DEFINE HOW TO REPORT THESE CHARGES, BUT IF THERE ARE ANY REMAINING QUESTIONS PLEASE CALL (608)-266-3309.

ET-1517

RPT ID: ER001 WISCONSIN RETIREMENT SYSTEM
PGM ID: TR655P00 OVER/UNDERPAYMENT AND/OR INTEREST DUE NOTICE
AS OF 02/20/2019

EMPLOYER NO: 69-036-0169-000 CITY OF ABBOTSFORD

AGENT NAME: LOUELLA LUEDTKE
AGENT TITLE: DEPUTY CLERK/TREASURER
REPORTING MONTH: 12/2018
DEPOSIT SLIP NO: 02018 DEPOSIT SLIP DATE: 02/20/2019

IF THE REPORTED EARNINGS ARE CORRECT

IF THE REPORTED EARNINGS ARE CORRECT, REPORT THE PAYMENT DUE OR CREDIT ON LINE 1 (OVER- OR UNDERPAYMENT AND/OR INTEREST DUE FOR LATE REPORTING) ON YOUR NEXT MONTHLY RETIREMENT REMITTANCE REPORT. CHECK THE PLUS (+) BOX TO MAKE A PAYMENT, OR THE MINUS (-) BOX TO TAKE A CREDIT.

IF THE REPORTED EARNINGS ARE INCORRECT

IF THE REPORTED EARNINGS FOR ANY OF THE CATEGORIES SHOWN ON PAGE 1 ARE INCORRECT, ENTER THE CORRECT EARNINGS IN THE CHART BELOW. IF COLUMN (A) IS GREATER THAN COLUMN (B), ENTER THE DIFFERENCE AS (+). IF COLUMN (A) IS LESS THAN COLUMN (B), ENTER THE DIFFERENCE AS (-). SEND THIS PAGE DIRECTLY TO: DEPARTMENT OF EMPLOYE TRUST FUNDS, P.O. BOX 7931, MADISON, WI 53707.

CATEGORY	(A) CORRECT EARNINGS	(B) REPORTED EARNINGS	(A-B) CORRECT EARNINGS MINUS REPORTED EARNINGS
-----	-----	-----	-----
GENERAL	\$ _____	< \$1,203.94>	\$ _____

**** END OF REPORT ****



Citizens State Bank of Loyal

"the One Place to go"

Main Office • 400 N. Main Street • P.O. Box 218 • Loyal, WI 54446

Granton Branch • 110 Maple Street • P.O. Box 129 • Granton, WI 54436 *Neillsville Branch* • 2 Boon Blvd. • P.O. Box 30 • Neillsville, WI 54456

Spencer Branch • 302 S. Pacific • P.O. Box 20 • Spencer, WI 54479 *Marshfield Branch* • 103 W. McMillan Street, Suite 1 • P.O. Box 610 • Marshfield, WI 54449

February 14, 2019

City of Abbotsford
PO Box 589
Abbotsford, WI 54405

We are in receipt of your final payment to loan number #75893. Enclosed you will find your original note.

Thank you for giving us the opportunity to serve your financial needs. If you have any questions, please feel free to contact me at (715) 715-486-815.

Sincerely,

Rick Jacob
Senior Vice President
Citizens State Bank of Loyal

RJ/ph
Enclosures
pc file

Loyal: Phone (715) 255-8526 • Fax (715) 255-9315 • Toll Free (800) 599-8399

Granton: (715) 238-7169 Neillsville: (715) 743-7494 Spencer: (715) 659-5159 Marshfield: (715) 486-8151
Fax (715) 238-8412 Fax (715) 743-7495 146 Fax (715) 659-5370 Fax (715) 387-1524

Website: www.csbloval.com • Email: csb@csbloval.com

Stock No. 11056

2000 (8/06)

PROMISSORY NOTE



Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

©Wisconsin Bankers Association 2006

No. _____

City of Abbotsford NAME

\$ 140,000

Dated February 11, 2009

1. Promise to Pay and Payment Schedule. For value received, the City of Abbotsford County, Clark & Marathon Wisconsin ("City"), promises to pay to Community Bank of Central Wisconsin, or registered assigns, ("Lender") the sum of 140,000 Dollars (\$ 140,000), payable with interest at the rate of see attached percent (%) per annum as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

- (a) Single Payment. In one payment on _____, PLUS interest payable as set forth below.
- (b) Installments of Principal and Interest. In see attached equal payments of \$ _____ due on _____, and on the same day(s) of each _____ month thereafter every 7th day thereafter every 14th day thereafter, PLUS a final payment of the unpaid balance and accrued interest due on _____. All payments include principal and interest.
- (c) Installments of Principal. In _____ equal payments of principal of \$ _____ due on _____, and on the same day(s) of each _____ month thereafter every 7th day thereafter every 14th day thereafter, PLUS a final payment of the unpaid principal due on _____, PLUS interest payable as set forth below.
- (d) Other. _____

Principal and interest on this note shall be payable only to the Lender in lawful money of the United States of America at the office of the Lender. The final installment of principal on this note shall be payable only upon presentation and surrender of this note to the City Treasurer.

2. Interest Payment. Interest is payable on _____, and on the same day of each _____ month thereafter, every 7th day thereafter, every 14th day thereafter, and at maturity, or, if box 1(b) is checked, at the times so indicated. Interest is computed for the actual number of days principal is unpaid on the basis of a 360 day year a 365 day year.

3. Prepayment. Full or partial prepayment of this note is not permitted is permitted on any ~~principal or interest payment~~ date without penalty on or after February 11, 2009. All prepayments shall be applied first upon the unpaid interest and then applied upon the unpaid principal in inverse order of maturity.

4. Other Charges. If any payment (other than the final payment) is not made on or before the _____ day after its due date, Lender may collect a delinquency charge of _____% of the unpaid amount. Unpaid principal and interest bear interest after maturity until paid (whether by acceleration or lapse of time) at the rate which would otherwise be applicable plus _____ percentage points of _____% per year, computed on the basis of a 360 day year a 365 day year. City agrees to pay a charge of \$ _____ for each check presented for payment under this note which is returned unsatisfied.

5. Security. For the prompt payment of this note with interest and the levying and collection of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

6. Transferability. This note is transferable only upon the records of the City kept for that purpose at the office of the City Clerk, by the Lender in person or its legal representative duly authorized in writing, upon presentation of a written instrument of transfer satisfactory to the City Clerk and upon such transfer being similarly noted hereon. The City may deem and treat the person in whose name this note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes.

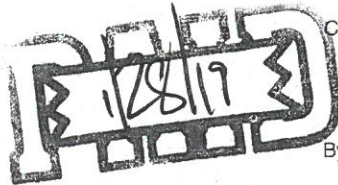
7. Terms and Purposes; Authorization. This note issued under the terms of and for purposes specified in Section 67.12(12), Wisconsin Statutes; and is authorized by a resolution of the Common Council duly adopted by the Council at its open meeting duly convened on _____ which resolution is recorded in the official book of its minutes pertaining to said date.

8. Internal Revenue Code. This note has been designated by the City as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended. (1)

9. Certifications and Recitations of City. It is hereby certified and recited that all conditions, things and acts required by law to exist, to be or to be done prior to and in connection with the issuance of this note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this note, does not exceed any limitation imposed by law, and that the City has levied a direct annual irrepealable tax sufficient to pay this note together with interest thereon when and as payable.

THIS NOTE CONTAINS ADDITIONAL PROVISIONS ON REVERSE SIDE

(Impress official or corporate seal, if any)



City of Abbotsford

Clark & Marathon, County, Wisconsin.

By [Signature] MAYOR (OR CITY MANAGER)

By [Signature] CITY CLERK

(1) Delete this paragraph if the City will be issuing more than \$10,000,000 of tax-exempt obligations in the calendar year. In that case, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

NOTE: Official or corporate seal, if any, to be affixed.

(SEE REVERSE FOR REGISTRATION PROVISIONS)

10. Default and Enforcement. Upon the occurrence of any one or more of the following events of default: (a) City fails to pay any amount when due under this note or under any other instrument evidencing any indebtedness of City to Lender, (b) any representation or warranty made under this note or information provided by City to Lender in connection with this note is or was false or fraudulent in any material respect, (c) a material adverse change occurs in City's financial condition, (d) City fails to timely observe or perform any of the covenants or duties in this note, (e) an event of default occurs under any agreement securing this note, or (f) Lender deems itself insecure, then the unpaid balance shall, at the option of Lender, without notice, mature and become immediately payable. The unpaid balance shall automatically mature and become immediately payable in the event City becomes the subject of bankruptcy or other insolvency proceedings. Lender's receipt of any payment on this note after the occurrence of an event of default shall not constitute a waiver of the default of the Lender's rights and remedies upon such default.

11. Venue. To the extent not prohibited by law, City consents that venue for any legal proceeding relating to collection of this note shall be, at Lender's option, the county in which Lender has its principal office in this state, the county in which City is located or the county in which this note was executed by City.

12. Obligations and Agreements of City. City agrees to pay all costs of collection before and after judgment, including reasonable attorneys' fees (including those incurred in successful defense or settlement of any counterclaim brought by City or incident to any action or proceeding involving City brought pursuant to the United States Bankruptcy Code) and waive presentment, protest, demand and notice of dishonor. Subject to Section 893.80, Wisconsin Statutes, City agrees to indemnify and hold harmless Lender, its directors, officers and agents, from and under this note or the activities of City. This indemnity shall survive payment of this note. City acknowledges that Lender has not made any representation or warranties with respect to, and the Lender does not assume any responsibility to City for, the collectability or enforceability of this note or the financial condition of City. City has independently determined the collectability and enforceability of this note. City authorizes Lender to disclose financial and other information about City to others.

13. No Waiver; Rights and Remedies of Lender. No failure on the part of Lender to exercise, and no delay in exercising, any right, power or remedy under this note shall operate as a waiver of such right, power or remedy; nor shall any single or partial exercise of any right under this note preclude any other or further exercise of the right or the exercise of any other right. The remedies provided in this note are cumulative and not exclusive of any remedies provided by law. Without affecting the liability of City, Lender may, without notice, accept partial payments, release or impair any collateral security for the payment of this note or agree not to sue any party liable on it. Without affecting the liability of City, Lender may from time to time, without notice, renew or extend the time for payment subject to the time limits prescribed in Section 67.12(12), Wisconsin Statutes.

14. Interpretation. This note is intended by City and Lender as a final expression of this note and as a complete and exclusive statement of its terms, there being no conditions to the enforceability of this note. This note may not be supplemented or modified except in writing. This note benefits Lender, its successors and assigns, and binds City and its successors and assigns. The validity, construction and enforcement of this note are governed by the internal laws of Wisconsin. Invalidation or unenforceability of any provision of this note shall not affect the validity or enforceability of any other provisions of this note.

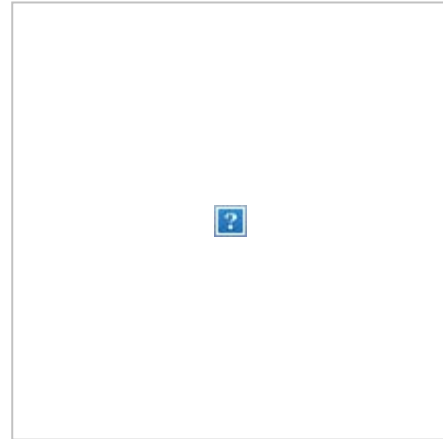
REGISTRATION PROVISIONS

This note shall be registered in registration records kept by the City Clerk of the City of Abbotsford Wisconsin, such registration to be noted in the registration blank below and upon said registration records, and this note may thereafter be transferred only upon presentation of a written instrument of transfer satisfactory to the City Clerk duly executed by the Lender or its attorney, such transfer to be made on such records and endorsed hereon.

REGISTRATION

Date of Registration	Name of Lender	Signature of City Clerk
	Community Bank of Central Wisconsin	

From: [Ehlers](#)
 To: jl@adobe.com
 Subject: Ehlers' Summary of Governor's Recommended Changes to TIF Law
 Date: Monday, March 4, 2019 12:51:27 PM



Governor's Budget Proposal Recommends Changes to Tax Incremental Finance Law

Governor Evers' proposed State budget includes two provisions that would impact tax incremental financing:

- Project costs allocated for developer grants/incentives would be limited to 20% of a TID's total project costs
- Project plans would be required to include sensitivity analysis to illustrate the impact of alternative scenarios, such as reduced valuations or a slower pace of development.

Developer Grants and Incentives

Wisconsin Statutes section 66.1105(2)(f)2.d allows cash grants to be made to owners, lessees, or developers of land that is located within a TID if the grant recipient has signed a development agreement. In addition to cash grants, municipalities can provide grants paid annually from increment generated by a specific project, commonly referred to as a "pay-as-you-go" approach. These grants generally fall into two categories: 1) grants to reimburse public infrastructure costs paid by the developer; 2) grants to offset private costs that may impact the feasibility of a project, such as environmental remediation, increased construction costs or market limitations on rents.

The Governor's proposal to limit a TID's project costs for grants/incentives to 20% of total costs raises the following considerations:

- If a pay-as-you-go incentive is tied to reimbursement for public infrastructure costs the risk is transferred to the developer and eliminates the need for municipal financing. With the 20% limitation, the municipality may need to finance more costs upfront transferring the risk back to taxpayers if the TID underperforms. In a pay-as-you-go arrangement, if the TID underperforms the incentive payout to the developer is reduced minimizing financial risk to the community.
- If municipalities are required to finance more of the public infrastructure costs due to the 20% limitation for incentives, this will place a greater burden particularly on smaller communities that have limited General Obligation borrowing capacity that can be used for economic development initiatives.

- In instances where project costs would otherwise be limited to incentives for private costs related to a specific development project, the Governor's proposal would force municipalities to consider creating larger districts solely to identify public infrastructure costs that could be TID funded. With the increasing prevalence of the pay as you go approach, project-specific TIDs have become the norm. This proposal would encourage the creation of unnecessarily large districts or would preclude providing assistance altogether.

We encourage municipal officials to contact their legislators to discuss the practical implementation of cash grants and incentives, particularly when it transfers the responsibility to fund public infrastructure from the municipality to the developer. This approach reduces risk to the community and the need for upfront municipal financing.

Sensitivity Analysis

Ehlers encourages communities to evaluate alternate TID scenarios using different assumptions for values, timing of development, or changes in the tax rate. This is often completed during a TID feasibility phase.

Sensitivity analysis has many benefits. First it identifies the potential risk to the municipality for increment shortfalls and the likelihood other revenue sources may be needed to pay for project costs. Second, it can determine how the projected closure of the TID will be impacted if increment is reduced. Third, it provides transparency to the public and the other taxing jurisdictions.

Sensitivity analysis is a best practice that Ehlers recommends even though it is not presently a requirement to be included in a TID project plan.

Contact an Ehlers Municipal Advisor if you have any questions about these proposed changes.

Ehlers | 3060 Centre Pointe Drive, Roseville, MN 55113

[Unsubscribe d.grady@ci.abbotsford.wi.us](mailto:d.grady@ci.abbotsford.wi.us)

[Update Profile](#) | [About our service provider](#)

Sent by editor@ehlers-inc.com in collaboration with



Try it free today